

Mayor George Deiss
Council Member Jessie Gibbs
Council Member Mark Lunde
Council Member Wade Miller
Council Member Dan Sartell



Something is happening here....

**City Council Meeting
October 10, 2023
6:00 PM**

Agenda

1. Call to Order

- A. Pledge of Allegiance

2. Roll Call

3. Consent Calendar

Notice to Public – All matters listed on the consent agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt the consent agenda.

- A. Claims Register Summary
- B. Monthly Financial Report
- C. City Council Minutes
 - 1. September 12, 2023, Regular Meeting
- D. Resolution 2023-33: Recognize National Pregnancy and Infant Loss
- E. Resolution 2023-35: Declaring Wedge Lane Agreement of Assessment and Waiver of Irregularity and Appeal
- F. Action 23-88: Accept Jeremy Zaic Resignation

4. Unfinished Business

- A. Action 23-79: Library Meeting Room Policy

5. New Business

- A. Erik Simonson, Coalition of Greater MN Cities Visit and Update

- B. Resolution 2023-34: Authorization to Execute MnDOT Grant Agreement for Airport Improvement Excluding Land Acquisition
- C. Action 23-83: Midcontinental Communications Lease Agreement
- D. Action 23-84: Request to Close a Portion of Aldrich Ave for Halloween Parade
- E. Action 23-85: Airport Agriculture Lease Agreements
- F. Action 23-86: Consider New Website Host
- G. Action 23-87: Consider Employer Contribution for 2024 Health Insurance

6. Meeting Open to the Public

7. Department Reports

- A. Public Works Department
 - 1. Park Board Minutes
- B. Utilities Department
- C. Wadena Development Authority and Planning & Zoning
- D. Police Department
 - 1. September Activity Report
- E. Fire Department
- F. Wadena Liquor Store
- G. Maslowski Wellness & Research Center
- H. Whitetail Run Golf Course
- I. City Administrator
- J. Mayor's Report

8. Closed Meeting

- A. Close Meeting Pursuant to MN Statute 13B.05 Subd.3(b), Attorney-Client Privilege for Report and Discussion Pending Litigation

9. Upcoming Meetings

- A. October 23, 2023, 4:00 pm, Hwy 10 Final Layout Public Hearing and Municipal Approval
- B. November 14, 2023, Regular City Council Meeting

10. Adjournment

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A.F.L.A.C.	9/28/23	AFLAC-AT	GENERAL FUND	NON-DEPARTMENTAL	66.47
	9/28/23	AFLAC-PT	GENERAL FUND	NON-DEPARTMENTAL	61.04
	9/28/23	AFLAC-AT	SEWER FUND	NON-DEPARTMENTAL	3.50
	9/28/23	AFLAC-PT	SEWER FUND	NON-DEPARTMENTAL	133.65
	9/28/23	AFLAC-AT	GOLF FUND	NON-DEPARTMENTAL	3.50
	9/28/23	AFLAC-AT	ELECTRIC FUND	NON-DEPARTMENTAL	73.93
	9/28/23	AFLAC-AT	WATER FUND	NON-DEPARTMENTAL	73.27
	9/28/23	AFLAC-AT	LIQUOR FUND	NON-DEPARTMENTAL	3.50
	9/28/23	AFLAC-AT	WELLNESS CENTER	NON-DEPARTMENTAL	<u>3.50</u>
			TOTAL:		422.36
AARON SCHILLER	9/29/23	AARON SCHILLER	GENERAL FUND	POLICE DEPARTMENT	<u>15.00</u>
				TOTAL:	15.00
ABSOLUTE ICE	9/29/23	ABSOLUTE ICE	LIQUOR FUND	MERCHANDISE PURCHASES	358.20
	9/29/23	ABSOLUTE ICE	LIQUOR FUND	MERCHANDISE PURCHASES	<u>117.10</u>
				TOTAL:	475.30
AFSCME COUNCIL 65	9/14/23	UNION DUES	GENERAL FUND	NON-DEPARTMENTAL	<u>503.20</u>
				TOTAL:	503.20
ALEXANDRIA GOLF CARS LLC	9/29/23	ALEXANDRIA GOLF CARS LLC	GOLF FUND	ADMIN & GENERAL	930.00
	9/19/23	ALEXANDRIA GOLF CARS LLC	GOLF FUND	CAPITAL OUTLAY	<u>1,000.00</u>
				TOTAL:	1,930.00
AMERICAN LEGAL PUBLISHING CORP.	9/19/23	AMERICAN LEGAL PUBLISHING	GENERAL FUND	LEGISLATIVE	144.00
	9/19/23	AMERICAN LEGAL PUBLISHING	GENERAL FUND	LEGISLATIVE	<u>15.60</u>
				TOTAL:	159.60
AQUA LAWN INC	9/08/23	AQUA LAWN INC	GENERAL FUND	PLAYGROUNDS	<u>381.12</u>
				TOTAL:	381.12
ARVIG	9/15/23	ARVIG	GENERAL FUND	LEGISLATIVE	149.28
	9/15/23	ARVIG	GENERAL FUND	PLANNING & ZONING	51.00
	9/15/23	ARVIG	GENERAL FUND	PLANNING & ZONING	13.56
	9/15/23	ARVIG	GENERAL FUND	POLICE DEPARTMENT	175.45
	9/15/23	ARVIG	GENERAL FUND	FIRE DEPARTMENT	23.72
	9/15/23	ARVIG	GENERAL FUND	FIRE DEPARTMENT	41.80
	9/15/23	ARVIG	GENERAL FUND	STREET SHOP MAINTENANC	155.85
	9/15/23	ARVIG	GENERAL FUND	LIBRARY	34.86
	9/15/23	ARVIG	GENERAL FUND	AIRPORT	110.43
	9/15/23	ARVIG	GENERAL FUND	DEVELOPMENT AUTHORITY	32.46
	9/15/23	ARVIG	GENERAL FUND	DEVELOPMENT AUTHORITY	6.78
	9/15/23	ARVIG	SEWER FUND	WASTEWATER TREATMENT P	56.71
	9/15/23	ARVIG	ELECTRIC FUND	CUSTOMER RECORDS	<u>56.22</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/19/23	ARVIG ENTERPRISES INC	WELLNESS CENTER	FITNESS EXPENSES	883.13
	9/19/23	ARVIG ENTERPRISES INC	WELLNESS CENTER	FITNESS EXPENSES	619.01
	9/19/23	ARVIG ENTERPRISES INC	WELLNESS CENTER	ADMIN & GENERAL	2,708.31
	9/19/23	ARVIG ENTERPRISES INC	WELLNESS CENTER	ADMIN & GENERAL	<u>2,708.30</u>
				TOTAL:	9,225.00
ASTERA HEALTH	9/08/23	ASTERA HEALTH	GENERAL FUND	FIRE DEPARTMENT	160.00-
	9/08/23	ASTERA HEALTH	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	198.00
	9/08/23	ASTERA HEALTH	ELECTRIC FUND	ADMIN & GENERAL	<u>99.00</u>
				TOTAL:	137.00
BALANCED BY MELISSA	9/08/23	BALANCED BY MELISSA	WELLNESS CENTER	ADMIN & GENERAL	<u>200.00</u>
				TOTAL:	200.00
BEARINGS & MORE	9/19/23	BEARINGS & MORE	GENERAL FUND	PARKS	9.93
	9/19/23	BEARINGS & MORE	GENERAL FUND	PARKS	79.46
	9/19/23	BEARINGS & MORE	WATER FUND	WTR PURIFICATION EXPENSE	13.50
	9/19/23	BEARINGS & MORE	WATER FUND	WTR PURIFICATION EXPENSE	<u>12.00</u>
				TOTAL:	114.89
BERNICK'S	9/29/23	BERNICK'S	LIQUOR FUND	MERCHANDISE PURCHASES	1,731.90
	9/29/23	BERNICK'S	LIQUOR FUND	MERCHANDISE PURCHASES	193.40
	9/29/23	BERNICK'S	LIQUOR FUND	MERCHANDISE PURCHASES	<u>7.00-</u>
				TOTAL:	1,918.30
BEVERAGE WHOLESALERS INC	9/08/23	BEVERAGE WHOLESALERS INC	GOLF FUND	MERCHANDISE PURCHASES	231.40
	9/29/23	BEVERAGE WHOLESALERS INC	GOLF FUND	MERCHANDISE PURCHASES	122.00
	9/29/23	BEVERAGE WHOLESALERS INC	LIQUOR FUND	MERCHANDISE PURCHASES	5,024.20
	9/29/23	BEVERAGE WHOLESALERS INC	LIQUOR FUND	MERCHANDISE PURCHASES	4,712.85
	9/29/23	BEVERAGE WHOLESALERS INC	LIQUOR FUND	MERCHANDISE PURCHASES	<u>4,404.85</u>
				TOTAL:	14,495.30
BOLTON & MENK INC	9/19/23	BOLTON & MENK INC	GENERAL FUND	PARKS	319.50
	9/19/23	BOLTON & MENK INC	CAPITAL PROJECTS FUND	PROJECTS	41.50
	9/19/23	BOLTON & MENK INC	CAPITAL PROJECTS FUND	PROJECTS	66,018.93
	9/19/23	BOLTON & MENK INC	SEWER/WATER CIP	TRANSFERS	3,748.00
	9/19/23	BOLTON & MENK INC	SEWER FUND	WASTEWATER TREATMENT PLANT	5,078.75
	9/19/23	BOLTON & MENK INC	SEWER FUND	WASTEWATER TREATMENT PLANT	655.50
	9/19/23	BOLTON & MENK INC	WATER FUND	WTR DISTRIBUTION EXPENSE	188.00
	9/19/23	BOLTON & MENK INC	WATER FUND	WTR DISTRIBUTION EXPENSE	5,078.75
	9/19/23	BOLTON & MENK INC	WATER FUND	WTR DISTRIBUTION EXPENSE	655.50
	9/19/23	BOLTON & MENK INC	WATER FUND	ADMIN & GENERAL	<u>1,089.50</u>
				TOTAL:	82,873.93
BORDER STATES ELECTRIC	9/19/23	BORDER STATES ELECTRIC	ELECTRIC FUND	MNT - OH LINES	206.69

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/29/23	BPS CAPITAL MANAGEMENT, IN	MIF REVOLVING LOAN	NON-DEPARTMENTAL	1.13
	9/29/23	BPS CAPITAL MANAGEMENT, IN	MIF RLF #2	NON-DEPARTMENTAL	23.03
	9/29/23	BPS CAPITAL MANAGEMENT, IN	SCDG COMMERCIAL FU	NON-DEPARTMENTAL	2.64
	9/29/23	BPS CAPITAL MANAGEMENT, IN	SCDG HOUSING FUND	NON-DEPARTMENTAL	2.42
	9/29/23	BPS CAPITAL MANAGEMENT, IN	INNOVATIVE MIF RLF	NON-DEPARTMENTAL	1.51
	9/29/23	BPS CAPITAL MANAGEMENT, IN	KERN MIF LOAN	NON-DEPARTMENTAL	1.51
	9/29/23	BPS CAPITAL MANAGEMENT, IN	G.O. REFUNDING BON	NON-DEPARTMENTAL	3.40
	9/29/23	BPS CAPITAL MANAGEMENT, IN	PFA NOTES OF 2015	NON-DEPARTMENTAL	77.02
	9/29/23	BPS CAPITAL MANAGEMENT, IN	CAPITAL PROJECTS F	NON-DEPARTMENTAL	30.20
	9/29/23	BPS CAPITAL MANAGEMENT, IN	SEWER/WATER CIP	NON-DEPARTMENTAL	123.46
	9/29/23	BPS CAPITAL MANAGEMENT, IN	GOLF FUND	NON-DEPARTMENTAL	2.27
	9/29/23	BPS CAPITAL MANAGEMENT, IN	ELECTRIC FUND	NON-DEPARTMENTAL	488.25
	9/29/23	BPS CAPITAL MANAGEMENT, IN	WATER FUND	NON-DEPARTMENTAL	17.37
	9/29/23	BPS CAPITAL MANAGEMENT, IN	LIQUOR FUND	NON-DEPARTMENTAL	<u>29.23</u>
			TOTAL:		936.83
BREAKTHRU BEVERAGE MINNESOTA	9/29/23	BREAKTHRU BEVERAGE MINNESO	LIQUOR FUND	MERCHANDISE PURCHASES	4,963.25
	9/29/23	BREAKTHRU BEVERAGE MINNESO	LIQUOR FUND	MERCHANDISE PURCHASES	111.16
	9/29/23	BREAKTHRU BEVERAGE MINNESO	LIQUOR FUND	MERCHANDISE PURCHASES	80.00-
	9/29/23	BREAKTHRU BEVERAGE MINNESO	LIQUOR FUND	MERCHANDISE PURCHASES	1.85-
	9/29/23	BREAKTHRU BEVERAGE MINNESO	LIQUOR FUND	MERCHANDISE PURCHASES	126.00-
	9/29/23	BREAKTHRU BEVERAGE MINNESO	LIQUOR FUND	MERCHANDISE PURCHASES	1.85-
	9/29/23	BREAKTHRU BEVERAGE MINNESO	LIQUOR FUND	MERCHANDISE PURCHASES	1,101.93-
	9/29/23	BREAKTHRU BEVERAGE MINNESO	LIQUOR FUND	MERCHANDISE PURCHASES	<u>12.95-</u>
			TOTAL:		3,749.83
BRENDA AYRES	9/29/23	BRENDA AYRES	WELLNESS CENTER	NON-DEPARTMENTAL	<u>55.00</u>
			TOTAL:		55.00
BRIAN HAGEN	9/08/23	BRIAN HAGEN	GOLF FUND	COURSE MAINTENANCE EXP	9.36
	9/08/23	BRIAN HAGEN	GOLF FUND	COURSE MAINTENANCE EXP	<u>5.34</u>
			TOTAL:		14.70
CANON FINANCIAL SERVICES INC	9/29/23	CANON FINANCIAL SERVICES I	GENERAL FUND	POLICE DEPARTMENT	<u>40.56</u>
			TOTAL:		40.56
CARDMEMBER SERVICES	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	PLANNING & ZONING	119.40
	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	POLICE DEPARTMENT	5.50
	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	POLICE DEPARTMENT	35.79
	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	POLICE DEPARTMENT	58.17
	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	POLICE DEPARTMENT	25.00
	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	POLICE DEPARTMENT	225.00
	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	FIRE DEPARTMENT	60.08
	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	FIRE DEPARTMENT	136.00
	9/22/23	CARDMEMBER SERVICES	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	<u>70.52</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/22/23	CARDMEMBER SERVICES	LIQUOR FUND	MANAGER EXPENSES	42.90
	9/22/23	CARDMEMBER SERVICES	LIQUOR FUND	MANAGER EXPENSES	42.90
	9/22/23	CARDMEMBER SERVICES	LIQUOR FUND	MANAGER EXPENSES	1.83
	9/22/23	CARDMEMBER SERVICES	LIQUOR FUND	MANAGER EXPENSES	128.24
	9/22/23	CARDMEMBER SERVICES	WELLNESS CENTER	FITNESS EXPENSES	1,026.46
	9/22/23	CARDMEMBER SERVICES	WELLNESS CENTER	ADMIN & GENERAL	153.13
	9/22/23	CARDMEMBER SERVICES	WELLNESS CENTER	ADMIN & GENERAL	<u>23.00</u>
				TOTAL:	4,056.70
CAROL DANIELSON	9/08/23	CAROL DANIELSON	GENERAL FUND	CAMPGROUND	<u>436.24</u>
				TOTAL:	436.24
CC STEEL, LLC	9/08/23	CC STEEL, LLC	SEWER FUND	SANITARY SEWER MAINTEN	<u>5,836.25</u>
				TOTAL:	5,836.25
CENTRAL MN CREDIT UNION	9/14/23	HSA EE CONTRIBUTIONS	GENERAL FUND	NON-DEPARTMENTAL	1,370.09
	9/28/23	HSA EE CONTRIBUTIONS	GENERAL FUND	NON-DEPARTMENTAL	1,293.90
	9/14/23	HSA EE CONTRIBUTIONS	SEWER FUND	NON-DEPARTMENTAL	238.26
	9/28/23	HSA EE CONTRIBUTIONS	SEWER FUND	NON-DEPARTMENTAL	225.26
	9/14/23	HSA EE CONTRIBUTIONS	GOLF FUND	NON-DEPARTMENTAL	117.73
	9/28/23	HSA EE CONTRIBUTIONS	GOLF FUND	NON-DEPARTMENTAL	117.59
	9/14/23	HSA EE CONTRIBUTIONS	ELECTRIC FUND	NON-DEPARTMENTAL	951.67
	9/28/23	HSA EE CONTRIBUTIONS	ELECTRIC FUND	NON-DEPARTMENTAL	1,003.93
	9/14/23	HSA EE CONTRIBUTIONS	WATER FUND	NON-DEPARTMENTAL	468.35
	9/28/23	HSA EE CONTRIBUTIONS	WATER FUND	NON-DEPARTMENTAL	505.70
	9/14/23	HSA EE CONTRIBUTIONS	LIQUOR FUND	NON-DEPARTMENTAL	203.48
	9/28/23	HSA EE CONTRIBUTIONS	LIQUOR FUND	NON-DEPARTMENTAL	203.34
	9/14/23	HSA EE CONTRIBUTIONS	WELLNESS CENTER	NON-DEPARTMENTAL	17.73
	9/28/23	HSA EE CONTRIBUTIONS	WELLNESS CENTER	NON-DEPARTMENTAL	<u>17.59</u>
				TOTAL:	6,734.62
CHAMPION TANK SERVICES	9/29/23	CHAMPION TANK SERVICES	WATER FUND	ADMIN & GENERAL	<u>11,256.00</u>
				TOTAL:	11,256.00
CHARGE POINT	9/19/23	CHARGE POINT	ELECTRIC FUND	NON UTILITY ACCT EXP	<u>3,092.40</u>
				TOTAL:	3,092.40
CITY OF WADENA	9/08/23	CITY OF WADENA	WATER FUND	WTR DISTRIBUTION EXPEN	<u>3,010.00</u>
				TOTAL:	3,010.00
CONSTELLATION NEWENERGY - GAS DIVISION	9/29/23	CONSTELLATION NEWENERGY -	WELLNESS CENTER	ADMIN & GENERAL	<u>3,058.37</u>
				TOTAL:	3,058.37
CONTACT RADIO COMMUNICATN	9/29/23	CONTACT RADIO COMMUNICATN	GENERAL FUND	POLICE DEPARTMENT	<u>99.00</u>
				TOTAL:	99.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DACOTAH PAPER CO	9/19/23	DACOTAH PAPER CO	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	302.84
	9/29/23	DACOTAH PAPER CO	LIQUOR FUND	MERCHANDISE PURCHASES	64.21
	9/29/23	DACOTAH PAPER CO	LIQUOR FUND	MANAGER EXPENSES	200.94
	9/29/23	DACOTAH PAPER CO	LIQUOR FUND	BUILDING MAINTENANCE	74.28
	9/29/23	DACOTAH PAPER CO	WELLNESS CENTER	ADMIN & GENERAL	<u>52.24</u>
				TOTAL:	694.51
DAHLHEIMER BEVERAGE	9/08/23	DAHLHEIMER BEVERAGE	GOLF FUND	MERCHANDISE PURCHASES	287.60
	9/29/23	DAHLHEIMER BEVERAGE	GOLF FUND	MERCHANDISE PURCHASES	25.77
	9/29/23	DAHLHEIMER BEVERAGE	GOLF FUND	MERCHANDISE PURCHASES	288.05
	9/29/23	DAHLHEIMER BEVERAGE	LIQUOR FUND	MERCHANDISE PURCHASES	11,243.72
	9/29/23	DAHLHEIMER BEVERAGE	LIQUOR FUND	MERCHANDISE PURCHASES	8,925.50
	9/29/23	DAHLHEIMER BEVERAGE	LIQUOR FUND	MERCHANDISE PURCHASES	<u>3,721.10</u>
			TOTAL:	24,491.74	
DAVIS EQUIPMENT CORPORATION	9/29/23	DAVIS EQUIPMENT CORPORATION	GOLF FUND	COURSE MAINTENANCE EXP	115.82
	9/29/23	DAVIS EQUIPMENT CORPORATION	GOLF FUND	COURSE MAINTENANCE EXP	<u>956.62</u>
				TOTAL:	1,072.44
DGR ENGINEERING	9/29/23	DGR ENGINEERING	ELECTRIC FUND	ADMIN & GENERAL	<u>7,901.38</u>
				TOTAL:	7,901.38
DOUG'S PLUMBING SERVICE LLC	9/29/23	DOUG'S PLUMBING SERVICE LLC	GENERAL FUND	CITY HALL MAINTENANCE	<u>1,019.07</u>
				TOTAL:	1,019.07
DRASTIC MEASURES BREWING	9/29/23	DRASTIC MEASURES BREWING	LIQUOR FUND	MERCHANDISE PURCHASES	428.00
	9/29/23	DRASTIC MEASURES BREWING	LIQUOR FUND	MERCHANDISE PURCHASES	<u>232.00</u>
				TOTAL:	660.00
DRY SAND DRILLING	9/29/23	DRY SAND DRILLING	ELECTRIC FUND	CAPITAL OUTLAY	<u>1,700.00</u>
				TOTAL:	1,700.00
DUININCK CONCRETE	9/19/23	DUININCK CONCRETE	GENERAL FUND	PAVED STREETS	742.35
	9/19/23	DUININCK CONCRETE	GENERAL FUND	PLAYGROUNDS	<u>1,000.25</u>
				TOTAL:	1,742.60
EFTPS	9/14/23	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	4,716.88
	9/28/23	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	4,735.27
	9/14/23	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,704.43
	9/28/23	FICA WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	1,751.23
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	776.10
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	777.23
	9/14/23	FICA WITHHOLDING	GENERAL FUND	MAYOR AND COUNCIL	143.63
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	MAYOR AND COUNCIL	33.61
	9/14/23	FICA WITHHOLDING	GENERAL FUND	CITY ADMINISTRATOR	71.63
					33.61

