

Mayor George Deiss
Council Member Jessie Gibbs
Council Member Mark Lunde
Council Member Wade Miller
Council Member Bruce Uselman



Something is happening here....

**December 21, 2021
6:00 PM**

Agenda

1. Call to Order

2. Roll Call

3. Unfinished Business

4. New Business

- A. Action Memorandum 21-156: Approve Hiring Colton Odash for Police Officer Position
- B. Resolution No. 2021-49: Accept Unrequested ARPA Funds
- C. Resolution No. 2021-48: Approve Temporary Off-Site Gambling License for the Wadena Hockey Club, Inc.

5. Public Hearing

- A. Resolution No. 2021-45: Adopting Improvement 61A Miscellaneous Assessments

6. Adjournment

**City of Wadena
Action Memorandum 21-156**

Subject: Authorize Hiring Colton Odash for the position of Police Officer

Agenda of: December 21, 2021

Background Information:

Please see the attached hiring recommendation from Police Chief Naomi Plautz.

Attachments:

- Email from Naomi Plautz

Council Action: **Approved**
 Defeated
 Amended: _____

City Admin

From: Wadena Police
Sent: Wednesday, December 15, 2021 8:19 AM
To: City Admin
Subject: Dec 21 council item

David, below is a recommendation for hiring for our open police officer position for the council's consideration at Tuesday, December 21st meeting. -thanks!

After the departure of Blake Petrich a few weeks back, we advertised, interviewed and decided to offer the position to Colton Odash, of Wadena.

We had other great applicants, but feel Colton is best suited for our department and our community. Colton received his POST license this last January, and is currently working for other departments in the surrounding area to get experience. He will be an excellent asset to the Wadena Police Department and we excitedly welcome him!

I recommend to the council that we offer the open police officer position to Colton Odash, at starting wage according to the union contract; \$25.55 per hour.

He would start with us on January 3, 2022.

Thank you.

Chief Naomi Plautz
Wadena Police Department
121 SE Colfax Ave.
Wadena, MN 56482
(218) 631-7700

APPENDIX B

POLICE DEPARTMENT January 1, 2022

POLICE OFFICER

STEP	HOURLY	OVERTIME	MONTHLY	YEARLY
START	\$ 25.55	\$ 38.33	\$ 4,428.67	\$ 53,144.00
STEP 1	\$ 26.69	\$ 40.04	\$ 4,626.27	\$ 55,515.20
STEP 2	\$ 27.80	\$ 41.70	\$ 4,818.67	\$ 57,824.00
STEP 3	\$ 28.97	\$ 43.46	\$ 5,021.47	\$ 60,257.60
STEP 4	\$ 30.10	\$ 45.15	\$ 5,217.33	\$ 62,608.00
STEP 5	\$ 31.23	\$ 46.85	\$ 5,413.20	\$ 64,958.40
STEP 6	\$ 32.37	\$ 48.56	\$ 5,610.80	\$ 67,329.60
STEP 7	\$ 32.69	\$ 49.04	\$ 5,666.27	\$ 67,995.20

SECRETARY/DISPATCHER

STEP	HOURLY	OVERTIME	MONTHLY	YEARLY
START	\$ 19.08	\$ 28.62	\$ 3,307.20	\$ 39,686.40
STEP 1	\$ 20.11	\$ 30.17	\$ 3,485.73	\$ 41,828.80
STEP 2	\$ 21.08	\$ 31.62	\$ 3,653.87	\$ 43,846.40
STEP 3	\$ 22.11	\$ 33.17	\$ 3,832.40	\$ 45,988.80
STEP 4	\$ 23.10	\$ 34.65	\$ 4,004.00	\$ 48,048.00
STEP 5	\$ 24.12	\$ 36.18	\$ 4,180.80	\$ 50,169.60
STEP 6	\$ 25.12	\$ 37.68	\$ 4,354.13	\$ 52,249.60
STEP 7	\$ 25.37	\$ 38.06	\$ 4,397.47	\$ 52,769.60

Step 7 is a 1% adjustment for employees with 20 years of service and is effective starting 1/01/07.