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/14/23	FICA WITHHOLDING	GENERAL FUND	CITY HALL MAINTENANCE	28.32
	9/28/23	FICA WITHHOLDING	GENERAL FUND	CITY HALL MAINTENANCE	28.32
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	CITY HALL MAINTENANCE	6.62
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	CITY HALL MAINTENANCE	6.62
	9/14/23	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	141.04
	9/28/23	FICA WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	141.04
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	406.45
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	POLICE DEPARTMENT	395.70
	9/14/23	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	5.66
	9/28/23	FICA WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	5.66
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	5.33
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	FIRE DEPARTMENT	6.27
	9/14/23	FICA WITHHOLDING	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	202.05
	9/28/23	FICA WITHHOLDING	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	169.15
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	47.25
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	39.57
	9/14/23	FICA WITHHOLDING	GENERAL FUND	STREET SHOP MAINTENANCE	38.22
	9/28/23	FICA WITHHOLDING	GENERAL FUND	STREET SHOP MAINTENANCE	28.38
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	STREET SHOP MAINTENANCE	8.94
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	STREET SHOP MAINTENANCE	6.65
	9/14/23	FICA WITHHOLDING	GENERAL FUND	PAVED STREETS	14.88
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	PAVED STREETS	3.48
	9/14/23	FICA WITHHOLDING	GENERAL FUND	UNPAVED STREETS/ALLEYS	34.24
	9/28/23	FICA WITHHOLDING	GENERAL FUND	UNPAVED STREETS/ALLEYS	13.71
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	UNPAVED STREETS/ALLEYS	8.00
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	UNPAVED STREETS/ALLEYS	3.21
	9/14/23	FICA WITHHOLDING	GENERAL FUND	SNOW & ICE REMOVAL	29.37
	9/28/23	FICA WITHHOLDING	GENERAL FUND	SNOW & ICE REMOVAL	38.37
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	SNOW & ICE REMOVAL	6.87
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	SNOW & ICE REMOVAL	8.97
	9/14/23	FICA WITHHOLDING	GENERAL FUND	STREET EQUIPMENT MAINTENANCE	11.98
	9/28/23	FICA WITHHOLDING	GENERAL FUND	STREET EQUIPMENT MAINTENANCE	54.38
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	STREET EQUIPMENT MAINTENANCE	2.80
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	STREET EQUIPMENT MAINTENANCE	12.72
	9/14/23	FICA WITHHOLDING	GENERAL FUND	STREET SIGNS/MARKINGS	11.95
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	STREET SIGNS/MARKINGS	2.79
	9/28/23	FICA WITHHOLDING	GENERAL FUND	PARKING LOTS	11.94
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	PARKING LOTS	2.79
	9/14/23	FICA WITHHOLDING	GENERAL FUND	STORM SEWERS	19.58
	9/28/23	FICA WITHHOLDING	GENERAL FUND	STORM SEWERS	25.58
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	STORM SEWERS	4.58
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	STORM SEWERS	5.98
	9/14/23	FICA WITHHOLDING	GENERAL FUND	STREET CLEANING	45.93
	9/28/23	FICA WITHHOLDING	GENERAL FUND	STREET CLEANING	51.21
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	STREET CLEANING	10.74

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/14/23	FICA WITHHOLDING	GENERAL FUND	PARKS	318.53
	9/28/23	FICA WITHHOLDING	GENERAL FUND	PARKS	465.64
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	PARKS	74.50
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	PARKS	108.88
	9/14/23	FICA WITHHOLDING	GENERAL FUND	LIBRARY	28.32
	9/28/23	FICA WITHHOLDING	GENERAL FUND	LIBRARY	30.04
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	LIBRARY	6.62
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	LIBRARY	7.02
	9/14/23	FICA WITHHOLDING	GENERAL FUND	AIRPORT	17.77
	9/28/23	FICA WITHHOLDING	GENERAL FUND	AIRPORT	17.71
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	AIRPORT	4.16
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	AIRPORT	4.14
	9/14/23	FICA WITHHOLDING	GENERAL FUND	DEVELOPMENT AUTHORITY	136.63
	9/28/23	FICA WITHHOLDING	GENERAL FUND	DEVELOPMENT AUTHORITY	140.11
	9/14/23	MEDICARE WITHHOLDING	GENERAL FUND	DEVELOPMENT AUTHORITY	31.95
	9/28/23	MEDICARE WITHHOLDING	GENERAL FUND	DEVELOPMENT AUTHORITY	32.77
	9/14/23	FEDERAL WITHHOLDING	SEWER FUND	NON-DEPARTMENTAL	543.13
	9/28/23	FEDERAL WITHHOLDING	SEWER FUND	NON-DEPARTMENTAL	506.96
	9/14/23	FICA WITHHOLDING	SEWER FUND	NON-DEPARTMENTAL	435.74
	9/28/23	FICA WITHHOLDING	SEWER FUND	NON-DEPARTMENTAL	417.40
	9/14/23	MEDICARE WITHHOLDING	SEWER FUND	NON-DEPARTMENTAL	101.91
	9/28/23	MEDICARE WITHHOLDING	SEWER FUND	NON-DEPARTMENTAL	97.63
	9/14/23	FICA WITHHOLDING	SEWER FUND	SANITARY SEWER MAINTEN	116.69
	9/28/23	FICA WITHHOLDING	SEWER FUND	SANITARY SEWER MAINTEN	38.72
	9/14/23	MEDICARE WITHHOLDING	SEWER FUND	SANITARY SEWER MAINTEN	27.29
	9/28/23	MEDICARE WITHHOLDING	SEWER FUND	SANITARY SEWER MAINTEN	9.06
	9/14/23	FICA WITHHOLDING	SEWER FUND	SWR LIFT STATIONS	9.06
	9/28/23	FICA WITHHOLDING	SEWER FUND	SWR LIFT STATIONS	36.18
	9/14/23	MEDICARE WITHHOLDING	SEWER FUND	SWR LIFT STATIONS	2.12
	9/28/23	MEDICARE WITHHOLDING	SEWER FUND	SWR LIFT STATIONS	8.46
	9/14/23	FICA WITHHOLDING	SEWER FUND	WASTEWATER TREATMENT P	258.47
	9/28/23	FICA WITHHOLDING	SEWER FUND	WASTEWATER TREATMENT P	290.83
	9/14/23	MEDICARE WITHHOLDING	SEWER FUND	WASTEWATER TREATMENT P	60.45
	9/28/23	MEDICARE WITHHOLDING	SEWER FUND	WASTEWATER TREATMENT P	68.03
	9/14/23	FICA WITHHOLDING	SEWER FUND	ADMIN & GENERAL	51.49
	9/28/23	FICA WITHHOLDING	SEWER FUND	ADMIN & GENERAL	51.66
	9/14/23	MEDICARE WITHHOLDING	SEWER FUND	ADMIN & GENERAL	12.05
	9/28/23	MEDICARE WITHHOLDING	SEWER FUND	ADMIN & GENERAL	12.09
	9/14/23	FEDERAL WITHHOLDING	GOLF FUND	NON-DEPARTMENTAL	368.55
	9/28/23	FEDERAL WITHHOLDING	GOLF FUND	NON-DEPARTMENTAL	385.60
	9/14/23	FICA WITHHOLDING	GOLF FUND	NON-DEPARTMENTAL	609.69
	9/28/23	FICA WITHHOLDING	GOLF FUND	NON-DEPARTMENTAL	578.59
	9/14/23	MEDICARE WITHHOLDING	GOLF FUND	NON-DEPARTMENTAL	142.57
	9/28/23	MEDICARE WITHHOLDING	GOLF FUND	NON-DEPARTMENTAL	135.32
	9/14/23	FICA WITHHOLDING	GOLF FUND	COURSE MAINTENANCE EXP	301.60

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	NON-DEPARTMENTAL	288.47
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	NON-DEPARTMENTAL	294.64
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	WORK ORDERS	196.47
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	WORK ORDERS	374.37
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	WORK ORDERS	45.94
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	WORK ORDERS	87.56
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - SUPERVISION & E	47.21
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - SUPERVISION & E	47.21
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - SUPERVISION & E	11.04
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - SUPERVISION & E	11.04
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	23.60
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	23.60
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	5.52
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	5.52
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - OH LINE EXPENSE	7.08
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - OH LINE EXPENSE	7.08
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - OH LINE EXPENSE	1.66
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - OH LINE EXPENSE	1.66
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - UG LINE EXPENSE	7.08
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - UG LINE EXPENSE	7.08
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - UG LINE EXPENSE	1.66
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - UG LINE EXPENSE	1.66
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - ST LIGHTS & SIG	9.34
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - ST LIGHTS & SIG	2.19
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - MISC. DIS. EXPE	35.49
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	OPER - MISC. DIS. EXPE	30.33
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - MISC. DIS. EXPE	8.31
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	OPER - MISC. DIS. EXPE	7.09
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - SUPERVISION	55.26
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - SUPERVISION	47.21
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT - SUPERVISION	12.93
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT - SUPERVISION	11.04
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - STATION EQUIPMEN	28.75
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - STATION EQUIPMEN	16.15
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT - STATION EQUIPMEN	6.72
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT - STATION EQUIPMEN	3.78
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - OH LINES	60.77
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - OH LINES	31.51
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT - OH LINES	14.21
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT - OH LINES	7.37
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - UG LINES	344.32
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - UG LINES	191.81
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT - UG LINES	80.52
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT - UG LINES	44.86
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	MNT - ST LIGHTS & SIGN	9.69

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	CUSTOMER RECORDS	116.09
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	CUSTOMER RECORDS	106.55
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	CUSTOMER RECORDS	27.15
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	CUSTOMER RECORDS	24.92
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	ENERGY CONSERVATION	6.93
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	ENERGY CONSERVATION	1.62
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	ADMIN & GENERAL	214.70
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	ADMIN & GENERAL	254.41
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	ADMIN & GENERAL	50.21
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	ADMIN & GENERAL	59.49
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	SCHOOLS, MTGS & TRAVEL	19.70
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	SCHOOLS, MTGS & TRAVEL	4.61
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	SAFETY TRAINING	10.41
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	SAFETY TRAINING	2.43
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	MNT OF GENERAL PLANT	15.36
	9/28/23	FICA WITHHOLDING	ELECTRIC FUND	MNT OF GENERAL PLANT	11.33
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT OF GENERAL PLANT	3.59
	9/28/23	MEDICARE WITHHOLDING	ELECTRIC FUND	MNT OF GENERAL PLANT	2.65
	9/14/23	FICA WITHHOLDING	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	5.44
	9/14/23	MEDICARE WITHHOLDING	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	1.26
	9/14/23	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	494.22
	9/28/23	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	406.86
	9/14/23	FICA WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	382.10
	9/28/23	FICA WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	391.23
	9/14/23	MEDICARE WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	89.37
	9/28/23	MEDICARE WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	91.50
	9/28/23	FICA WITHHOLDING	WATER FUND	SOURCE OF SUPPY - WELL	8.26
	9/28/23	MEDICARE WITHHOLDING	WATER FUND	SOURCE OF SUPPY - WELL	1.93
	9/14/23	FICA WITHHOLDING	WATER FUND	POWER & PUMPING EXPENS	11.83
	9/28/23	FICA WITHHOLDING	WATER FUND	POWER & PUMPING EXPENS	5.14
	9/14/23	MEDICARE WITHHOLDING	WATER FUND	POWER & PUMPING EXPENS	2.77
	9/28/23	MEDICARE WITHHOLDING	WATER FUND	POWER & PUMPING EXPENS	1.20
	9/14/23	FICA WITHHOLDING	WATER FUND	WTR PURIFICATION EXPEN	138.28
	9/28/23	FICA WITHHOLDING	WATER FUND	WTR PURIFICATION EXPEN	132.94
	9/14/23	MEDICARE WITHHOLDING	WATER FUND	WTR PURIFICATION EXPEN	32.36
	9/28/23	MEDICARE WITHHOLDING	WATER FUND	WTR PURIFICATION EXPEN	31.11
	9/14/23	FICA WITHHOLDING	WATER FUND	WTR DISTRIBUTION EXPEN	26.97
	9/28/23	FICA WITHHOLDING	WATER FUND	WTR DISTRIBUTION EXPEN	46.47
	9/14/23	MEDICARE WITHHOLDING	WATER FUND	WTR DISTRIBUTION EXPEN	6.31
	9/28/23	MEDICARE WITHHOLDING	WATER FUND	WTR DISTRIBUTION EXPEN	10.87
	9/14/23	FICA WITHHOLDING	WATER FUND	ADMIN & GENERAL	100.80
	9/28/23	FICA WITHHOLDING	WATER FUND	ADMIN & GENERAL	110.73
	9/14/23	MEDICARE WITHHOLDING	WATER FUND	ADMIN & GENERAL	23.58
	9/28/23	MEDICARE WITHHOLDING	WATER FUND	ADMIN & GENERAL	25.89
	9/14/23	FICA WITHHOLDING	WATER FUND	HYDRANT MAINTENANCE	50.13

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/14/23	FEDERAL WITHHOLDING	LIQUOR FUND	NON-DEPARTMENTAL	526.93
	9/28/23	FEDERAL WITHHOLDING	LIQUOR FUND	NON-DEPARTMENTAL	560.95
	9/14/23	FICA WITHHOLDING	LIQUOR FUND	NON-DEPARTMENTAL	569.19
	9/28/23	FICA WITHHOLDING	LIQUOR FUND	NON-DEPARTMENTAL	581.66
	9/14/23	MEDICARE WITHHOLDING	LIQUOR FUND	NON-DEPARTMENTAL	133.10
	9/28/23	MEDICARE WITHHOLDING	LIQUOR FUND	NON-DEPARTMENTAL	136.03
	9/14/23	FICA WITHHOLDING	LIQUOR FUND	MANAGER EXPENSES	184.57
	9/28/23	FICA WITHHOLDING	LIQUOR FUND	MANAGER EXPENSES	189.25
	9/14/23	MEDICARE WITHHOLDING	LIQUOR FUND	MANAGER EXPENSES	43.16
	9/28/23	MEDICARE WITHHOLDING	LIQUOR FUND	MANAGER EXPENSES	44.26
	9/14/23	FICA WITHHOLDING	LIQUOR FUND	CASHIER EXPENSES	384.62
	9/28/23	FICA WITHHOLDING	LIQUOR FUND	CASHIER EXPENSES	392.41
	9/14/23	MEDICARE WITHHOLDING	LIQUOR FUND	CASHIER EXPENSES	89.94
	9/28/23	MEDICARE WITHHOLDING	LIQUOR FUND	CASHIER EXPENSES	91.77
	9/14/23	FEDERAL WITHHOLDING	WELLNESS CENTER	NON-DEPARTMENTAL	383.83
	9/28/23	FEDERAL WITHHOLDING	WELLNESS CENTER	NON-DEPARTMENTAL	447.77
	9/14/23	FICA WITHHOLDING	WELLNESS CENTER	NON-DEPARTMENTAL	612.22
	9/28/23	FICA WITHHOLDING	WELLNESS CENTER	NON-DEPARTMENTAL	634.12
	9/14/23	MEDICARE WITHHOLDING	WELLNESS CENTER	NON-DEPARTMENTAL	143.17
	9/28/23	MEDICARE WITHHOLDING	WELLNESS CENTER	NON-DEPARTMENTAL	148.31
	9/14/23	FICA WITHHOLDING	WELLNESS CENTER	POOL EXPENSES	240.69
	9/28/23	FICA WITHHOLDING	WELLNESS CENTER	POOL EXPENSES	250.59
	9/14/23	MEDICARE WITHHOLDING	WELLNESS CENTER	POOL EXPENSES	56.26
	9/28/23	MEDICARE WITHHOLDING	WELLNESS CENTER	POOL EXPENSES	58.61
	9/14/23	FICA WITHHOLDING	WELLNESS CENTER	THERAPY POOL	50.34
	9/28/23	FICA WITHHOLDING	WELLNESS CENTER	THERAPY POOL	51.50
	9/14/23	MEDICARE WITHHOLDING	WELLNESS CENTER	THERAPY POOL	11.78
	9/28/23	MEDICARE WITHHOLDING	WELLNESS CENTER	THERAPY POOL	12.05
	9/14/23	FICA WITHHOLDING	WELLNESS CENTER	FITNESS EXPENSES	151.00
	9/28/23	FICA WITHHOLDING	WELLNESS CENTER	FITNESS EXPENSES	154.42
	9/14/23	MEDICARE WITHHOLDING	WELLNESS CENTER	FITNESS EXPENSES	35.31
	9/28/23	MEDICARE WITHHOLDING	WELLNESS CENTER	FITNESS EXPENSES	36.12
	9/14/23	FICA WITHHOLDING	WELLNESS CENTER	ADMIN & GENERAL	170.19
	9/28/23	FICA WITHHOLDING	WELLNESS CENTER	ADMIN & GENERAL	177.59
	9/14/23	MEDICARE WITHHOLDING	WELLNESS CENTER	ADMIN & GENERAL	39.83
	9/28/23	MEDICARE WITHHOLDING	WELLNESS CENTER	ADMIN & GENERAL	<u>41.52</u>
				TOTAL:	46,751.20
ESSER PLUMBING & HEATING	9/29/23	ESSER PLUMBING & HEATING	CAPITAL PROJECTS F	PROJECTS	<u>21,924.58</u>
				TOTAL:	21,924.58
EXPRESS CENTRAL	9/08/23	EXPRESS CENTRAL	GENERAL FUND	PARKS	90.03
	9/08/23	EXPRESS CENTRAL	GENERAL FUND	PARKS	<u>20.95-</u>
				TOTAL:	69.08

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/08/23	FLEET SUPPLY	CAPITAL PROJECTS F	PROJECTS	606.88
	9/08/23	FLEET SUPPLY	SEWER FUND	WASTEWATER TREATMENT P	49.99
	9/19/23	FLEET SUPPLY	ELECTRIC FUND	MNT OF GENERAL PLANT	53.67
	9/19/23	FLEET SUPPLY	WATER FUND	WTR DISTRIBUTION EXPEN	<u>289.50</u>
				TOTAL:	1,068.75
FORUM COMMUNICATIONS COMPANY	9/19/23	FORUM COMMUNICATIONS	COMP GENERAL FUND	LEGISLATIVE	90.23
	9/19/23	FORUM COMMUNICATIONS	COMP GENERAL FUND	LEGISLATIVE	109.00
	9/19/23	FORUM COMMUNICATIONS	COMP GENERAL FUND	LEGISLATIVE	53.00
	9/19/23	FORUM COMMUNICATIONS	COMP GENERAL FUND	LEGISLATIVE	84.78
	9/19/23	FORUM COMMUNICATIONS	COMP WATER FUND	ADMIN & GENERAL	<u>25.43</u>
				TOTAL:	362.44
GALLS INC	9/29/23	GALLS INC	GENERAL FUND	POLICE DEPARTMENT	70.18
	9/29/23	GALLS INC	GENERAL FUND	POLICE DEPARTMENT	29.14
	9/19/23	GALLS INC	GENERAL FUND	POLICE DEPARTMENT	<u>152.48</u>
				TOTAL:	251.80
GARY A. GILBERTSON	9/08/23	GARY A. GILBERTSON	WELLNESS CENTER	FITNESS EXPENSES	<u>305.00</u>
				TOTAL:	305.00
GOPHER STATE ONE-CALL INC	9/08/23	GOPHER STATE ONE-CALL INC	SEWER FUND	SANITARY SEWER MAINTEN	51.97
	9/08/23	GOPHER STATE ONE-CALL INC	ELECTRIC FUND	OPER - UG LINE EXPENSE	<u>51.98</u>
				TOTAL:	103.95
GRANITE CITY JOBBING CO. INC.	9/29/23	GRANITE CITY JOBBING CO. I	LIQUOR FUND	MERCHANDISE PURCHASES	162.86
	9/29/23	GRANITE CITY JOBBING CO. I	LIQUOR FUND	MERCHANDISE PURCHASES	<u>10.00</u>
				TOTAL:	172.86
GREIMAN'S	9/08/23	GREIMAN'S	GENERAL FUND	GENERAL ROADWAY MAINTEN	122.00
	9/08/23	GREIMAN'S	GENERAL FUND	LIBRARY	120.90
	9/08/23	GREIMAN'S	GOLF FUND	ADMIN & GENERAL	<u>46.34</u>
				TOTAL:	289.24
HACH CO	9/29/23	HACH CO	SEWER FUND	WASTEWATER TREATMENT P	<u>98.67</u>
				TOTAL:	98.67
HARRY'S PIZZA	9/08/23	HARRY'S PIZZA	GOLF FUND	MERCHANDISE PURCHASES	129.50
	9/29/23	HARRY'S PIZZA	GOLF FUND	MERCHANDISE PURCHASES	<u>169.00</u>
				TOTAL:	298.50
HAWKINS INC	9/08/23	HAWKINS INC	SEWER FUND	WASTEWATER TREATMENT P	4,961.92
	9/08/23	HAWKINS INC	WATER FUND	WTR PURIFICATION EXPEN	<u>2,293.88</u>
				TOTAL:	7,255.80

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HILLYARD / HUTCHINSON INC	9/29/23	HILLYARD / HUTCHINSON INC	GOLF FUND	ADMIN & GENERAL	<u>246.12</u>
				TOTAL:	246.12
HOCKERT'S INC.	9/29/23	HOCKERT'S INC.	GENERAL FUND	CITY HALL MAINTENANCE	16.00
	9/29/23	HOCKERT'S INC.	GENERAL FUND	STREET SHOP MAINTENANC	74.00
	9/29/23	HOCKERT'S INC.	SEWER FUND	WASTEWATER TREATMENT P	52.00
	9/29/23	HOCKERT'S INC.	GOLF FUND	ADMIN & GENERAL	21.12
	9/29/23	HOCKERT'S INC.	GOLF FUND	ADMIN & GENERAL	42.59
	9/29/23	HOCKERT'S INC.	GOLF FUND	ADMIN & GENERAL	95.35
	9/29/23	HOCKERT'S INC.	GOLF FUND	ADMIN & GENERAL	37.44
	9/29/23	HOCKERT'S INC.	LIQUOR FUND	BUILDING MAINTENANCE	57.98
	9/29/23	HOCKERT'S INC.	LIQUOR FUND	BUILDING MAINTENANCE	5.32
	9/29/23	HOCKERT'S INC.	WELLNESS CENTER	ADMIN & GENERAL	<u>139.00</u>
				TOTAL:	540.80
I.B.E.W. LOCAL 31	9/14/23	UNION DUES	ELECTRIC FUND	NON-DEPARTMENTAL	433.72
	9/14/23	UNION DUES	WATER FUND	NON-DEPARTMENTAL	<u>181.02</u>
				TOTAL:	614.74
INNOVATIVE OFFICE SOLUTIONS, LLC	9/08/23	INNOVATIVE OFFICE SOLUTION	ELECTRIC FUND	ADMIN & GENERAL	<u>85.03</u>
				TOTAL:	85.03
INTERSTATE POWER SYSTEMS INC.	9/29/23	INTERSTATE POWER SYSTEMS I	SEWER FUND	WASTEWATER TREATMENT P	<u>477.08</u>
				TOTAL:	477.08
JAMES R & JANE MERICKEL	9/19/23	JAMES R & JANE MERICKEL	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	<u>600.00</u>
				TOTAL:	600.00
JEREMY ZAIC	9/29/23	JEREMY ZAIC	GENERAL FUND	UNALLOCATED	<u>171.80</u>
				TOTAL:	171.80
JESSICA RICHTER	9/08/23	RICHTER, JESSICA	WELLNESS CENTER	ADMIN & GENERAL	<u>260.00</u>
				TOTAL:	260.00
JOHN WEGSCHEID	9/29/23	JOHN WEGSCHEID	GENERAL FUND	PARKS	<u>250.00</u>
				TOTAL:	250.00
JOHN'S CAR CARE CENTER	9/19/23	JOHN'S CAR CARE CENTER	GENERAL FUND	POLICE DEPARTMENT	59.60
	9/19/23	JOHN'S CAR CARE CENTER	GENERAL FUND	POLICE DEPARTMENT	58.94
	9/29/23	JOHN'S CAR CARE CENTER	GENERAL FUND	POLICE DEPARTMENT	10.00
	9/19/23	JOHN'S CAR CARE CENTER	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	<u>61.53</u>
				TOTAL:	190.07
JOHNSON BROTHERS LIQUORS	9/07/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	5,276.25
	9/07/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	<u>92.07</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/15/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	71.54
	9/22/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	1,339.25
	9/22/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	42.00
	9/22/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	1,794.28
	9/22/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	29.78
	9/22/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	120.00
	9/29/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	712.54
	9/29/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	29.70
	9/29/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	1,162.88
	9/29/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	29.37
	9/22/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	12.00-
	9/15/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	1,195.00
	9/15/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	32.67
	9/22/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	3,659.32
	9/22/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	89.27
	9/29/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	3,536.50
	9/29/23	JOHNSON BROTHERS LIQUORS	LIQUOR FUND	MERCHANDISE PURCHASES	<u>65.78</u>
				TOTAL:	35,541.23
KAL'S RENTAL EQUIPMENT	9/29/23	KAL'S RENTAL EQUIPMENT	WATER FUND	WTR TRUCK & EQUIPMENT	<u>62.37</u>
				TOTAL:	62.37
KELLY JOHNSON	9/08/23	KELLY JOHNSON	WELLNESS CENTER	ADMIN & GENERAL	<u>80.00</u>
				TOTAL:	80.00
KNOBHILL SPORTSMAN CLUB	9/29/23	KNOBHILL SPORTSMAN CLUB	GENERAL FUND	POLICE DEPARTMENT	<u>450.00</u>
				TOTAL:	450.00
KODY VAN DEN EYKEL	9/08/23	KODY VAN DEN EYKEL	WELLNESS CENTER	ADMIN & GENERAL	<u>520.00</u>
				TOTAL:	520.00
L & J GRAPHICS	9/29/23	L & J GRAPHICS	GENERAL FUND	PARKS	<u>17.25</u>
				TOTAL:	17.25
LARRY'S FAMILY PIZZA	9/29/23	LARRY'S FAMILY PIZZA	GENERAL FUND	DEVELOPMENT AUTHORITY	<u>69.75</u>
				TOTAL:	69.75
LEAF RIVER AG SERVICE	9/19/23	LEAF RIVER AG SERVICE	GENERAL FUND	PLAYGROUNDS	1,835.35
	9/29/23	LEAF RIVER AG SERVICE	GOLF FUND	COURSE MAINTENANCE EXP	807.98
	9/29/23	LEAF RIVER AG SERVICE	GOLF FUND	COURSE MAINTENANCE EXP	1,906.29
	9/29/23	LEAF RIVER AG SERVICE	ELECTRIC FUND	ENERGY CONSERVATION	<u>723.60</u>
				TOTAL:	5,273.22
LEAGUE OF MN CITIES	9/19/23	LEAGUE OF MN CITIES	GENERAL FUND	NON-DEPARTMENTAL	87,431.00
	9/08/23	LEAGUE OF MN CITIES	GENERAL FUND	LEGISLATIVE	<u>30.00</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/08/23	LONG PRAIRIE SANITATION	GOLF FUND	COURSE MAINTENANCE EXP	248.04
	9/08/23	LONG PRAIRIE SANITATION	ELECTRIC FUND	MNT OF GENERAL PLANT	78.09
	9/08/23	LONG PRAIRIE SANITATION	WELLNESS CENTER	ADMIN & GENERAL	<u>156.19</u>
				TOTAL:	1,626.22
LUBRICATION ENGINEERS INC	9/29/23	LUBRICATION ENGINEERS INC	SEWER FUND	WASTEWATER TREATMENT P	<u>2,123.69</u>
				TOTAL:	2,123.69
LYLE'S SHOES	9/08/23	LYLE'S SHOES	ELECTRIC FUND	ADMIN & GENERAL	<u>204.95</u>
				TOTAL:	204.95
MACQUEEN EQUIPMENT INC	9/08/23	MACQUEEN EQUIPMENT INC	GENERAL FUND	FIRE DEPARTMENT	<u>1,420.00</u>
				TOTAL:	1,420.00
MARCO TECHNOLOGIES LLC	9/29/23	MARCO TECHNOLOGIES LLC	GENERAL FUND	LIBRARY	<u>96.96</u>
				TOTAL:	96.96
MARIE BAUMANN	9/29/23	MARIE BAUMANN	ELECTRIC FUND	ENERGY CONSERVATION	<u>25.00</u>
				TOTAL:	25.00
MARS SUPPLY	9/29/23	MARS SUPPLY	SEWER FUND	WASTEWATER TREATMENT P	<u>259.77</u>
				TOTAL:	259.77
MARY ANN SUHL	9/08/23	MARY ANN SUHL	GENERAL FUND	CAMPGROUND	<u>529.72</u>
				TOTAL:	529.72
MASON BROTHERS COMPANY	9/29/23	MASON BROTHERS COMPANY	GOLF FUND	MERCHANDISE PURCHASES	77.25
	9/29/23	MASON BROTHERS COMPANY	GOLF FUND	MERCHANDISE PURCHASES	37.51
	9/29/23	MASON BROTHERS COMPANY	GOLF FUND	MERCHANDISE PURCHASES	112.91
	9/29/23	MASON BROTHERS COMPANY	GOLF FUND	MERCHANDISE PURCHASES	80.00
	9/29/23	MASON BROTHERS COMPANY	GOLF FUND	MERCHANDISE PURCHASES	247.64
	9/29/23	MASON BROTHERS COMPANY	GOLF FUND	MERCHANDISE PURCHASES	75.00
	9/29/23	MASON BROTHERS COMPANY	GOLF FUND	MERCHANDISE PURCHASES	36.61
	9/29/23	MASON BROTHERS COMPANY	GOLF FUND	ADMIN & GENERAL	44.10
	9/29/23	MASON BROTHERS COMPANY	LIQUOR FUND	MERCHANDISE PURCHASES	418.66
	9/29/23	MASON BROTHERS COMPANY	LIQUOR FUND	MERCHANDISE PURCHASES	<u>109.89</u>
				TOTAL:	1,239.57
MED COMPASS	9/29/23	MED COMPASS	SEWER FUND	WASTEWATER TREATMENT P	430.56
	9/29/23	MED COMPASS	ELECTRIC FUND	ADMIN & GENERAL	<u>344.44</u>
				TOTAL:	775.00
MERICKEL LUMBER & HDWR	9/29/23	MERICKEL LUMBER & HDWR	GENERAL FUND	POLICE DEPARTMENT	12.99
	9/29/23	MERICKEL LUMBER & HDWR	GENERAL FUND	STREET SHOP MAINTENANC	62.74
	9/29/23	MERICKEL LUMBER & HDWR	GENERAL FUND	STREET SHOP MAINTENANC	<u>34.89</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MICHELLE PETERSON	9/29/23	MICHELLE PETERSON	GENERAL FUND	LIBRARY	<u>87.90</u>
				TOTAL:	87.90
MID MN TRUCK PARTS	9/08/23	MID MN TRUCK PARTS	GENERAL FUND	STREET EQUIPMENT MNT	<u>2,152.85</u>
				TOTAL:	2,152.85
MIKE KRAMER INC	9/29/23	MIKE KRAMER INC	LIQUOR FUND	MANAGER EXPENSES	<u>91.27</u>
				TOTAL:	91.27
MINNESOTA BACKFLOW	9/29/23	MINNESOTA BACKFLOW	GENERAL FUND	STREET SHOP MAINTENANC	210.50
	9/29/23	MINNESOTA BACKFLOW	GENERAL FUND	CAMPGROUND	210.50
	9/29/23	MINNESOTA BACKFLOW	GENERAL FUND	PARKS	215.98
	9/29/23	MINNESOTA BACKFLOW	GENERAL FUND	PARKS	210.50
	9/29/23	MINNESOTA BACKFLOW	SEWER FUND	WASTEWATER TREATMENT P	210.50
	9/29/23	MINNESOTA BACKFLOW	SEWER FUND	WASTEWATER TREATMENT P	154.50
	9/29/23	MINNESOTA BACKFLOW	WATER FUND	WTR PURIFICATION EXPEN	210.50
	9/29/23	MINNESOTA BACKFLOW	WATER FUND	WTR PURIFICATION EXPEN	154.50
	9/29/23	MINNESOTA BACKFLOW	WELLNESS CENTER	POOL EXPENSES	210.50
	9/29/23	MINNESOTA BACKFLOW	WELLNESS CENTER	POOL EXPENSES	154.50
	9/29/23	MINNESOTA BACKFLOW	WELLNESS CENTER	POOL EXPENSES	<u>154.50</u>
				TOTAL:	2,096.98
MINNESOTA DEPARTMENT OF REVENUE-PR	9/14/23	STATE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	2,200.93
	9/28/23	STATE WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	2,254.61
	9/14/23	STATE WITHHOLDING	SEWER FUND	NON-DEPARTMENTAL	251.10
	9/28/23	STATE WITHHOLDING	SEWER FUND	NON-DEPARTMENTAL	236.50
	9/14/23	STATE WITHHOLDING	GOLF FUND	NON-DEPARTMENTAL	179.23
	9/28/23	STATE WITHHOLDING	GOLF FUND	NON-DEPARTMENTAL	183.66
	9/14/23	STATE WITHHOLDING	ELECTRIC FUND	NON-DEPARTMENTAL	837.49
	9/28/23	STATE WITHHOLDING	ELECTRIC FUND	NON-DEPARTMENTAL	840.91
	9/14/23	STATE WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	233.74
	9/28/23	STATE WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	205.07
	9/14/23	STATE WITHHOLDING	LIQUOR FUND	NON-DEPARTMENTAL	279.38
	9/28/23	STATE WITHHOLDING	LIQUOR FUND	NON-DEPARTMENTAL	295.28
	9/14/23	STATE WITHHOLDING	WELLNESS CENTER	NON-DEPARTMENTAL	200.30
	9/28/23	STATE WITHHOLDING	WELLNESS CENTER	NON-DEPARTMENTAL	<u>226.22</u>
				TOTAL:	8,424.42
MINNESOTA PUMP WORKS	9/29/23	MINNESOTA PUMP WORKS	SEWER FUND	SWR LIFT STATIONS	2,760.87
	9/29/23	MINNESOTA PUMP WORKS	SEWER FUND	WASTEWATER TREATMENT P	<u>30,031.50</u>
				TOTAL:	32,792.37
MISC.	9/11/23	THOMPSON, ANDREW 07-0120-08	ELECTRIC FUND	NON-DEPARTMENTAL	126.90
	9/18/23	ANDERSON, TRAVIS 04-0600-02	ELECTRIC FUND	NON-DEPARTMENTAL	59.07
	9/18/23	LOMBARDO, KATHRYN E 09-0200-07	ELECTRIC FUND	NON-DEPARTMENTAL	<u>154.06</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
MN CHILD SUPPORT PAYMENT CENTER	9/14/23	CHILD SUPPORT	GENERAL FUND	NON-DEPARTMENTAL	112.59	
	9/28/23	CHILD SUPPORT	GENERAL FUND	NON-DEPARTMENTAL	112.59	
	9/14/23	CHILD SUPPORT	GENERAL FUND	NON-DEPARTMENTAL	8.50	
	9/28/23	CHILD SUPPORT	GENERAL FUND	NON-DEPARTMENTAL	1.11	
	9/14/23	CHILD SUPPORT	SEWER FUND	NON-DEPARTMENTAL	1.02	
	9/28/23	CHILD SUPPORT	SEWER FUND	NON-DEPARTMENTAL	0.14	
	9/14/23	CHILD SUPPORT	GOLF FUND	NON-DEPARTMENTAL	1.02	
	9/28/23	CHILD SUPPORT	GOLF FUND	NON-DEPARTMENTAL	0.14	
	9/14/23	CHILD SUPPORT	ELECTRIC FUND	NON-DEPARTMENTAL	6.70	
	9/28/23	CHILD SUPPORT	ELECTRIC FUND	NON-DEPARTMENTAL	0.95	
	9/14/23	CHILD SUPPORT	WATER FUND	NON-DEPARTMENTAL	1.02	
	9/28/23	CHILD SUPPORT	WATER FUND	NON-DEPARTMENTAL	0.14	
	9/14/23	CHILD SUPPORT	LIQUOR FUND	NON-DEPARTMENTAL	1.02	
	9/28/23	CHILD SUPPORT	LIQUOR FUND	NON-DEPARTMENTAL	0.14	
	9/14/23	CHILD SUPPORT	WELLNESS CENTER	NON-DEPARTMENTAL	1.02	
	9/28/23	CHILD SUPPORT	WELLNESS CENTER	NON-DEPARTMENTAL	0.14	
				TOTAL:		248.24
	MN DEPT OF COMMERCE	9/19/23	MN DEPT OF COMMERCE	ELECTRIC FUND	ADMIN & GENERAL	1,212.48
				TOTAL:	1,212.48	
MN PEIP - c/o MMB FISCAL SERVICES	9/28/23	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	2,243.72	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	2,246.28	
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	NON-DEPARTMENTAL	190.36	
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	NON-DEPARTMENTAL	189.41	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	CITY ADMINISTRATOR	181.18	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	CITY ADMINISTRATOR	185.00	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	ACCOUNTING	639.49	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	ACCOUNTING	640.00	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	ACCOUNTING	3.64	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	ACCOUNTING	21.85	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	PLANNING & ZONING	333.20	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	PLANNING & ZONING	294.96	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	CITY HALL MAINTENANCE	116.53	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	CITY HALL MAINTENANCE	72.83	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	POLICE DEPARTMENT	2,500.00	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	POLICE DEPARTMENT	2,500.00	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	POLICE DEPARTMENT	1,201.70	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	POLICE DEPARTMENT	1,208.98	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	FIRE DEPARTMENT	7.28	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	FIRE DEPARTMENT	14.57	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	251.09	
	9/28/23	HEALTH INSURANCE	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	204.82	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	173.31	
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	134.74	