**City of Wadena
Agenda Item Information**

Subject: Resolution No. 2021-49: Accepting the Redistribution of Unrequested Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act

Agenda of: December 21, 2021

Background Information:

Congress adopted the American Rescue Plan Act in March 2021 ("ARPA") which included \$65 billion in recovery funds for cities across the country.

Council Action: **Approved**
 Defeated
 Amended: _____

Resolution to Accept ARPA, LMC Model Resolution

League staff thoughtfully develops models for your city's consideration. Models should be customized as appropriate for an individual city's circumstances in consultation with the city's attorney.

CITY OF WADENA RESOLUTION NO. 2021-46

A RESOLUTION TO ACCEPT THE REDISTRIBUTION OF UNREQUESTED CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to non-entitlement units of local government (NEUs).

WHEREAS, NEUs generally have populations below 50,000.

WHEREAS, The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory.

WHEREAS, after the deadline of October 11, 2021, passed for NEUs to request ARPA funds, nearly \$12 million of the \$377 million available to Minnesota’s NEUs remained unrequested.

WHEREAS, as allowed by the U.S. Treasury, the State of Minnesota has redistributed these remaining funds amongst eligible local governments who requested ARPA funds.

WHEREAS, the redistribution amount is approximately \$3.47 per capita, capped at 75% of the most recent budget adopted as of January 27, 2020.

WHEREAS, \$14,224.72 has been allocated to the City of Wadena (“City”) pursuant to the ARPA (Redistribution).

WHEREAS, the Redistribution will be distributed in two tranches with half received in 2021 and the second half in 2022.

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WADENA, MINNESOTA AS FOLLOWS:

1. The City accepts the Redistribution of coronavirus local fiscal recovery fund established under the ARPA to be used in a manner consistent with guidance adopted by the United State Department of Treasury.
2. The City Clerk and Mayor are authorized to take actions to secure the Redistribution for the City, if necessary.

Adopted by the City Council of Wadena, Minnesota this 21st day of December, 2021.

George Deiss
Mayor

Attested:

David Evans
Interim City Administrator

**City of Wadena
Agenda Item Information**

Subject: Resolution No. 2021-48: Approving an Off-Site Gambling Permit for the Wadena Hockey Club's Blue Line Bids fundraiser at the Wadena VFW on January 29, 2022

Agenda of: December 21, 2021

Background Information:

The Wadena Hockey Club is requesting an off-site gambling permit for the Blue Line Bids fundraiser..

Council Action: **Approved**
 Defeated
 Amended: _____

Agenda date: December 14, 2021

Action:

Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2021-48

A Resolution of the Wadena City Council Approving an Off-Site Gambling Permit for the Wadena Hockey Club’s Blue Line Bids fundraiser at the Wadena VFW January 29, 2022

Whereas, the City of Wadena has received a request for an off-site gambling permit from the Wadena Hockey Club; and

Whereas, the Wadena Hockey Club is licensed by the State of Minnesota to conduct gambling activities; and

Whereas, the request indicates the site for the charitable gaming activity is the Wadena VFW, 213 1st Street SE, Wadena, MN on January 29, 2022; and

Whereas, licensed gambling activities at this location include state defined lawful gaming activities.

Now, therefore be it resolved, that the Wadena City Council approves the Off-Site Gambling Permit request.

Adopted this fourteenth day of December 2021.