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	UNPAVED STREETS/ALLEYS	7.28
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	UNPAVED STREETS/ALLEYS	38.30
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	UNPAVED STREETS/ALLEYS	70.35
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	SNOW & ICE REMOVAL	55.11
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	SNOW & ICE REMOVAL	56.25
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	STREET EQUIPMENT MNT	81.88
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	STREET EQUIPMENT MNT	114.91
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	STREET EQUIPMENT MNT	23.45
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	STREET SIGNS/MARKINGS	10.92
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	STREET SIGNS/MARKINGS	15.63
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	STORM SEWERS	36.74
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	STORM SEWERS	37.50
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	STREET CLEANING	25.13
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	STREET CLEANING	58.26
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	STREET CLEANING	36.74
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	STREET CLEANING	37.50
	9/28/23	HEALTH INSURANCE	GENERAL FUND	WASTE (REFUSE) COLLECT	85.00
	9/28/23	HEALTH INSURANCE	GENERAL FUND	WASTE (REFUSE) COLLECT	72.29
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	WASTE (REFUSE) COLLECT	7.02
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	WASTE (REFUSE) COLLECT	7.82
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	WEED CONTROL	25.13
	9/28/23	HEALTH INSURANCE	GENERAL FUND	PLAYGROUNDS	18.07
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	PLAYGROUNDS	87.75
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	PLAYGROUNDS	116.53
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	PLAYGROUNDS	31.27
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	CAMPGROUND	3.51
	9/28/23	HEALTH INSURANCE	GENERAL FUND	PARKS	121.42
	9/28/23	HEALTH INSURANCE	GENERAL FUND	PARKS	150.60
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	PARKS	177.56
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	PARKS	481.17
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	PARKS	73.49
	9/28/23	HSA HEALTH INS - SINGLE+1	GENERAL FUND	PARKS	75.00
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	PARKS	76.60
	9/28/23	PEIP SINGLE VALUE PLAN	GENERAL FUND	PARKS	50.81
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	LIBRARY	58.26
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	LIBRARY	72.83
	9/28/23	HEALTH INSURANCE	GENERAL FUND	AIRPORT	42.49
	9/28/23	HEALTH INSURANCE	GENERAL FUND	AIRPORT	54.22
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	AIRPORT	71.01
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	AIRPORT	7.28
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	DEVELOPMENT AUTHORITY	218.49
	9/28/23	HSA HEALTH INS - SINGLES	GENERAL FUND	DEVELOPMENT AUTHORITY	218.49
	9/28/23	MN PEIP - c/o MMB FISCAL S	GENERAL FUND	HEALTH INSURANCE	582.64
	9/28/23	HEALTH INSURANCE	SEWER FUND	NON-DEPARTMENTAL	90.72
	9/28/23	HEALTH INSURANCE	SEWER FUND	NON-DEPARTMENTAL	91.02

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/28/23	HSA HEALTH INS - SINGLES	SEWER FUND	WASTEWATER TREATMENT P	381.82
	9/28/23	HSA HEALTH INS - SINGLE+1	SEWER FUND	WASTEWATER TREATMENT P	55.11
	9/28/23	HSA HEALTH INS - SINGLE+1	SEWER FUND	WASTEWATER TREATMENT P	56.25
	9/28/23	PEIP SINGLE VALUE PLAN	SEWER FUND	WASTEWATER TREATMENT P	70.34
	9/28/23	HEALTH INSURANCE	SEWER FUND	ADMIN & GENERAL	154.49
	9/28/23	HEALTH INSURANCE	SEWER FUND	ADMIN & GENERAL	155.00
	9/28/23	HEALTH INSURANCE	GOLF FUND	NON-DEPARTMENTAL	322.69
	9/28/23	HEALTH INSURANCE	GOLF FUND	NON-DEPARTMENTAL	322.99
	9/28/23	HSA HEALTH INS - SINGLES	GOLF FUND	COURSE MAINTENANCE EXP	298.60
	9/28/23	HSA HEALTH INS - SINGLES	GOLF FUND	COURSE MAINTENANCE EXP	291.32
	9/28/23	PEIP SINGLE VALUE PLAN	GOLF FUND	COURSE MAINTENANCE EXP	9.58
	9/28/23	HEALTH INSURANCE	GOLF FUND	ADMIN & GENERAL	549.49
	9/28/23	HEALTH INSURANCE	GOLF FUND	ADMIN & GENERAL	550.00
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	NON-DEPARTMENTAL	1,928.39
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	NON-DEPARTMENTAL	1,856.52
	9/28/23	HSA HEALTH INS - SINGLE+1	ELECTRIC FUND	NON-DEPARTMENTAL	15.96
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	WORK ORDERS	1,267.31
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	WORK ORDERS	554.23
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	OPER - SUPERVISION & E	57.15
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	OPER - SUPERVISION & E	58.27
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	28.57
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	29.13
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	OPER - OH LINE EXPENSE	8.57
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	OPER - OH LINE EXPENSE	8.74
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	OPER - UG LINE EXPENSE	8.57
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	OPER - UG LINE EXPENSE	8.74
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	OPER - ST LIGHTS & SIG	31.25
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	OPER - MISC. DIS. EXPE	75.22
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	OPER - MISC. DIS. EXPE	93.01
	9/28/23	HSA HEALTH INS - SINGLE+1	ELECTRIC FUND	OPER - MISC. DIS. EXPE	18.96
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	MNT - SUPERVISION	25.00
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	MNT - SUPERVISION	57.15
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	MNT - SUPERVISION	58.26
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	MNT - STATION EQUIPMEN	91.52
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	MNT - STATION EQUIPMEN	70.42
	9/28/23	HSA HEALTH INS - SINGLE+1	ELECTRIC FUND	MNT - STATION EQUIPMEN	6.32
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	MNT - OH LINES	178.47
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	MNT - OH LINES	196.88
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	MNT - UG LINES	359.96
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	MNT - UG LINES	939.02
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	MNT - ST LIGHTS & SIGN	28.09
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	CUSTOMER ACCT EXP SUPV	215.47
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	CUSTOMER ACCT EXP SUPV	200.00
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	METER READING EXPENSE	94.54
	9/28/23	HEALTH INSURANCE	ELECTRIC FUND	METER READING EXPENSE	43.48

<u>VENDOR NAME</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	13.43
	9/28/23	HSA HEALTH INS - SINGLES	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	3.64
	9/28/23	PEIP SINGLE VALUE PLAN	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	4.79
	9/28/23	HEALTH INSURANCE	WATER FUND	NON-DEPARTMENTAL	312.83
	9/28/23	HEALTH INSURANCE	WATER FUND	NON-DEPARTMENTAL	380.94
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	NON-DEPARTMENTAL	220.80
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	NON-DEPARTMENTAL	236.76
	9/28/23	HEALTH INSURANCE	WATER FUND	POWER & PUMPING EXPENS	25.08
	9/28/23	HEALTH INSURANCE	WATER FUND	POWER & PUMPING EXPENS	31.01
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	POWER & PUMPING EXPENS	6.32
	9/28/23	HEALTH INSURANCE	WATER FUND	WTR PURIFICATION EXPEN	180.73
	9/28/23	HEALTH INSURANCE	WATER FUND	WTR PURIFICATION EXPEN	163.18
	9/28/23	HSA HEALTH INS - SINGLES	WATER FUND	WTR PURIFICATION EXPEN	15.85
	9/28/23	HSA HEALTH INS - SINGLES	WATER FUND	WTR PURIFICATION EXPEN	16.02
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	WTR PURIFICATION EXPEN	229.64
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	WTR PURIFICATION EXPEN	207.83
	9/28/23	HEALTH INSURANCE	WATER FUND	WTR DISTRIBUTION EXPEN	172.37
	9/28/23	HEALTH INSURANCE	WATER FUND	WTR DISTRIBUTION EXPEN	105.98
	9/28/23	HEALTH INSURANCE	WATER FUND	ADMIN & GENERAL	104.49
	9/28/23	HEALTH INSURANCE	WATER FUND	ADMIN & GENERAL	105.00
	9/28/23	HSA HEALTH INS - SINGLES	WATER FUND	ADMIN & GENERAL	37.15
	9/28/23	HSA HEALTH INS - SINGLES	WATER FUND	ADMIN & GENERAL	37.87
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	ADMIN & GENERAL	58.99
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	ADMIN & GENERAL	76.81
	9/28/23	HEALTH INSURANCE	WATER FUND	HYDRANT MAINTENANCE	171.73
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	HYDRANT MAINTENANCE	8.43
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	HYDRANT MAINTENANCE	13.55
	9/28/23	HEALTH INSURANCE	WATER FUND	METER READING & EXPENS	21.72
	9/28/23	HEALTH INSURANCE	WATER FUND	CUSTOMER SERVICE EXPEN	50.00
	9/28/23	HEALTH INSURANCE	WATER FUND	CUSTOMER SERVICE EXPEN	50.00
	9/28/23	HSA HEALTH INS - SINGLES	WATER FUND	CUSTOMER SERVICE EXPEN	8.58
	9/28/23	HSA HEALTH INS - SINGLES	WATER FUND	CUSTOMER SERVICE EXPEN	8.74
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	CUSTOMER SERVICE EXPEN	46.34
	9/28/23	HSA HEALTH INS - SINGLE+1	WATER FUND	CUSTOMER SERVICE EXPEN	76.81
	9/28/23	HSA HEALTH INS - SINGLES	WATER FUND	WTR TRUCK & EQUIPMENT	20.58
	9/28/23	PEIP SINGLE VALUE PLAN	WATER FUND	WTR TRUCK & EQUIPMENT	9.57
	9/28/23	HEALTH INSURANCE	LIQUOR FUND	NON-DEPARTMENTAL	357.93
	9/28/23	HEALTH INSURANCE	LIQUOR FUND	NON-DEPARTMENTAL	358.23
	9/28/23	HSA HEALTH INS - SINGLE+1	LIQUOR FUND	NON-DEPARTMENTAL	236.76
	9/28/23	HSA HEALTH INS - SINGLE+1	LIQUOR FUND	NON-DEPARTMENTAL	236.76
	9/28/23	HEALTH INSURANCE	LIQUOR FUND	MANAGER EXPENSES	609.49
	9/28/23	HEALTH INSURANCE	LIQUOR FUND	MANAGER EXPENSES	610.00
	9/28/23	HSA HEALTH INS - SINGLES	LIQUOR FUND	CASHIER EXPENSES	291.32
	9/28/23	HSA HEALTH INS - SINGLES	LIQUOR FUND	CASHIER EXPENSES	291.32
	9/28/23	HSA HEALTH INS - SINGLE+1	LIQUOR FUND	CASHIER EXPENSES	375.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/28/23	HEALTH INSURANCE	WELLNESS CENTER	FITNESS EXPENSES	144.85
	9/28/23	HEALTH INSURANCE	WELLNESS CENTER	FITNESS EXPENSES	150.00
	9/28/23	HSA HEALTH INS - SINGLES	WELLNESS CENTER	FITNESS EXPENSES	87.40
	9/28/23	HSA HEALTH INS - SINGLES	WELLNESS CENTER	FITNESS EXPENSES	87.40
	9/28/23	HEALTH INSURANCE	WELLNESS CENTER	ADMIN & GENERAL	211.47
	9/28/23	HEALTH INSURANCE	WELLNESS CENTER	ADMIN & GENERAL	200.00
	9/28/23	HSA HEALTH INS - SINGLES	WELLNESS CENTER	ADMIN & GENERAL	87.39
	9/28/23	HSA HEALTH INS - SINGLES	WELLNESS CENTER	ADMIN & GENERAL	<u>87.39</u>
				TOTAL:	44,499.42
MONEY MOVERS INC.	9/14/23	MONEY MOVERS INC.	WELLNESS CENTER	ADMIN & GENERAL	<u>12.00</u>
				TOTAL:	12.00
MONICA BROWNE	9/08/23	MONICA BROWNE	WELLNESS CENTER	ADMIN & GENERAL	<u>208.00</u>
				TOTAL:	208.00
MTI DISTRIBUTING	9/08/23	MTI DISTRIBUTING	GENERAL FUND	PARKS	922.17
	9/08/23	MTI DISTRIBUTING	GENERAL FUND	PARKS	<u>570.11</u>
				TOTAL:	1,492.28
NATIONAL IND.HEALTH CLUB ASSOC	9/08/23	NATIONAL IND.HEALTH CLUB A	WELLNESS CENTER	FITNESS EXPENSES	<u>449.00</u>
				TOTAL:	449.00
NCPERS MINNESOTA 820200	9/14/23	PERA LIFE	GOLF FUND	NON-DEPARTMENTAL	<u>16.00</u>
				TOTAL:	16.00
NETWORK DISTRIBUTION BY DESIGN	9/29/23	NETWORK DISTRIBUTION BY DE	WELLNESS CENTER	FITNESS EXPENSES	211.28
	9/19/23	NETWORK DISTRIBUTION BY DE	WELLNESS CENTER	ADMIN & GENERAL	<u>387.00</u>
				TOTAL:	598.28
NORTH CENTRAL LAB	9/08/23	NORTH CENTRAL LAB	SEWER FUND	WASTEWATER TREATMENT P	<u>231.13</u>
				TOTAL:	231.13
NORTH STAR WINDOW	9/29/23	NORTH STAR WINDOW	GENERAL FUND	AIRPORT	<u>3,573.15</u>
				TOTAL:	3,573.15
NORTHERN LINES CONTRACTING	9/15/23	NORTHERN LINES CONTRACTING	CAPITAL PROJECTS F	PROJECTS	236,571.16
	9/15/23	NORTHERN LINES CONTRACTING	CAPITAL PROJECTS F	PROJECTS	<u>8,230.00</u>
				TOTAL:	244,801.16
O'REILLY AUTOMOTIVE INC.	9/29/23	O'REILLY AUTOMOTIVE INC.	GENERAL FUND	PARKS	136.78
	9/29/23	O'REILLY AUTOMOTIVE INC.	GENERAL FUND	PARKS	<u>1.52-</u>
				TOTAL:	135.26
OMNI SITE CELLULAR MONITORING SOLUTION	9/08/23	OMNI SITE CELLULAR MONITOR	SEWER FUND	SWR LIFT STATIONS	<u>92.96</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/14/23	EMPOWER-TRAD	SEWER FUND	NON-DEPARTMENTAL	1.00
	9/14/23	EMPOWER-TRAD	SEWER FUND	ADMIN & GENERAL	1.00
	9/14/23	EMPOWER-ROTH	ELECTRIC FUND	NON-DEPARTMENTAL	161.25
	9/28/23	EMPOWER-ROTH	ELECTRIC FUND	NON-DEPARTMENTAL	161.25
	9/14/23	EMPOWER-TRAD	ELECTRIC FUND	NON-DEPARTMENTAL	10.00
	9/28/23	EMPOWER-TRAD	ELECTRIC FUND	NON-DEPARTMENTAL	15.25
	9/28/23	EMPOWER-TRAD	ELECTRIC FUND	MNT - ELECTRIC METERS	0.50
	9/14/23	EMPOWER-TRAD	ELECTRIC FUND	CUSTOMER ACCT EXP SUPV	4.00
	9/28/23	EMPOWER-TRAD	ELECTRIC FUND	CUSTOMER ACCT EXP SUPV	5.50
	9/28/23	EMPOWER-TRAD	ELECTRIC FUND	METER READING EXPENSE	1.25
	9/14/23	EMPOWER-TRAD	ELECTRIC FUND	CUSTOMER RECORDS	2.00
	9/28/23	EMPOWER-TRAD	ELECTRIC FUND	ENERGY CONSERVATION	1.25
	9/14/23	EMPOWER-TRAD	ELECTRIC FUND	ADMIN & GENERAL	4.00
	9/28/23	EMPOWER-TRAD	ELECTRIC FUND	ADMIN & GENERAL	5.25
	9/28/23	EMPOWER-TRAD	ELECTRIC FUND	SCHOOLS, MTGS & TRAVEL	1.50
	9/14/23	EMPOWER-TRAD	WATER FUND	NON-DEPARTMENTAL	1.00
	9/28/23	EMPOWER-TRAD	WATER FUND	NON-DEPARTMENTAL	4.75
	9/28/23	EMPOWER-TRAD	WATER FUND	ADMIN & GENERAL	1.75
	9/14/23	EMPOWER-TRAD	WATER FUND	CUSTOMER SERVICE EXPEN	1.00
	9/28/23	EMPOWER-TRAD	WATER FUND	CUSTOMER SERVICE EXPEN	3.00
				TOTAL:	572.84
PAUSTIS WINE COMPANY	9/29/23	PAUSTIS WINE COMPANY	LIQUOR FUND	MERCHANDISE PURCHASES	972.75
	9/29/23	PAUSTIS WINE COMPANY	LIQUOR FUND	MERCHANDISE PURCHASES	16.20
				TOTAL:	988.95
PEDERSON & PEDERSON P.A.	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	975.00
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	750.00
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	112.50
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	600.00
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	225.00
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	4,281.25
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	31.25
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	125.00
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	LEGISLATIVE	62.50
	9/29/23	PEDERSON & PEDERSON P.A.	GENERAL FUND	DEVELOPMENT AUTHORITY	50.00
	9/29/23	PEDERSON & PEDERSON P.A.	CAPITAL PROJECTS F	PROJECTS	150.00
	9/29/23	PEDERSON & PEDERSON P.A.	CAPITAL PROJECTS F	PROJECTS	525.00
				TOTAL:	7,887.50
PEPSI BEVERAGE COMPANY	9/08/23	PEPSI BEVERAGE COMPANY	GOLF FUND	MERCHANDISE PURCHASES	636.80
	9/29/23	PEPSI BEVERAGE COMPANY	GOLF FUND	MERCHANDISE PURCHASES	1,083.06
	9/29/23	PEPSI BEVERAGE COMPANY	GOLF FUND	MERCHANDISE PURCHASES	1,083.06
	9/29/23	PEPSI BEVERAGE COMPANY	LIQUOR FUND	MERCHANDISE PURCHASES	326.77
				TOTAL:	963.57

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/28/23	PERA-COOR	GENERAL FUND	NON-DEPARTMENTAL	1,796.14
	9/14/23	PERA-P&F	GENERAL FUND	NON-DEPARTMENTAL	3,262.09
	9/28/23	PERA-P&F	GENERAL FUND	NON-DEPARTMENTAL	3,174.47
	9/14/23	PERA-COOR	GENERAL FUND	CITY ADMINISTRATOR	98.68
	9/28/23	PERA-COOR	GENERAL FUND	CITY ADMINISTRATOR	98.68
	9/14/23	PERA-COOR	GENERAL FUND	ACCOUNTING	249.25
	9/28/23	PERA-COOR	GENERAL FUND	ACCOUNTING	175.85
	9/14/23	PERA-COOR	GENERAL FUND	PLANNING & ZONING	176.92
	9/28/23	PERA-COOR	GENERAL FUND	PLANNING & ZONING	195.99
	9/14/23	PERA-COOR	GENERAL FUND	CITY HALL MAINTENANCE	35.19
	9/28/23	PERA-COOR	GENERAL FUND	CITY HALL MAINTENANCE	35.19
	9/14/23	PERA-COOR	GENERAL FUND	POLICE DEPARTMENT	177.17
	9/28/23	PERA-COOR	GENERAL FUND	POLICE DEPARTMENT	177.17
	9/14/23	PERA-P&F	GENERAL FUND	POLICE DEPARTMENT	4,893.16
	9/28/23	PERA-P&F	GENERAL FUND	POLICE DEPARTMENT	4,761.71
	9/14/23	PERA-COOR	GENERAL FUND	FIRE DEPARTMENT	7.04
	9/28/23	PERA-COOR	GENERAL FUND	FIRE DEPARTMENT	7.04
	9/14/23	PERA-COOR	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	267.24
	9/28/23	PERA-COOR	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	232.02
	9/14/23	PERA-COOR	GENERAL FUND	STREET SHOP MAINTENANCE	47.08
	9/28/23	PERA-COOR	GENERAL FUND	STREET SHOP MAINTENANCE	36.83
	9/14/23	PERA-COOR	GENERAL FUND	PAVED STREETS	18.00
	9/14/23	PERA-COOR	GENERAL FUND	UNPAVED STREETS/ALLEYS	41.42
	9/28/23	PERA-COOR	GENERAL FUND	UNPAVED STREETS/ALLEYS	16.58
	9/14/23	PERA-COOR	GENERAL FUND	SNOW & ICE REMOVAL	40.93
	9/28/23	PERA-COOR	GENERAL FUND	SNOW & ICE REMOVAL	51.73
	9/14/23	PERA-COOR	GENERAL FUND	STREET EQUIPMENT MNT	14.49
	9/28/23	PERA-COOR	GENERAL FUND	STREET EQUIPMENT MNT	66.58
	9/14/23	PERA-COOR	GENERAL FUND	STREET SIGNS/MARKINGS	14.45
	9/28/23	PERA-COOR	GENERAL FUND	PARKING LOTS	14.45
	9/14/23	PERA-COOR	GENERAL FUND	STORM SEWERS	27.29
	9/28/23	PERA-COOR	GENERAL FUND	STORM SEWERS	34.49
	9/14/23	PERA-COOR	GENERAL FUND	STREET CLEANING	60.13
	9/28/23	PERA-COOR	GENERAL FUND	STREET CLEANING	67.33
	9/14/23	PERA-COOR	GENERAL FUND	WASTE (REFUSE) COLLECT	32.78
	9/28/23	PERA-COOR	GENERAL FUND	WASTE (REFUSE) COLLECT	53.05
	9/14/23	PERA-COOR	GENERAL FUND	PLAYGROUNDS	88.17
	9/28/23	PERA-COOR	GENERAL FUND	PLAYGROUNDS	61.24
	9/28/23	PERA-COOR	GENERAL FUND	CAMPGROUND	9.80
	9/14/23	PERA-COOR	GENERAL FUND	PARKS	404.46
	9/28/23	PERA-COOR	GENERAL FUND	PARKS	500.30
	9/14/23	PERA-COOR	GENERAL FUND	LIBRARY	35.19
	9/28/23	PERA-COOR	GENERAL FUND	LIBRARY	37.26
	9/14/23	PERA-COOR	GENERAL FUND	AIRPORT	24.99
	9/28/23	PERA-COOR	GENERAL FUND	AIRPORT	24.99

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/28/23	PERA-COOR	SEWER FUND	ADMIN & GENERAL	64.60
	9/14/23	PERA-COOR	GOLF FUND	NON-DEPARTMENTAL	360.13
	9/28/23	PERA-COOR	GOLF FUND	NON-DEPARTMENTAL	369.88
	9/14/23	PERA-COOR	GOLF FUND	COURSE MAINTENANCE EXP	184.44
	9/28/23	PERA-COOR	GOLF FUND	COURSE MAINTENANCE EXP	190.07
	9/14/23	PERA-COOR	GOLF FUND	ADMIN & GENERAL	231.10
	9/28/23	PERA-COOR	GOLF FUND	ADMIN & GENERAL	236.73
	9/14/23	PERA-COOR	ELECTRIC FUND	NON-DEPARTMENTAL	1,476.28
	9/28/23	PERA-COOR	ELECTRIC FUND	NON-DEPARTMENTAL	1,481.10
	9/14/23	PERA-COOR	ELECTRIC FUND	WORK ORDERS	272.59
	9/28/23	PERA-COOR	ELECTRIC FUND	WORK ORDERS	523.03
	9/14/23	PERA-COOR	ELECTRIC FUND	OPER - SUPERVISION & E	57.55
	9/28/23	PERA-COOR	ELECTRIC FUND	OPER - SUPERVISION & E	57.55
	9/14/23	PERA-COOR	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	28.78
	9/28/23	PERA-COOR	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	28.78
	9/14/23	PERA-COOR	ELECTRIC FUND	OPER - OH LINE EXPENSE	8.63
	9/28/23	PERA-COOR	ELECTRIC FUND	OPER - OH LINE EXPENSE	8.63
	9/14/23	PERA-COOR	ELECTRIC FUND	OPER - UG LINE EXPENSE	8.63
	9/28/23	PERA-COOR	ELECTRIC FUND	OPER - UG LINE EXPENSE	8.63
	9/14/23	PERA-COOR	ELECTRIC FUND	OPER - ST LIGHTS & SIG	12.77
	9/14/23	PERA-COOR	ELECTRIC FUND	OPER - MISC. DIS. EXPE	49.44
	9/28/23	PERA-COOR	ELECTRIC FUND	OPER - MISC. DIS. EXPE	42.30
	9/14/23	PERA-COOR	ELECTRIC FUND	MNT - SUPERVISION	69.05
	9/28/23	PERA-COOR	ELECTRIC FUND	MNT - SUPERVISION	57.55
	9/14/23	PERA-COOR	ELECTRIC FUND	MNT - STATION EQUIPMEN	39.70
	9/28/23	PERA-COOR	ELECTRIC FUND	MNT - STATION EQUIPMEN	22.88
	9/14/23	PERA-COOR	ELECTRIC FUND	MNT - OH LINES	84.64
	9/28/23	PERA-COOR	ELECTRIC FUND	MNT - OH LINES	43.93
	9/14/23	PERA-COOR	ELECTRIC FUND	MNT - UG LINES	478.87
	9/28/23	PERA-COOR	ELECTRIC FUND	MNT - UG LINES	269.12
	9/14/23	PERA-COOR	ELECTRIC FUND	MNT - ST LIGHTS & SIGN	13.69
	9/28/23	PERA-COOR	ELECTRIC FUND	MNT - ELECTRIC METERS	4.34
	9/14/23	PERA-COOR	ELECTRIC FUND	CUSTOMER ACCT EXP SUPV	68.34
	9/28/23	PERA-COOR	ELECTRIC FUND	CUSTOMER ACCT EXP SUPV	81.37
	9/14/23	PERA-COOR	ELECTRIC FUND	METER READING EXPENSE	16.43
	9/28/23	PERA-COOR	ELECTRIC FUND	METER READING EXPENSE	26.26
	9/14/23	PERA-COOR	ELECTRIC FUND	CUSTOMER RECORDS	177.09
	9/28/23	PERA-COOR	ELECTRIC FUND	CUSTOMER RECORDS	161.68
	9/28/23	PERA-COOR	ELECTRIC FUND	ENERGY CONSERVATION	10.86
	9/14/23	PERA-COOR	ELECTRIC FUND	ADMIN & GENERAL	290.22
	9/28/23	PERA-COOR	ELECTRIC FUND	ADMIN & GENERAL	304.51
	9/28/23	PERA-COOR	ELECTRIC FUND	SCHOOLS, MTGS & TRAVEL	28.90
	9/28/23	PERA-COOR	ELECTRIC FUND	SAFETY TRAINING	14.59
	9/14/23	PERA-COOR	ELECTRIC FUND	MNT OF GENERAL PLANT	19.83
	9/28/23	PERA-COOR	ELECTRIC FUND	MNT OF GENERAL PLANT	14.08

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/28/23	PERA-COOR	WATER FUND	ADMIN & GENERAL	144.83
	9/14/23	PERA-COOR	WATER FUND	HYDRANT MAINTENANCE	73.38
	9/28/23	PERA-COOR	WATER FUND	HYDRANT MAINTENANCE	7.72
	9/14/23	PERA-COOR	WATER FUND	METER READING & EXPENS	8.22
	9/28/23	PERA-COOR	WATER FUND	METER READING & EXPENS	5.15
	9/14/23	PERA-COOR	WATER FUND	CUSTOMER SERVICE EXPEN	69.45
	9/28/23	PERA-COOR	WATER FUND	CUSTOMER SERVICE EXPEN	115.60
	9/14/23	PERA-COOR	LIQUOR FUND	NON-DEPARTMENTAL	620.05
	9/28/23	PERA-COOR	LIQUOR FUND	NON-DEPARTMENTAL	634.13
	9/14/23	PERA-COOR	LIQUOR FUND	MANAGER EXPENSES	265.40
	9/28/23	PERA-COOR	LIQUOR FUND	MANAGER EXPENSES	271.03
	9/14/23	PERA-COOR	LIQUOR FUND	CASHIER EXPENSES	450.05
	9/28/23	PERA-COOR	LIQUOR FUND	CASHIER EXPENSES	460.66
	9/14/23	PERA-COOR	WELLNESS CENTER	NON-DEPARTMENTAL	598.87
	9/28/23	PERA-COOR	WELLNESS CENTER	NON-DEPARTMENTAL	627.47
	9/14/23	PERA-COOR	WELLNESS CENTER	POOL EXPENSES	222.62
	9/28/23	PERA-COOR	WELLNESS CENTER	POOL EXPENSES	247.43
	9/14/23	PERA-COOR	WELLNESS CENTER	THERAPY POOL	63.09
	9/28/23	PERA-COOR	WELLNESS CENTER	THERAPY POOL	63.47
	9/14/23	PERA-COOR	WELLNESS CENTER	FITNESS EXPENSES	189.28
	9/28/23	PERA-COOR	WELLNESS CENTER	FITNESS EXPENSES	190.38
	9/14/23	PERA-COOR	WELLNESS CENTER	ADMIN & GENERAL	215.97
	9/28/23	PERA-COOR	WELLNESS CENTER	ADMIN & GENERAL	<u>222.69</u>
				TOTAL:	41,123.25
RED FLINT SAND & GRAVEL	9/08/23	RED FLINT SAND & GRAVEL	WATER FUND	WTR PURIFICATION EXPEN	<u>420.00</u>
				TOTAL:	420.00
RESCO	9/08/23	RESCO	ELECTRIC FUND	OUTLAY FOR INVENTORY	63,060.51
	9/29/23	RESCO	ELECTRIC FUND	OUTLAY FOR INVENTORY	<u>43,030.95</u>
				TOTAL:	106,091.46
RICK TAGGART	9/29/23	RICK TAGGART	ELECTRIC FUND	ENERGY CONSERVATION	<u>25.00</u>
				TOTAL:	25.00
RMB ENVIRONMENTAL LABORATORIES INC.	9/08/23	RMB ENVIRONMENTAL LABORATO	SEWER FUND	WASTEWATER TREATMENT P	<u>2,134.44</u>
				TOTAL:	2,134.44
SBG-VAA	9/13/23	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	468.27
	9/28/23	DEFERRED COMP	GENERAL FUND	NON-DEPARTMENTAL	473.57
	9/13/23	DEFERRED COMP	GENERAL FUND	ACCOUNTING	3.60
	9/28/23	DEFERRED COMP	GENERAL FUND	ACCOUNTING	3.60
	9/13/23	DEFERRED COMP	GENERAL FUND	CITY HALL MAINTENANCE	6.13
	9/28/23	DEFERRED COMP	GENERAL FUND	CITY HALL MAINTENANCE	6.13
	9/13/23	DEFERRED COMP	GENERAL FUND	POLICE DEPARTMENT	<u>94.25</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/13/23	DEFERRED COMP	GENERAL FUND	SNOW & ICE REMOVAL	3.15
	9/28/23	DEFERRED COMP	GENERAL FUND	SNOW & ICE REMOVAL	3.10
	9/28/23	DEFERRED COMP	GENERAL FUND	STREET EQUIPMENT MNT	1.84
	9/13/23	DEFERRED COMP	GENERAL FUND	STORM SEWERS	2.10
	9/28/23	DEFERRED COMP	GENERAL FUND	STORM SEWERS	2.07
	9/13/23	DEFERRED COMP	GENERAL FUND	STREET CLEANING	6.30
	9/28/23	DEFERRED COMP	GENERAL FUND	STREET CLEANING	6.27
	9/28/23	DEFERRED COMP	GENERAL FUND	WASTE (REFUSE) COLLECT	1.00
	9/13/23	DEFERRED COMP	GENERAL FUND	PLAYGROUNDS	1.00
	9/28/23	DEFERRED COMP	GENERAL FUND	PLAYGROUNDS	0.88
	9/28/23	DEFERRED COMP	GENERAL FUND	CAMPGROUND	0.38
	9/13/23	DEFERRED COMP	GENERAL FUND	PARKS	21.26
	9/13/23	DEFERRED COMP	GENERAL FUND	PARKS	0.17
	9/28/23	DEFERRED COMP	GENERAL FUND	PARKS	22.84
	9/28/23	DEFERRED COMP	GENERAL FUND	PARKS	0.64
	9/13/23	DEFERRED COMP	GENERAL FUND	LIBRARY	6.13
	9/28/23	DEFERRED COMP	GENERAL FUND	LIBRARY	6.13
	9/13/23	DEFERRED COMP	GENERAL FUND	AIRPORT	0.61
	9/28/23	DEFERRED COMP	GENERAL FUND	AIRPORT	0.61
	9/13/23	DEFERRED COMP	SEWER FUND	NON-DEPARTMENTAL	52.96
	9/28/23	DEFERRED COMP	SEWER FUND	NON-DEPARTMENTAL	52.42
	9/13/23	DEFERRED COMP	SEWER FUND	SANITARY SEWER MAINTEN	14.59
	9/13/23	DEFERRED COMP	SEWER FUND	SANITARY SEWER MAINTEN	0.66
	9/28/23	DEFERRED COMP	SEWER FUND	SANITARY SEWER MAINTEN	4.31
	9/13/23	DEFERRED COMP	SEWER FUND	SWR LIFT STATIONS	0.99
	9/13/23	DEFERRED COMP	SEWER FUND	SWR LIFT STATIONS	0.17
	9/28/23	DEFERRED COMP	SEWER FUND	SWR LIFT STATIONS	3.39
	9/28/23	DEFERRED COMP	SEWER FUND	SWR LIFT STATIONS	1.19
	9/13/23	DEFERRED COMP	SEWER FUND	WASTEWATER TREATMENT P	27.07
	9/13/23	DEFERRED COMP	SEWER FUND	WASTEWATER TREATMENT P	3.78
	9/28/23	DEFERRED COMP	SEWER FUND	WASTEWATER TREATMENT P	33.47
	9/28/23	DEFERRED COMP	SEWER FUND	WASTEWATER TREATMENT P	4.35
	9/13/23	DEFERRED COMP	SEWER FUND	ADMIN & GENERAL	3.20
	9/28/23	DEFERRED COMP	SEWER FUND	ADMIN & GENERAL	3.20
	9/13/23	DEFERRED COMP	GOLF FUND	NON-DEPARTMENTAL	101.00
	9/28/23	DEFERRED COMP	GOLF FUND	NON-DEPARTMENTAL	101.00
	9/13/23	DEFERRED COMP	GOLF FUND	ADMIN & GENERAL	26.00
	9/28/23	DEFERRED COMP	GOLF FUND	ADMIN & GENERAL	25.33
	9/28/23	DEFERRED COMP	GOLF FUND	ADMIN & GENERAL	0.67
	9/13/23	DEFERRED COMP	ELECTRIC FUND	NON-DEPARTMENTAL	201.86
	9/28/23	DEFERRED COMP	ELECTRIC FUND	NON-DEPARTMENTAL	352.97
	9/13/23	DEFERRED COMP	ELECTRIC FUND	WORK ORDERS	21.65
	9/28/23	DEFERRED COMP	ELECTRIC FUND	WORK ORDERS	43.65
	9/13/23	DEFERRED COMP	ELECTRIC FUND	OPER - ST LIGHTS & SIG	1.25
	9/13/23	DEFERRED COMP	ELECTRIC FUND	OPER - MISC. DIS. EXPE	3.42