George Deiss, Mayor

David Evans, Interim City Administrator

ORGANIZATION INFORMATION

Organization Name: WADENA HOCKEY CLUB, INC. License Number: 00793
Address: P.O. BOX 522 City: WADENA, MN Zip: 56482
Chief Executive Officer (CEO) Name: JOSEPH SWORSKI Daytime Phone: 218-639-7638
Gambling Manager Name: MATT LUNDE Daytime Phone: 218-639-1000

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 01 / 29 / 22 to 01 / 29 / 22

Check the type of games that will be conducted:

- Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: VFW POST 3922

Street address and City (or township): 213 1ST ST SE WADENA Zip: 56482 County: WADENA

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes** If yes, a lease is not required.
 No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: *Cody Boyer* Date: 11-10-2021

Print Lessor's Name: Cody Boyer

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**City of Wadena
Agenda Item Information**

Subject: Resolution No. 2021-45: Adopting Improvement No. 60A Miscellaneous Assessments

Agenda of: December 21, 2021

Background Information:

Resolution No. 2021-45 approves the assessment roll for unpaid lawn mowing, nuisance property clean-up, emergency calls, equipment purchased, unpaid utility bills and other miscellaneous charges.

As required, the property owners have been notified and while not required, property owners will receive another notification providing them with the opportunity to pay the assessment prior to the County Auditor’s process of attaching the assessment to the property.

Attachments:

- Resolution No. 2021-45

Council Action: **Approved**
 Defeated
 Amended: _____

Legislative History

Agenda date: December 21, 2021

Action:

Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2021-45

A Resolution of the Wadena City Council Adopting Improvement No. 61A Miscellaneous Assessments

Whereas, Resolution No. 2021-45 directed the City Administrator to prepare the assessment and determination of costs for Improvement No. 61A Miscellaneous Assessments; and

Whereas, Improvement No. 61A Miscellaneous Assessments provides for assessments on unpaid lawn mowing, nuisance property clean-up, emergency calls, equipment purchased, unpaid utility bills and other miscellaneous charges; and

Whereas, the City Administrator prepared the assessment and determination and provided the proper public notice concerning the assessment roll.

Now therefore be it resolved, by the Wadena City Council that:

1. Assessment roll. The attached assessment roll is hereby accepted and constitutes a special assessment against the identified parcels of land.
2. Assessment.
 - a. The assessment shall be payable in an equal annual installment extending over a period of one year.
 - b. The installment shall be payable on or before the first Monday in January 2022, and shall bear interest at the rate of 4.7 percent annum from the date of the adoption of this resolution.
 - c. Interest on the entire assessment from the date of resolution until December 31, 2022, shall be added.
3. Longer assessment periods. The following parcels shall have a longer assessment period. Those parcels are:
 - a. Parcel 22-470-0710
 1. The assessment amount without interest is \$2,816.22.
 2. The assessment shall be payable in three equal annual installments extending over a 3-year assessment period.
 3. The installment shall be payable on or before the first Monday in January 2022,

- and shall bear interest at the rate of 4.7 percent annum from the date of the adoption of this resolution.
4. Interest on the entire assessment from the date of resolution until December 31, 2024, shall be added.
- b. Parcel 22-640-0020
 1. The assessment amount without interest is \$16,323.51.
 2. The assessment shall be payable in three equal annual installments extending over a 3-year assessment period.
 3. The installment shall be payable on or before the first Monday in January 2022, and shall bear interest at the rate of 4.7 percent annum from the date of the adoption of this resolution.
 4. Interest on the entire assessment from the date of resolution until December 31, 2024, shall be added.
4. Payment of assessment.
 - a. The owner of assessed property may at any time after adoption of the resolution certifying the assessment, pay to the City of Wadena the entire amount certified, with accrued interest. The payment must be made before December 28, 2021, or the assessment will be certified for collection on the following year's property taxes with interest for the entire year.
 - b. No additional interest will be charged if the entire amount is paid within 30 days from the adoption of the resolution certifying the assessment.
 5. Transmission to the County Auditor.
 - a. The City Administrator shall transmit a certified duplicate of this assessment to the County Auditor.
 - b. The County Auditor shall extend the assessment on the attached assessment roll.
 - c. The assessment shall be collected and paid in the same manner as other municipal taxes.

Adopted this twenty-first day of December, 2021.

George Deiss, Mayor

David Evans, Interim City Administrator