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/28/23	DEFERRED COMP	ELECTRIC FUND	ADMIN & GENERAL	4.60
	9/28/23	DEFERRED COMP	ELECTRIC FUND	ADMIN & GENERAL	0.61
	9/28/23	DEFERRED COMP	ELECTRIC FUND	SCHOOLS, MTGS & TRAVEL	1.61
	9/28/23	DEFERRED COMP	ELECTRIC FUND	SAFETY TRAINING	1.47
	9/13/23	DEFERRED COMP	ELECTRIC FUND	MNT OF GENERAL PLANT	2.45
	9/28/23	DEFERRED COMP	ELECTRIC FUND	MNT OF GENERAL PLANT	2.45
	9/13/23	DEFERRED COMP	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	0.50
	9/13/23	DEFERRED COMP	WATER FUND	NON-DEPARTMENTAL	191.36
	9/28/23	DEFERRED COMP	WATER FUND	NON-DEPARTMENTAL	1,009.14
	9/13/23	DEFERRED COMP	WATER FUND	POWER & PUMPING EXPENS	1.14
	9/13/23	DEFERRED COMP	WATER FUND	WTR PURIFICATION EXPEN	0.59
	9/13/23	DEFERRED COMP	WATER FUND	WTR PURIFICATION EXPEN	1.52
	9/28/23	DEFERRED COMP	WATER FUND	WTR PURIFICATION EXPEN	2.72
	9/13/23	DEFERRED COMP	WATER FUND	ADMIN & GENERAL	3.20
	9/28/23	DEFERRED COMP	WATER FUND	ADMIN & GENERAL	3.20
	9/13/23	DEFERRED COMP	WATER FUND	HYDRANT MAINTENANCE	0.99
	9/13/23	DEFERRED COMP	LIQUOR FUND	NON-DEPARTMENTAL	73.40
	9/28/23	DEFERRED COMP	LIQUOR FUND	NON-DEPARTMENTAL	73.40
	9/13/23	DEFERRED COMP	LIQUOR FUND	MANAGER EXPENSES	3.40
	9/28/23	DEFERRED COMP	LIQUOR FUND	MANAGER EXPENSES	3.40
	9/13/23	DEFERRED COMP	LIQUOR FUND	CASHIER EXPENSES	20.00
	9/28/23	DEFERRED COMP	LIQUOR FUND	CASHIER EXPENSES	20.00
	9/13/23	DEFERRED COMP	WELLNESS CENTER	NON-DEPARTMENTAL	26.00
	9/28/23	DEFERRED COMP	WELLNESS CENTER	NON-DEPARTMENTAL	26.00
	9/13/23	DEFERRED COMP	WELLNESS CENTER	POOL EXPENSES	7.50
	9/28/23	DEFERRED COMP	WELLNESS CENTER	POOL EXPENSES	7.50
	9/13/23	DEFERRED COMP	WELLNESS CENTER	THERAPY POOL	2.50
	9/28/23	DEFERRED COMP	WELLNESS CENTER	THERAPY POOL	2.50
	9/13/23	DEFERRED COMP	WELLNESS CENTER	FITNESS EXPENSES	7.50
	9/28/23	DEFERRED COMP	WELLNESS CENTER	FITNESS EXPENSES	7.50
	9/13/23	DEFERRED COMP	WELLNESS CENTER	ADMIN & GENERAL	8.50
	9/28/23	DEFERRED COMP	WELLNESS CENTER	ADMIN & GENERAL	8.50
				TOTAL:	3,950.35
SCHINDLER ELEVATOR CORPORATION	9/19/23	SCHINDLER ELEVATOR CORPORA	WELLNESS CENTER	ADMIN & GENERAL	694.56
				TOTAL:	694.56
SCHMITZ PORTABLE RENTALS	9/08/23	SCHMITZ PORTABLE RENTALS	GOLF FUND	COURSE MAINTENANCE EXP	300.00
				TOTAL:	300.00
SHANNON LEE RIGGLE	9/08/23	SHANNON LEE RIGGLE	GENERAL FUND	POLICE DEPARTMENT	243.00
				TOTAL:	243.00
SHAWN CORDOVA	9/08/23	SHAWN CORDOVA	WELLNESS CENTER	ADMIN & GENERAL	1,880.00
				TOTAL:	1,880.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/29/23	SOUTHERN GLAZER'S OF MN	LIQUOR FUND	MERCHANDISE PURCHASES	<u>10.42</u>
				TOTAL:	10,690.85
STAPLES ADVANTAGE	9/08/23	STAPLES ADVANTAGE	GENERAL FUND	POLICE DEPARTMENT	91.28
	9/08/23	STAPLES ADVANTAGE	GENERAL FUND	POLICE DEPARTMENT	43.98
	9/08/23	STAPLES ADVANTAGE	GENERAL FUND	POLICE DEPARTMENT	112.92
	9/08/23	STAPLES ADVANTAGE	ELECTRIC FUND	ADMIN & GENERAL	19.63
	9/08/23	STAPLES ADVANTAGE	ELECTRIC FUND	ADMIN & GENERAL	30.16
	9/08/23	STAPLES ADVANTAGE	ELECTRIC FUND	ADMIN & GENERAL	<u>26.49</u>
				TOTAL:	324.46
STAR SQUADS LLC	9/29/23	STAR SQUADS LLC	GENERAL FUND	POLICE DEPARTMENT	<u>90.00</u>
				TOTAL:	90.00
STOCK GROWERS PUBLIC FINANCE	9/19/23	STOCK GROWERS PUBLIC FINAN	GENERAL FIXED ASSE	CAPITAL EXPENSES	<u>3,951.69</u>
				TOTAL:	3,951.69
SUN LIFE FINANCIAL	9/14/23	LIFE INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	205.73
	9/14/23	LIFE INSURANCE	GENERAL FUND	CITY ADMINISTRATOR	5.29
	9/14/23	LIFE INSURANCE	GENERAL FUND	ACCOUNTING	19.38
	9/14/23	LIFE INSURANCE	GENERAL FUND	PLANNING & ZONING	14.48
	9/14/23	LIFE INSURANCE	GENERAL FUND	CITY HALL MAINTENANCE	3.58
	9/14/23	LIFE INSURANCE	GENERAL FUND	POLICE DEPARTMENT	130.85
	9/14/23	LIFE INSURANCE	GENERAL FUND	FIRE DEPARTMENT	0.72
	9/14/23	LIFE INSURANCE	GENERAL FUND	GENERAL ROADWAY MAINTENANCE	16.06
	9/14/23	LIFE INSURANCE	GENERAL FUND	STREET SHOP MAINTENANCE	2.86
	9/14/23	LIFE INSURANCE	GENERAL FUND	PAVED STREETS	1.70
	9/14/23	LIFE INSURANCE	GENERAL FUND	UNPAVED STREETS/ALLEYS	0.36
	9/14/23	LIFE INSURANCE	GENERAL FUND	SNOW & ICE REMOVAL	2.15
	9/14/23	LIFE INSURANCE	GENERAL FUND	STREET SIGNS/MARKINGS	0.54
	9/14/23	LIFE INSURANCE	GENERAL FUND	STORM SEWERS	1.43
	9/14/23	LIFE INSURANCE	GENERAL FUND	STREET CLEANING	4.29
	9/14/23	LIFE INSURANCE	GENERAL FUND	WASTE (REFUSE) COLLECT	2.07
	9/14/23	LIFE INSURANCE	GENERAL FUND	PLAYGROUNDS	6.24
	9/14/23	LIFE INSURANCE	GENERAL FUND	PARKS	30.78
	9/14/23	LIFE INSURANCE	GENERAL FUND	LIBRARY	3.58
	9/14/23	LIFE INSURANCE	GENERAL FUND	AIRPORT	1.90
	9/14/23	LIFE INSURANCE	GENERAL FUND	DEVELOPMENT AUTHORITY	10.72
	9/14/23	LIFE INSURANCE	SEWER FUND	NON-DEPARTMENTAL	4.30
	9/14/23	LIFE INSURANCE	SEWER FUND	SANITARY SEWER MAINTENANCE	10.39
	9/14/23	LIFE INSURANCE	SEWER FUND	SWR LIFT STATIONS	0.79
	9/14/23	LIFE INSURANCE	SEWER FUND	WASTEWATER TREATMENT PLANT	20.88
	9/14/23	LIFE INSURANCE	SEWER FUND	ADMIN & GENERAL	4.45
	9/14/23	LIFE INSURANCE	GOLF FUND	NON-DEPARTMENTAL	54.54
	9/14/23	LIFE INSURANCE	GOLF FUND	COURSE MAINTENANCE EXPENSES	14.30

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/14/23	LIFE INSURANCE	ELECTRIC FUND	MNT - UG LINES	15.82
	9/14/23	LIFE INSURANCE	ELECTRIC FUND	CUSTOMER ACCT EXP SUPV	5.72
	9/14/23	LIFE INSURANCE	ELECTRIC FUND	METER READING EXPENSE	1.24
	9/14/23	LIFE INSURANCE	ELECTRIC FUND	CUSTOMER RECORDS	15.73
	9/14/23	LIFE INSURANCE	ELECTRIC FUND	ADMIN & GENERAL	17.50
	9/14/23	LIFE INSURANCE	ELECTRIC FUND	MNT OF GENERAL PLANT	1.79
	9/14/23	LIFE INSURANCE	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	0.17
	9/14/23	LIFE INSURANCE	WATER FUND	NON-DEPARTMENTAL	8.80
	9/14/23	LIFE INSURANCE	WATER FUND	POWER & PUMPING EXPENS	0.64
	9/14/23	LIFE INSURANCE	WATER FUND	WTR PURIFICATION EXPEN	13.12
	9/14/23	LIFE INSURANCE	WATER FUND	WTR DISTRIBUTION EXPEN	3.03
	9/14/23	LIFE INSURANCE	WATER FUND	ADMIN & GENERAL	7.80
	9/14/23	LIFE INSURANCE	WATER FUND	HYDRANT MAINTENANCE	4.72
	9/14/23	LIFE INSURANCE	WATER FUND	METER READING & EXPENS	0.62
	9/14/23	LIFE INSURANCE	WATER FUND	CUSTOMER SERVICE EXPEN	4.75
	9/14/23	LIFE INSURANCE	LIQUOR FUND	NON-DEPARTMENTAL	5.45
	9/14/23	LIFE INSURANCE	LIQUOR FUND	MANAGER EXPENSES	17.45
	9/14/23	LIFE INSURANCE	LIQUOR FUND	CASHIER EXPENSES	28.60
	9/14/23	LIFE INSURANCE	WELLNESS CENTER	NON-DEPARTMENTAL	1.97
	9/14/23	LIFE INSURANCE	WELLNESS CENTER	POOL EXPENSES	8.58
	9/14/23	LIFE INSURANCE	WELLNESS CENTER	THERAPY POOL	2.86
	9/14/23	LIFE INSURANCE	WELLNESS CENTER	FITNESS EXPENSES	8.58
	9/14/23	LIFE INSURANCE	WELLNESS CENTER	ADMIN & GENERAL	<u>9.98</u>
				TOTAL:	823.35
SUPER ONE FOODS	9/29/23	SUPER ONE FOODS	GOLF FUND	MERCHANDISE PURCHASES	<u>443.12</u>
				TOTAL:	443.12
SUPERIOR TURF SRVC LLC	9/08/23	SUPERIOR TURF SRVC LLC	GOLF FUND	COURSE MAINTENANCE EXP	1,489.95
	9/29/23	SUPERIOR TURF SRVC LLC	GOLF FUND	COURSE MAINTENANCE EXP	<u>3,112.87</u>
				TOTAL:	4,602.82
THE BBQ SMOKEHOUSE	9/08/23	THE BBQ SMOKEHOUSE	GOLF FUND	MERCHANDISE PURCHASES	<u>2,201.50</u>
				TOTAL:	2,201.50
THE BROOKSHIRE CO.	9/29/23	THE BROOKSHIRE CO.	GENERAL FUND	DEVELOPMENT AUTHORITY	<u>1,500.00</u>
				TOTAL:	1,500.00
TITLEIST	9/08/23	TITLEIST	GOLF FUND	MERCHANDISE PURCHASES	<u>82.18</u>
				TOTAL:	82.18
TODD WADENA ELECTRIC COOPERATIVE	9/25/23	TODD WADENA ELECTRIC COOPE	GENERAL FUND	AIRPORT	188.58
	9/25/23	TODD WADENA ELECTRIC COOPE	GENERAL FUND	AIRPORT	72.29
	9/25/23	TODD WADENA ELECTRIC COOPE	GENERAL FUND	AIRPORT	79.97
	9/25/23	TODD WADENA ELECTRIC COOPE	GOLF FUND	ADMIN & GENERAL	<u>1,574.12</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/29/23	VERIZON WIRELESS	GENERAL FUND	FIRE DEPARTMENT	120.03
	9/19/23	VERIZON WIRELESS	GENERAL FUND	CAMPGROUND	40.01
	9/19/23	VERIZON WIRELESS	ELECTRIC FUND	OPER - LOAD MGMNT EXPE	41.20
	9/19/23	VERIZON WIRELESS	ELECTRIC FUND	MNT - MISC DIST. PLANT	80.02
	9/19/23	VERIZON WIRELESS	WATER FUND	ADMIN & GENERAL	<u>46.20</u>
				TOTAL:	487.50
VIKING COCA COLA	9/29/23	VIKING COCA COLA	LIQUOR FUND	MERCHANDISE PURCHASES	<u>184.40</u>
				TOTAL:	184.40
VINOCOPIA INC	9/29/23	VINOCOPIA INC	LIQUOR FUND	MERCHANDISE PURCHASES	1,375.76
	9/29/23	VINOCOPIA INC	LIQUOR FUND	MERCHANDISE PURCHASES	<u>19.50</u>
				TOTAL:	1,395.26
VOYAGER FLEET SYSTEMS INC	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	CITY HALL MAINTENANCE	47.62
	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	POLICE DEPARTMENT	2,196.69
	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	FIRE DEPARTMENT	132.16
	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	GENERAL ROADWAY MAINTEN	301.26
	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	STREET SIGNS/MARKINGS	155.86
	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	PARKING LOTS	143.49
	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	STREET CLEANING	7.71-
	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	PARKS	117.17
	9/07/23	VOYAGER FLEET SYSTEMS INC	GENERAL FUND	AIRPORT	136.19
	9/07/23	VOYAGER FLEET SYSTEMS INC	SEWER FUND	SANITARY SEWER MAINTEN	463.48
	9/07/23	VOYAGER FLEET SYSTEMS INC	SEWER FUND	WASTEWATER TREATMENT P	81.54
	9/07/23	VOYAGER FLEET SYSTEMS INC	GOLF FUND	COURSE MAINTENANCE EXP	155.55
	9/07/23	VOYAGER FLEET SYSTEMS INC	ELECTRIC FUND	TRUCK & EQUIPMENT MNT	969.81
	9/07/23	VOYAGER FLEET SYSTEMS INC	WATER FUND	WTR TRUCK & EQUIPMENT	<u>377.53</u>
				TOTAL:	5,270.64
WADENA AREA C.V.B	9/19/23	WADENA AREA C.V.B	GENERAL FUND	LEGISLATIVE	<u>45.12</u>
				TOTAL:	45.12
WADENA ASPHALT INC	9/08/23	WADENA ASPHALT INC	GENERAL FUND	PAVED STREETS	210.00
	9/08/23	WADENA ASPHALT INC	GENERAL FUND	PAVED STREETS	<u>792.00</u>
				TOTAL:	1,002.00
WADENA COUNTY SOLID WASTE	9/19/23	WADENA COUNTY SOLID WASTE	GENERAL FUND	WASTE (REFUSE) COLLECT	18.00
	9/19/23	WADENA COUNTY SOLID WASTE	SEWER FUND	WASTEWATER TREATMENT P	29.52
	9/19/23	WADENA COUNTY SOLID WASTE	SEWER FUND	WASTEWATER TREATMENT P	<u>182.04</u>
				TOTAL:	229.56
WADENA COUNTY TREASURER	9/08/23	WADENA COUNTY TREASURER	GENERAL FUND	LEGISLATIVE	286.00
	9/08/23	WADENA COUNTY TREASURER	GENERAL FUND	STREET SHOP MAINTENANC	288.50
	9/08/23	WADENA COUNTY TREASURER	GENERAL FUND	CAMPGROUND	<u>860.50</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WADENA HIDE & FUR	9/08/23	WADENA HIDE & FUR	GENERAL FUND	WASTE (REFUSE) COLLECT	10.00
	9/08/23	WADENA HIDE & FUR	GENERAL FUND	WASTE (REFUSE) COLLECT	<u>4.80</u>
				TOTAL:	5.20
WADENA HRA	9/08/23	WADENA HRA	ELECTRIC FUND	ENERGY CONSERVATION	<u>75.00</u>
				TOTAL:	75.00
WADENA MACHINING & WELDING LLC	9/08/23	WADENA MACHINING & WELDING	SEWER FUND	WASTEWATER TREATMENT P	<u>225.50</u>
				TOTAL:	225.50
WASHINGTON NATIONAL INS CO	9/28/23	CONSECO	GENERAL FUND	NON-DEPARTMENTAL	2.64
	9/28/23	CONSECO	SEWER FUND	NON-DEPARTMENTAL	2.35
	9/28/23	CONSECO	GOLF FUND	NON-DEPARTMENTAL	0.73
	9/28/23	CONSECO	ELECTRIC FUND	NON-DEPARTMENTAL	15.32
	9/28/23	CONSECO	WATER FUND	NON-DEPARTMENTAL	5.09
	9/28/23	CONSECO	LIQUOR FUND	NON-DEPARTMENTAL	2.50
	9/28/23	CONSECO	WELLNESS CENTER	NON-DEPARTMENTAL	<u>0.73</u>
				TOTAL:	29.36
WEBER'S WADENA HARDWARE	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	FIRE DEPARTMENT	16.47
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	FIRE DEPARTMENT	60.00
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	GENERAL ROADWAY MAINTEN	35.98
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	GENERAL ROADWAY MAINTEN	20.14
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	STREET SHOP MAINTENANC	5.69
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	STREET SHOP MAINTENANC	1.28
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	STREET SIGNS/MARKINGS	11.98
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	WADING POOL EXPENSES	6.99
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	CAMPGROUND	12.75
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	CAMPGROUND	15.85
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	PARKS	9.99
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	PARKS	26.97
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	PARKS	51.77
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	PARKS	9.99
	9/15/23	WEBER'S WADENA HARDWARE	GENERAL FUND	PARKS	32.99
	9/15/23	WEBER'S WADENA HARDWARE	SEWER FUND	WASTEWATER TREATMENT P	8.98
	9/15/23	WEBER'S WADENA HARDWARE	SEWER FUND	WASTEWATER TREATMENT P	407.76
	9/15/23	WEBER'S WADENA HARDWARE	SEWER FUND	WASTEWATER TREATMENT P	19.99
	9/15/23	WEBER'S WADENA HARDWARE	SEWER FUND	WASTEWATER TREATMENT P	17.99
	9/15/23	WEBER'S WADENA HARDWARE	GOLF FUND	COURSE MAINTENANCE EXP	28.95
	9/15/23	WEBER'S WADENA HARDWARE	GOLF FUND	COURSE MAINTENANCE EXP	21.42
	9/15/23	WEBER'S WADENA HARDWARE	ELECTRIC FUND	OPER - STATION EXPENSE	11.59
	9/15/23	WEBER'S WADENA HARDWARE	ELECTRIC FUND	OPER - UG LINE EXPENSE	11.69
	9/15/23	WEBER'S WADENA HARDWARE	ELECTRIC FUND	MNT - UG LINES	7.51
	9/15/23	WEBER'S WADENA HARDWARE	ELECTRIC FUND	MNT - UG LINES	17.68
	9/15/23	WEBER'S WADENA HARDWARE	ELECTRIC FUND	MNT OF GENERAL PLANT	<u>91.22</u>

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/08/23	WEST CENTRAL TELEPHONE	GENERAL FUND	FIRE DEPARTMENT	20.50
	9/08/23	WEST CENTRAL TELEPHONE	GENERAL FUND	GENERAL ROADWAY MAINTEN	50.00
	9/08/23	WEST CENTRAL TELEPHONE	GENERAL FUND	STREET SHOP MAINTENANC	33.00
	9/08/23	WEST CENTRAL TELEPHONE	GENERAL FUND	STREET SHOP MAINTENANC	50.00
	9/08/23	WEST CENTRAL TELEPHONE	GENERAL FUND	PARKS	25.00
	9/08/23	WEST CENTRAL TELEPHONE	GENERAL FUND	DEVELOPMENT AUTHORITY	124.36
	9/08/23	WEST CENTRAL TELEPHONE	SEWER FUND	WASTEWATER TREATMENT P	153.36
	9/08/23	WEST CENTRAL TELEPHONE	SEWER FUND	WASTEWATER TREATMENT P	125.00
	9/08/23	WEST CENTRAL TELEPHONE	GOLF FUND	ADMIN & GENERAL	4.00
	9/08/23	WEST CENTRAL TELEPHONE	GOLF FUND	ADMIN & GENERAL	324.22
	9/08/23	WEST CENTRAL TELEPHONE	ELECTRIC FUND	ADMIN & GENERAL	384.47
	9/08/23	WEST CENTRAL TELEPHONE	ELECTRIC FUND	ADMIN & GENERAL	74.50
	9/19/23	WEST CENTRAL TELEPHONE	ELECTRIC FUND	ADMIN & GENERAL	200.00
	9/08/23	WEST CENTRAL TELEPHONE	WATER FUND	ADMIN & GENERAL	140.86
	9/08/23	WEST CENTRAL TELEPHONE	LIQUOR FUND	MANAGER EXPENSES	4.00
	9/08/23	WEST CENTRAL TELEPHONE	WELLNESS CENTER	ADMIN & GENERAL	13.99
	9/08/23	WEST CENTRAL TELEPHONE	WELLNESS CENTER	ADMIN & GENERAL	350.00
	9/08/23	WEST CENTRAL TELEPHONE	WELLNESS CENTER	ADMIN & GENERAL	97.18
				TOTAL:	2,640.70
WHITE TAIL RUN GOLF CLUB	9/29/23	WHITE TAIL RUN GOLF CLUB	GENERAL FUND	UNALLOCATED	755.00
				TOTAL:	755.00

**PAYROLL EXPENSES

	9/01/2023 - 9/30/2023	GENERAL FUND	MAYOR AND COUNCIL	2,316.67
		GENERAL FUND	CITY ADMINISTRATOR	2,631.44
		GENERAL FUND	ACCOUNTING	6,822.58
		GENERAL FUND	PLANNING & ZONING	4,972.11
		GENERAL FUND	CITY HALL MAINTENANCE	938.40
		GENERAL FUND	POLICE DEPARTMENT	59,271.83
		GENERAL FUND	FIRE DEPARTMENT	805.44
		GENERAL FUND	GENERAL ROADWAY MAINTEN	6,656.83
		GENERAL FUND	STREET SHOP MAINTENANC	1,118.76
		GENERAL FUND	PAVED STREETS	240.07
		GENERAL FUND	UNPAVED STREETS/ALLEYS	773.38
		GENERAL FUND	SNOW & ICE REMOVAL	1,235.52
		GENERAL FUND	STREET EQUIPMENT MNT	1,081.01
		GENERAL FUND	STREET SIGNS/MARKINGS	192.67
		GENERAL FUND	PARKING LOTS	192.67
		GENERAL FUND	STORM SEWERS	823.68
		GENERAL FUND	STREET CLEANING	1,699.52
		GENERAL FUND	WASTE (REFUSE) COLLECT	1,144.41
		GENERAL FUND	PLAYGROUNDS	2,149.83
		GENERAL FUND	CAMPGROUND	130.55
		GENERAL FUND	PARKS	13,147.70

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
**PAYROLL EXPENSES			SEWER FUND	ADMIN & GENERAL	1,930.08
			GOLF FUND	COURSE MAINTENANCE EXP	9,130.46
			GOLF FUND	ADMIN & GENERAL	10,916.48
			ELECTRIC FUND	WORK ORDERS	10,608.00
			ELECTRIC FUND	OPER - SUPERVISION & E	1,534.76
			ELECTRIC FUND	OPER - LOAD MGMNT EXPE	767.36
			ELECTRIC FUND	OPER - OH LINE EXPENSE	230.20
			ELECTRIC FUND	OPER - UG LINE EXPENSE	230.20
			ELECTRIC FUND	OPER - ST LIGHTS & SIG	170.30
			ELECTRIC FUND	OPER - MISC. DIS. EXPE	1,223.26
			ELECTRIC FUND	MNT - SUPERVISION	1,688.08
			ELECTRIC FUND	MNT - STATION EQUIPMEN	834.49
			ELECTRIC FUND	MNT - OH LINES	1,714.24
			ELECTRIC FUND	MNT - UG LINES	9,973.06
			ELECTRIC FUND	MNT - ST LIGHTS & SIGN	182.55
			ELECTRIC FUND	MNT - ELECTRIC METERS	57.90
			ELECTRIC FUND	CUSTOMER ACCT EXP SUPV	1,996.10
			ELECTRIC FUND	METER READING EXPENSE	569.14
			ELECTRIC FUND	CUSTOMER RECORDS	4,516.96
			ELECTRIC FUND	ENERGY CONSERVATION	144.75
			ELECTRIC FUND	ADMIN & GENERAL	8,424.37
			ELECTRIC FUND	SCHOOLS, MTGS & TRAVEL	385.41
			ELECTRIC FUND	SAFETY TRAINING	194.50
			ELECTRIC FUND	MNT OF GENERAL PLANT	452.04
			ELECTRIC FUND	TRUCK & EQUIPMENT MNT	95.49
			WATER FUND	SOURCE OF SUPPY - WELL	164.28
			WATER FUND	POWER & PUMPING EXPENS	318.35
			WATER FUND	WTR PURIFICATION EXPEN	5,216.08
			WATER FUND	WTR DISTRIBUTION EXPEN	1,458.06
			WATER FUND	ADMIN & GENERAL	3,853.79
			WATER FUND	HYDRANT MAINTENANCE	1,081.30
			WATER FUND	METER READING & EXPENS	178.12
			WATER FUND	CUSTOMER SERVICE EXPEN	2,467.52
			LIQUOR FUND	MANAGER EXPENSES	7,152.28
			LIQUOR FUND	CASHIER EXPENSES	13,005.56
			WELLNESS CENTER	POOL EXPENSES	8,097.06
			WELLNESS CENTER	THERAPY POOL	1,699.78
			WELLNESS CENTER	FITNESS EXPENSES	5,099.26
			WELLNESS CENTER	ADMIN & GENERAL	<u>5,887.06</u>
				TOTAL:	250,951.10

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
101		GENERAL FUND			328,106.23
207		WDA REVOLVING LOAN FUND			2,226.70
208		WDA LOAN FUND			1.13
209		UNRESTRICTED MIF RLF			4.53
210		MIF REVOLVING LOAN FUND			1.13
211		MIF RLF #2			23.03
212		SCDG COMMERCIAL FUND			2.64
214		SCDG HOUSING FUND			2.42
216		INNOVATIVE MIF RLF			1.51
217		KERN MIF LOAN			1.51
315		G.O. REFUNDING BONDS 2012			3.40
316		PFA NOTES OF 2015			77.02
401		CAPITAL PROJECTS FUND			334,098.25
404		SEWER/WATER CIP			3,871.46
601		SEWER FUND			81,722.43
602		GOLF FUND			49,259.03
603		ELECTRIC FUND			535,793.78
604		WATER FUND			51,510.38
605		LIQUOR FUND			151,875.27
606		WELLNESS CENTER			50,659.99
901		GENERAL FIXED ASSETS			3,951.69

		GRAND TOTAL:			1,593,193.53

TOTAL PAGES: 33

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Wadena
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 9/01/2023 THRU 9/30/2023

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 9/01/2023 THRU 9/30/2023

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Name
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: 08-31-2023 FOR COUNCIL PRELIMINARY
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: NO
INCLUDE OPEN ITEM:NO

CITY OF WADENA
 ADMINISTRATORS REPORT
 AS OF: SEPTEMBER 30TH, 2023

101-GENERAL FUND

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	PRIOR YEAR YEAR TO DATE
<u>REVENUES</u>						
TOTAL RECEIPTS	3,230,815.00	143,696.57	2,094,898.21	64.84	1,135,916.79	1,860,518.29
TRANSFERS FROM OTH. FUNDS	<u>445,000.00</u>	<u>37,084.00</u>	<u>333,748.00</u>	<u>75.00</u>	<u>111,252.00</u>	<u>333,748.00</u>
TOTAL REVENUES	3,675,815.00	180,780.57	2,428,646.21	66.07	1,247,168.79	2,194,266.29
<u>EXPENDITURES</u>						
GENERAL GOVERNMENT	174,875.00	13,684.23	119,352.12	68.25	55,522.88	124,748.63
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
MAYOR & COUNCIL	33,870.00	2,493.91	22,558.36	66.60	11,311.64	22,558.44
ADMINIST. & ACCOUNTING	189,045.00	12,413.22	144,550.14	76.46	44,494.86	158,516.62
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
PLANNING & ZONING	100,990.00	6,684.45	77,519.56	76.76	23,470.44	81,275.71
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
POLICE DEPARTMENT	1,178,555.00	79,756.80	925,605.70	78.54	252,949.30	850,371.38
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
FIRE DEPARTMENT	180,480.00	2,606.07	128,826.43	71.38	51,653.57	132,540.91
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
STREET DEPARTMENT	691,435.00	29,345.13	463,697.96	67.06	227,737.04	472,447.40
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
CAMPGROUND	28,760.00	2,259.79	21,912.37	76.19	6,847.63	19,589.44
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
PARKS & RECREATION	279,220.00	25,130.86	166,201.81	59.52	113,018.19	185,615.89
CAPITAL OUTLAY	0.00	319.50	9,216.00	0.00	(9,216.00)	6,536.50
PARK ADVISORY BOARD	4,100.00	800.00	3,890.00	94.88	210.00	2,340.00
DEVELOPMENT AUTHORITY	96,695.00	7,555.62	72,046.32	74.51	24,648.68	72,341.56
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
LIBRARY	118,780.00	3,619.72	70,994.83	59.77	47,785.17	64,827.13
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
SHADE TREE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
AIRPORT	95,430.00	5,920.72	69,084.66	72.39	26,345.34	72,397.76
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	95,270.00
ALL OTHER EXPENSES	<u>166,030.00</u>	<u>(9,755.09)</u>	<u>223,704.68</u>	<u>134.74</u>	<u>(57,674.68)</u>	<u>95,274.30</u>
TOTAL OPERATING EXPENSES	3,338,265.00	182,834.93	2,519,160.94	75.46	819,104.06	2,361,381.67
NET INCOME	<u>337,550.00</u>	<u>(2,054.36)</u>	<u>(90,514.73)</u>		<u>428,064.73</u>	<u>(167,115.38)</u>
<u>MISCELLANEOUS</u>						
CASH & INVESTMENTS	0.00	(83,123.73)	1,402,323.26	0.00	(1,402,323.26)	1,477,938.00

CITY OF WADENA
 ADMINISTRATORS REPORT
 AS OF: SEPTEMBER 30TH, 2023

601-SEWER FUND

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	PRIOR YEAR YEAR TO DATE
<u>OPERATING REVENUE</u>						
SERVICE REVENUE	1,209,600.00	105,350.46	869,459.00	71.88	340,141.00	848,338.16
CUSTOMER SERVICES	2,000.00	672.00	1,512.00	75.60	488.00	2,246.00
MISC. OPERATING REVENUE	1,000.00	97.00	532.80	53.28	467.20	0.00
TRANSFERS FROM RESERVES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATING REVENUES	1,212,600.00	106,119.46	871,503.80	71.87	341,096.20	850,584.16
<u>OPERATING EXPENSES</u>						
SANITARY SEWER MAINT.	85,330.00	10,319.51	47,345.47	55.49	37,984.53	47,605.70
SEWER EQUIPMENT MAINT.	8,970.00	7.02	3,502.36	39.05	5,467.64	2,141.84
SEWER LIFT STATIONS	31,290.00	3,781.80	15,608.31	49.88	15,681.69	21,588.92
WASTEWATER TREAT. PLANT	533,425.00	24,261.68	373,587.30	70.04	159,837.70	385,770.96
ADMINISTRATION & GENERAL	42,335.00	2,516.60	26,815.59	63.34	15,519.41	32,641.30
DEPRECIATION EXPENSE	<u>500,000.00</u>	<u>41,700.00</u>	<u>375,300.00</u>	<u>75.06</u>	<u>124,700.00</u>	<u>373,900.00</u>
TOTAL OPERATING EXPENSES	1,201,350.00	82,586.61	842,159.03	70.10	359,190.97	863,648.72
OPERATING INCOME	<u>11,250.00</u>	<u>23,532.85</u>	<u>29,344.77</u>		<u>(18,094.77)</u>	<u>(13,064.56)</u>
<u>OTHER INCOME (LOSS)</u>						
INTEREST	2,000.00	0.00	14,020.24	701.01-	16,020.24	8,194.15
BOND INTEREST	(51,573.00)	0.00	51,572.82	100.00	(0.18)	(57,249.08)
SPECIAL ASSESSMENTS	29,400.00	0.00	19,350.23	65.82	10,049.77	25,962.20
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NET INCOME	<u>(8,923.00)</u>	<u>23,532.85</u>	<u>(16,898.06)</u>		<u>7,975.06</u>	<u>(36,157.29)</u>
<u>MISCELLANEOUS</u>						
BOND PRINCIPAL	471,000.00	0.00	471,000.00	100.00	0.00	465,000.00
CAPITAL	57,000.00	35,765.75	77,394.25	135.78	(20,394.25)	1,859,235.87
CASH & INVESTMENTS	0.00	25,992.30	(2,451,669.22)	0.00	2,451,669.22	304,982.88

CITY OF WADENA
ADMINISTRATORS REPORT
AS OF: SEPTEMBER 30TH, 2023

602-GOLF FUND

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	PRIOR YEAR YEAR TO DATE
<u>OPERATING REVENUE</u>						
PRO MERCHANDISE SALES	35,000.00	0.00	32,766.17	93.62	2,233.83	28,256.61
CLOTHING SALES	24,000.00	0.00	16,839.50	70.16	7,160.50	21,552.35
LIQUOR & BEER SALES	86,400.00	0.00	61,130.72	70.75	25,269.28	62,234.28
FOOD SALES	31,000.00	0.00	30,972.55	99.91	27.45	28,385.41
LESS INVENTORY PURCHASES	91,000.00	5,851.57	95,938.36	105.43 (4,938.36)	79,317.13
GROSS PROFIT	85,400.00 (5,851.57)	45,770.58	53.60	39,629.42	61,111.52
MEMBERSHIP FEES	88,450.00	0.00	77,911.76	88.09	10,538.24	39,784.68
COURSE RENTAL	45,000.00	0.00	37,092.52	82.43	7,907.48	37,392.15
CAR STORAGE & LOCKERS	15,300.00	0.00	15,015.00	98.14	285.00	14,856.62
SCHOOL LEASES	3,500.00	0.00	3,000.00	85.71	500.00	3,000.00
TOURNAMENT INCOME	500.00	0.00	495.00	99.00	5.00	413.00
RENTAL INCOME	104,000.00	0.00	99,317.76	95.50	4,682.24	94,927.83
RANGE INCOME	12,000.00	0.00	12,352.65	102.94 (352.65)	11,268.00
GREEN FEES	62,715.00	0.00	70,549.91	112.49 (7,834.91)	57,455.88
OTHER INCOME & HANDICAPS	2,890.00	0.00	8,876.52	307.15 (5,986.52)	2,690.00
TOTAL OPERATING REVENUES	419,755.00 (5,851.57)	370,381.70	88.24	49,373.30	322,899.68
<u>OPERATING EXPENSES</u>						
COURSE EXPENSES	157,535.00	19,847.48	161,416.57	102.46 (3,881.57)	138,797.74
CLUBHOUSE & ADMINIST.	214,545.00	15,080.01	213,901.19	99.70	643.81	180,639.48
DEPRECIATION EXPENSE	39,150.00	3,262.00	29,358.00	74.99	9,792.00	29,218.00
TOTAL OPERATING EXPENSES	411,230.00	38,189.49	404,675.76	98.41	6,554.24	348,655.22
OPERATING INCOME	8,525.00 (44,041.06)	34,294.06)		42,819.06 (25,755.54)
<u>NONOPERATING ITEMS & TRANSFERS</u>						
INTEREST EARNINGS	0.00	154.30	1,064.01	0.00 (1,064.01)	1,830.68
NON OPERATING MISC. EXP.	0.00	0.00	0.00	0.00	0.00	0.00
GAIN/LOSS ON SALE OF ASST	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL NET INCOME	8,525.00 (43,886.76)	33,230.05)		41,755.05 (23,924.86)
<u>MISCELLANEOUS</u>						
CAPITAL OUTLAY	63,000.00	1,000.00	42,971.59	68.21	20,028.41	29,964.29
CASH & INVESTMENTS	0.00 (44,474.76)	90,409.73	0.00	90,409.73	215,961.69

CITY OF WADENA
ADMINISTRATORS REPORT
AS OF: SEPTEMBER 30TH, 2023

603-ELECTRIC FUND

SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	PRIOR YEAR YEAR TO DATE
<u>OPERATING REVENUE</u>						
ELECTRIC SERVICE REVENUE	5,977,850.00	504,993.46	4,572,752.94	76.49	1,405,097.06	4,559,787.53
OTHER SERVICE REVENUE	<u>118,000.00</u>	<u>23,475.33</u>	<u>196,765.04</u>	<u>166.75</u>	<u>(78,765.04)</u>	<u>82,255.07</u>
TOTAL OPERATING REVENUE	6,095,850.00	528,468.79	4,769,517.98	78.24	1,326,332.02	4,642,042.60
<u>OPERATING EXPENSE</u>						
PURCHASED POWER COSTS	3,414,000.00	307,708.09	2,341,936.10	68.60	1,072,063.90	2,162,738.90
OPERATION EXPENSE	126,045.00	6,577.60	58,475.50	46.39	67,569.50	62,645.55
MAINTENANCE EXPENSE	394,436.00	19,574.30	240,988.30	61.10	153,447.70	249,733.29
CUSTOMER ACCOUNTS EXPENSE	54,473.00	2,699.48	27,898.77	51.22	26,574.23	43,390.16
METER READING EXPENSE	29,983.00	787.28	20,711.17	69.08	9,271.83	20,181.28
CUSTOMER RECORDS	116,746.00	11,813.83	89,465.53	76.63	27,280.47	81,391.98
ADMINISTRATION & GENERAL	416,483.00	22,963.12	300,966.43	72.26	115,516.57	242,760.82
SCHOOLS, MEETINGS & TRAVEL	17,093.00	441.73	2,238.89	13.10	14,854.11	1,435.82
SAFETY TRAINING	27,750.00	223.40	10,427.88	37.58	17,322.12	8,881.71
NON UTILITY EXPENSES	25,175.00	3,092.40	11,723.55	46.57	13,451.45	14,731.04
PLANT MAINTENANCE	62,146.00	993.92	23,696.87	38.13	38,449.13	43,640.58
EQUIPMENT MAINTENANCE	46,013.00	205.90	29,378.35	63.85	16,634.65	21,587.98
DEPRECIATION EXPENSE	<u>550,000.00</u>	<u>45,086.00</u>	<u>405,774.00</u>	<u>73.78</u>	<u>144,226.00</u>	<u>403,602.00</u>
TOTAL OPERATING EXPENSES	5,280,343.00	422,167.05	3,563,681.34	67.49	1,716,661.66	3,356,721.11
TOTAL OPERATING INCOME	<u>815,507.00</u>	<u>106,301.74</u>	<u>1,205,836.64</u>	<u>147.86</u>	<u>(390,329.64)</u>	<u>1,285,321.49</u>
<u>NONOPERATING ITEMS & TRANSFERS</u>						
INTEREST EARNINGS	80,000.00	693.81	4,595.35	5.74	75,404.65	(247,689.40)
BOND INTEREST & FEES	23,335.00	0.00	23,335.00	100.00	0.00	25,135.00
DEPOSIT INTEREST	1,500.00	200.32	1,454.63	96.98	45.37	213.32
TRANSFERS	425,000.00	27,084.00	243,748.00	57.35	181,252.00	243,748.00
TOTAL NET INCOME	<u>445,672.00</u>	<u>79,711.23</u>	<u>941,894.36</u>	<u>211.34</u>	<u>(496,222.36)</u>	<u>768,535.77</u>
<u>MISCELLANEOUS</u>						
BOND PAYMENT PRINCIPAL	(60,000.00)	0.00	(60,000.00)	100.00	0.00	(60,000.00)
WORK ORDER C.W.I.P.	120,860.00	14,000.60	93,999.32	77.78	26,860.68	73,131.69
INVENTORY PURCHASES	80,000.00	122,373.38	200,139.10	250.17	(120,139.10)	263,569.29
CAPITAL OUTLAY	690,000.00	1,700.00	14,355.50	2.08	675,644.50	34,633.35
CASH & INVESTMENTS	0.00	(1,472.31)	6,911,811.58	0.00	(6,911,811.58)	6,942,940.65

CITY OF WADENA
 ADMINISTRATORS REPORT
 AS OF: SEPTEMBER 30TH, 2023

604-WATER FUND

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	PRIOR YEAR YEAR TO DATE
<u>OPERATING REVENUE</u>						
WATER SERVICE REVENUE	691,460.00	84,992.94	600,053.90	86.78	91,406.10	565,763.00
OTHER SERVICE REVENUE	81,742.00	3,324.18	9,987.24	12.22	71,754.76	20,088.95
TOTAL OPERATING REVENUE	773,202.00	88,317.12	610,041.14	78.90	163,160.86	585,851.95
<u>OPERATING EXPENSES</u>						
SOURCE OF SUPPLY EXPENSE	2,085.00	186.79	186.79	8.96	1,898.21	974.09
POWER & PUMPING EXPENSE	142,380.00	427.36	78,298.32	54.99	64,081.68	136,894.82
PURIFICATION EXPENSE	149,030.00	9,877.53	122,669.29	82.31	26,360.71	107,583.18
DISTRIBUTION EXPENSE	81,560.00	11,161.16	49,622.51	60.84	31,937.49	1,283,565.42
ADMINISTRATION & GENERAL	113,400.00	5,045.78	75,503.97	66.58	37,896.03	75,114.07
FIRE HYDRANT EXPENSE	20,595.00	1,442.24	4,013.73	19.49	16,581.27	7,227.06
METER READING EXPENSE	17,935.00	630.45	10,066.33	56.13	7,868.67	11,846.64
CUSTOMER SERVICE EXPENSE	44,960.00	3,059.10	24,017.35	53.42	20,942.65	35,584.57
EQUIPMENT & MAINTENANCE	8,470.00	92.52	6,952.21	82.08	1,517.79	7,297.19
DEPRECIATION EXPENSE	240,000.00	21,681.00	195,129.00	81.30	44,871.00	188,907.00
TOTAL OPERATING EXPENSES	820,415.00	53,603.93	566,459.50	69.05	253,955.50	1,854,994.04
OPERATING INCOME	(47,213.00)	34,713.19	43,581.64		(90,794.64)	(1,269,142.09)
<u>NONOPERATING ITEMS & TRANSFERS</u>						
INTEREST EARNINGS	5,000.00	609.15	2,595.30	51.91	2,404.70	1,484.56
BOND INTEREST & FEES	20,470.00	0.00	20,470.00	100.00	0.00	27,422.30
SPECIAL ASSESSMENTS	26,550.00	0.00	17,477.62	65.83	9,072.38	(23,449.72)
TRANSFER OUT	75,000.00	0.00	0.00	0.00	75,000.00	0.00
TOTAL NET INCOME	(111,133.00)	35,322.34	43,184.56		(154,317.56)	(1,271,630.11)
<u>MISCELLANEOUS</u>						
BOND PRINCIPAL PAYMENTS	247,000.00	0.00	247,000.00	100.00	0.00	413,000.00
WORK ORDER C.W.I.P.	0.00	0.00	0.00	0.00	0.00	0.00
INVENTORY PURCHASES	10,000.00	0.00	1,511.88	15.12	8,488.12	13,515.75
BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	(1,862,361.49)
CAPITAL OUTLAY	159,500.00	12,345.50	21,481.50	13.47	138,018.50	562,648.48
CASH & INVESTMENTS	0.00	44,147.60	480,423.46	0.00	(480,423.46)	26,003.90

CITY OF WADENA
 ADMINISTRATORS REPORT
 AS OF: SEPTEMBER 30TH, 2023

605-LIQUOR FUND

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	PRIOR YEAR YEAR TO DATE
<u>OPERATING REVENUE</u>						
LIQUOR & WINE SALES	1,250,000.00	100,381.20	874,672.14	69.97	375,327.86	846,408.72
BEER SALES	1,450,000.00	134,595.79	1,141,941.53	78.75	308,058.47	1,058,172.89
MIX SALES	65,000.00	6,360.74	51,522.94	79.27	13,477.06	49,314.73
CIGARETTE SALES	28,000.00	2,103.00	21,725.70	77.59	6,274.30	20,210.25
MISC. OPERATING REVENUE	0.00	(129.80)	(1,651.92)	0.00	1,651.92	(129.55)
LESS INVENTORY PURCHASES	<u>2,077,000.00</u>	<u>119,280.61</u>	<u>1,526,727.25</u>	<u>73.51</u>	<u>550,272.75</u>	<u>1,647,934.90</u>
TOTAL OPERATING REVENUES	716,000.00	124,030.32	561,483.14	78.42	154,516.86	326,042.14
<u>OPERATING EXPENSES</u>						
ADMINISTRATION	197,447.00	9,905.77	149,666.11	75.80	47,780.89	154,299.10
OPERATING & MAINTENANCE	215,146.00	16,567.05	184,698.94	85.85	30,447.06	161,684.80
DEPRECIATION EXPENSE	<u>16,000.00</u>	<u>1,318.00</u>	<u>11,862.00</u>	<u>74.14</u>	<u>4,138.00</u>	<u>12,044.00</u>
TOTAL OPERATING EXPENSES	428,593.00	27,790.82	346,227.05	80.78	82,365.95	328,027.90
OPERATING INCOME	<u>287,407.00</u>	<u>96,239.50</u>	<u>215,256.09</u>		<u>72,150.91</u>	<u>(1,985.76)</u>
<u>NONOPERATING ITEMS & TRANSFERS</u>						
INTEREST EARNINGS	8,000.00	128.47	2,276.12	28.45	5,723.88	(10,449.29)
TRANSFERS OUT	180,000.00	10,000.00	90,000.00	50.00	90,000.00	90,000.00
TOTAL NET INCOME	<u>115,407.00</u>	<u>86,367.97</u>	<u>127,532.21</u>		<u>(12,125.21)</u>	<u>(102,435.05)</u>
<u>MISCELLANEOUS</u>						
CAPITAL OUTLAY	0.00	0.00	14,674.18	0.00	(14,674.18)	127.31
CASH & INVESTMENTS	0.00	110,483.85	686,796.66	0.00	(686,796.66)	411,965.48

CITY OF WADENA
ADMINISTRATORS REPORT
AS OF: SEPTEMBER 30TH, 2023

606-WELLNESS CENTER

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	PRIOR YEAR YEAR TO DATE
<u>OPERATING REVENUE</u>						
SERVICE REVENUE	570,200.00	2,270.00	378,970.75	66.46	191,229.25	372,810.80
TRANSFERS	125,000.00	10,415.00	93,755.00	75.00	31,245.00	162,500.00
TOTAL OPERATING REVENUES	695,200.00	12,685.00	472,725.75	68.00	222,474.25	535,310.80
<u>OPERATING EXPENSES</u>						
POOL EXPENSES	180,150.00	12,492.24	140,364.42	77.92	39,785.58	126,811.01
THERAPY POOL EXPENSES	35,650.00	2,116.41	23,562.19	66.09	12,087.81	23,373.40
FITNESS EXPENSES	89,080.00	9,875.85	71,521.68	80.29	17,558.32	60,371.33
ADMINISTRATION & GENERAL	386,200.00	21,357.85	284,809.37	73.75	101,390.63	374,310.44
DEPRECIATION EXPENSE	260,000.00	22,040.00	198,360.00	76.29	61,640.00	197,880.00
TOTAL OPERATING EXPENSES	951,080.00	67,882.35	718,617.66	75.56	232,462.34	782,746.18
OPERATING INCOME	(255,880.00)	(55,197.35)	(245,891.91)		(9,988.09)	(247,435.38)
<u>OTHER INCOME (LOSS)</u>						
INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00	(434.90)
INTEREST EXPENSE	0.00	321.11	2,400.82	0.00	(2,400.82)	1,715.60
TOTAL NET INCOME	(255,880.00)	(55,518.46)	(248,292.73)		(7,587.27)	(249,585.88)
<u>MISCELLANEOUS</u>						
CASH & INVESTMENTS	0.00	(33,513.46)	(206,098.94)	0.00	206,098.94	(176,055.21)
PROGRAMMING MONIES	0.00	0.00	919.86	0.00	(919.86)	919.86
CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00

**City of Wadena
Regular City Council Minutes
Tuesday, September 12, 2023**

1. Call to Order

The Wadena City Council held a regular meeting on Tuesday, September 12, 2023. Mayor Deiss called the meeting to order at 5:00 p.m.

2. Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Mark Lunde, Wade Miller, and Dan Sartell.

3. Consent Calendar

- A. Claims as Presented for Payment
- B. City Administrator’s Monthly Financial Report
- C. City Council Meeting Minutes:
 - 1. July 17, 2023, Special Meeting
 - 2. July 31, 2023, Special Meeting
 - 3. August 8, 2023, Regular Meeting
- D. Resolution 23-27: Appoint Michelle Silvers to WDA Board
- E. Action Memorandum 23-74: Lakeland Lawn Service Peddlers License Application
- F. Action Memorandum 23-75: Wadena Fire Relief Assn Gambling, November 17, 2023

Action Motion: Unanimously approved the consent calendar items.

Moved by:	Lunde	Seconded by:	Miller
Roll call vote:	Deiss, Lunde, Miller, Sartell		

4. New Business

Item A – Resolution 2023—28: Proposed 2024 General Fund Tax Levy

A budget meeting was held August 22, 2023. Since then, new information has been developed, and budget changes occurred, shown below. The proposed levy percentage is 3.26%.

Revenues:

- \$25,000 was added to be drawn down from the IF Foundation offsetting the library bond.
- \$12,000 was added for leasing the airport main hangar.
- \$3,000 was added for the new Midco lease agreement.

Expenditures:

- The fire dept. wages projected a 10% increase. It was reduced to 5%, matching all other departments, creating a \$4,687 savings. After discussions about where to reallocate, it was decided to designate to police department capital asset radio replacements.
- Expense capital outlay line items were adjusted to offset revenue (listed above):
 - \$4,000 to police tasers
 - \$37,000 to street shop heavy machinery/equipment
 - \$3,000 to parks other equipment.

She states the city did not follow proper procedures to remove the items and did not notify her as the power of attorney or the registered property owner, Glen Johnson, currently incarcerated. She reported that the value of the items taken was over \$7,000.

Fawber claims City Code of Ordinance 130.08: Public Nuisance and 92.04: Authority to Impound Vehicles were violated.

Council Member Sartell suggested she appeal to the police chief. City Administrator Schroeder and Chief Plautz will work with the resident to review the case.

6. Department Reports

Item A – Public Works Department – Dan Kovar

- Tapley Park playset replacement to arrive in late this month or early October.
- The Park Board met at Folkestad East and discussed options to make the park more appealing.

Item B – Utilities Department - Superintendent David Evans

- The hydrants will be flushed on September 26th and 27th and advertised on the radio station prior to the dates.

Item C - Wadena Development Authority and Planning & Zoning – Dean Uselman

WDA

- Terry Davis was contacted to receive an updated appraisal of the old library building. Davis questioned what portion of the parking lot should be included in the appraisal. Dan Kovars suggestion is to retain east parking and sell south parking.
- Library Director Frethem asked to use library letters from the old building in the new building. Mayor Deiss had suggested that Renee work with the school to see if the kids would like to decorate the letters with a collage to be displayed in the new building.

P & Z

- The new residential development has been designated as Pinewood Estates. The WDA board approved a public open house and ribbon cutting scheduled for October 2nd at 5 p.m. Lots will be available for purchase at that time. All members of the council are welcome.
- Dean Uselman wanted to recognize Mayor Deiss for stepping up and donating his time and equipment to relocate a border fence. He spent a reported 15 hours, conservative, on the project.
- There is a manufacturing business interested in a lot across from Leaf River Ag.

Item D - Police Department – Naomi Plautz

- Homecoming Parade for the Wadena Deer-Creek School is Friday October 6, 2023. @ 2 p.m.

Item E - Fire Department – Cody Yglesias

- Not present.

Item F - Wadena Liquor Store – Tim Booth

- Found contractor to begin brick repair for insurance claim.

Item G - Maslowski Wellness and Research Center – Lisa Anderson

- Not present.

Item H - Whitetail Run Golf Course – Kevin Ross

- Not present.

Item I - City Administrator – Kim Schroeder

- Nothing to report.

Item J – Council Reports

Dan Sartell: Had several inquiries about the pending Greenwood assessment appeal. Questioned if the council should get together with legal representation to get an update and provide direction. Schroeder reported that she and attorney Jeff Pederson have been in contact and working through proposals. Because the appeal is in pending litigation not much can be shared, however, Schroeder also updated that the last proposal from the appealers [attorney] was not acceptable. The city must consider that whatever is agreed to could set precedence for future assessment processes. Council members agreed to schedule a closed special meeting for an update from attorney Pederson and provide potential direction.

Wade Miller: Nothing to report.

Mark Lunde: Airport main hangar lease agreement will be created by City Attorney Jeff Peterson. The lease agreement will be different than the current lease agreements.

Jessie Gibbs: Absent.

Item K – Mayor’s Report – George Deiss

- Salsa Fest and Chili Cookoff are coming up in the next couple weeks.
- Concert Association will be kicking off its concert series in about a week and a half.

Upcoming Meetings

A. October 10, 2023, Regular City Council Meeting

Adjournment

Action Motion: Adjourn at 6:19 p.m., by unanimous vote

Moved by:	Miller	Seconded by:	Sartell
Vote :	Deiss, Lunde, Miller, Sartell		

Kim Schroeder, City Administrator

George Deiss, Mayor



Legislative History

Agenda date: October 10, 2023

Action:

Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2023-33

Resolution Recognizing National Pregnancy and Infant Loss Remembrance Day

Whereas, Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy and early childhood; and

Whereas, Many of these parents live in, deliver in, have a child die in, or bury a child in our community; and

Whereas, Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987 to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infant and early childhood death; and

Whereas, Bereaved parents around the world remember their children annually, in their homes or with small gatherings, on October 15 with candle lighting at 7 pm. Families Remember their child/children around the state and across the nation. This would unify these parents in tribute to their children; and

Whereas, In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

Whereas, In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. (IRIS) respectfully requests that October 15th, 2023 be recognized as Pregnancy and Infant Loss Remembrance Day.

Adopted this 10th day of October 2023.

George Deiss, Mayor

Kim Schroeder, City Administrator



Legislative History

Agenda date: October 10, 2023

Action:

Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2023-35

Resolution Declaring Wedge Lane Agreement of Assessment and Waiver of Irregularity and Appeal

Now, Therefore be it Resolved as Follows: In consideration of the action of the City Council, at the owner’s petition and request, to cause the construction of bituminous paving on Wedge Lane and to assess 100 percent of the cost to the owners. Owners agree to pay said percentage, as may be determined by the Council of the City to be a fair apportionment of the costs of said improvement. Owners further agree that the estimated assessment may be exceeded if the increases are a result of requests made by the property owner or otherwise approved by the property owner in a subsequent separate written document. The owner expressly waives objection to any irregularity with regard to the said improvement assessments and any claim that the amount thereof levied against owner’s property is excessive, together with all rights to appeal in the courts.

Adopted by the City Council of the City of Wadena, Minnesota on this 10th day of October 2023.

George Deiss, Mayor

Kim Schroeder, City Administrator

**City of Wadena
Action Memorandum 23-88**

Subject: Accept Jeremy Zaic Resignation

From: Dan Kovar, Public Works Director

Agenda of: October 10, 2023

Action Requested:

Accept Jeremy Zaic resignation effective October 13, 2023.

Authorize Public Works Director Kovar to advertise and perform interviews to fill the position.

Salary range: \$21.84-\$25.02 per hour DOQ.

Council Action: **Approved**

Defeated

Amended: _____

I would like to thank the City of Wadena for the last ten years of employment. I am putting in my two week resignation as of 10-2-2023 with the City of Wadena as the Waste Water Treatment Operator position. My last day of employment here will be 10-13-2023.

Thank you,
-Jeremy Zaic

**City of Wadena
Action Memorandum 23-79**

Subject: Library Meeting Room Use Policy

From: Kim Schroeder, City Administrator

Agenda of: October 10, 2023

Background Information:

The library has rooms available for public use. It's in the city's interest to rent these spaces.

Action Requested:

Approve the Library Meeting Room Use Policy as presented.

Council Action: **Approved**
 Defeated
 Amended: _____

Wadena Public Library Meeting Room Use Policy

POLICY

“Library” hereafter will refer to all staff and representatives of the Wadena Public Library. Meeting rooms are available for public gatherings of a community, cultural, or educational nature. Examples of events that are NOT allowed in Library meeting rooms include – but are not limited to – wedding receptions, birthday parties, fundraising functions, and commercial endeavors. The fact that a group is permitted to use a meeting room does not constitute endorsement by the Library events or Library-sponsored events. Final decisions for the eligibility and fee status of meeting room uses fall to the Library Director and City of Wadena. Any gathering must not interfere with the Wadena Public Library’s primary functions.

AUTHORITY/RESPONSIBILITY

All applicants are required to follow the Meeting Room Policy prior to and during use.

1. Eligibility:

- a. The use of the meeting room shall be open to all groups and citizens on an equal and equitable basis. The Library does not advocate or endorse the viewpoints of meeting room users.
- b. Non-profit (501c3 or related) groups may use meeting rooms without payment of fees. They must allow the public access to their meetings and may only charge fees for the tuition or materials for educational events.
- c. Governmental agencies or officials may use meeting rooms without fees and may close the meeting to the public as the law may permit.
- d. For-profit enterprises may use the meeting room with payment of fees for education, training, or meeting with clients, but may not sell or dispense their product, distribute advertising, or schedule appointments for follow-up sales. “Solicitation” is any act or attempt to advertise, market, or sell any product or service or to seek membership in any organization, or to obtain a donation/contribution. This includes the collection of “free-will” offerings.

Fees: Payments are accepted in cash or check only. Checks are payable to the City of Wadena. Payment must be turned in prior to entry of room.

Large meeting room:	\$50.00
Small meeting room:	\$35.00
Maker’s space meeting room:	\$25.00

- 2. Scheduling:** Meetings may be scheduled up to sixty (60) days in advance through the Library reference desk. Date and time are available on a first come, first served basis. No group has an automatic right to a certain date on a recurring basis. Notice of cancellation should be made as soon as possible. After 15 minutes, a groups reservation may be forfeited if it fails to appear as scheduled. The purpose of the rental must be stated at the time the space is reserved.
- 3. Physical Arrangement:** Library staff shall not be responsible for the physical arrangement of the meeting room or arrangements for food or refreshments. Tables and chairs are provided in the facility. The meeting rooms must be returned to their original condition and arrangement. Charges

will be assessed for cleaning required, or damage incurred, during the use of the meeting room. Failure to pay such charges will result in the denial of meeting room use in the future.

- 4. Responsibility:** The Library is not responsible for any loss or damage suffered by meeting room users or their guests. Groups holding meetings in Library facilities assume responsibility for any damage to the room, contents, or equipment. The individual who has agreed to the Meeting Room Use Policy will be the designated person responsible for the condition of the room. Permission to use meeting rooms may be withheld from groups failing to comply with the Meeting Room Policy and from any group that damages the room, flooring, equipment, furniture, or causes a disturbance.
- 5. Food and Refreshments:** Groups who use the meeting room(s) may serve food and refreshments. Smoking, serving or consuming intoxicating beverages, and gambling activities in the library are prohibited. No lighted candles of any kind are allowed on Library premises.
- 6. Indemnification:** The Library shall not be identified as the meeting room user's address or office. The Library will not receive mail on behalf of the user or keep any materials, equipment, or personal property of the user. The Library's telephone number will not be used or listed as the user's telephone number. The fact that a group is permitted to meet in the public Library does not constitute any endorsement by the Library of the group's beliefs, policies, or programs.
- 7. Revocation for Use:** Library management reserves the right to revoke permission to use meeting rooms if users violate any part of this policy. The Library reserves the right to preempt use of meeting rooms without notice.
- 8. A/V Use:** Groups wishing to use the Library's audio/video equipment in the large meeting room or audio/video setup in the small meeting room may ask for more information at the reference desk. The Library is not able to assist with audio/video setup or troubleshooting. Written instructions will be provided for common scenarios.

Purpose of Rental: _____

I understand that failure to comply with the rules above may result in the forfeiture of my damage deposit and/or termination. I have fully read, understand, and agree to abide by all the terms and conditions of this agreement.

Print Name: _____

Signature: _____ Date: _____

COALITION OF

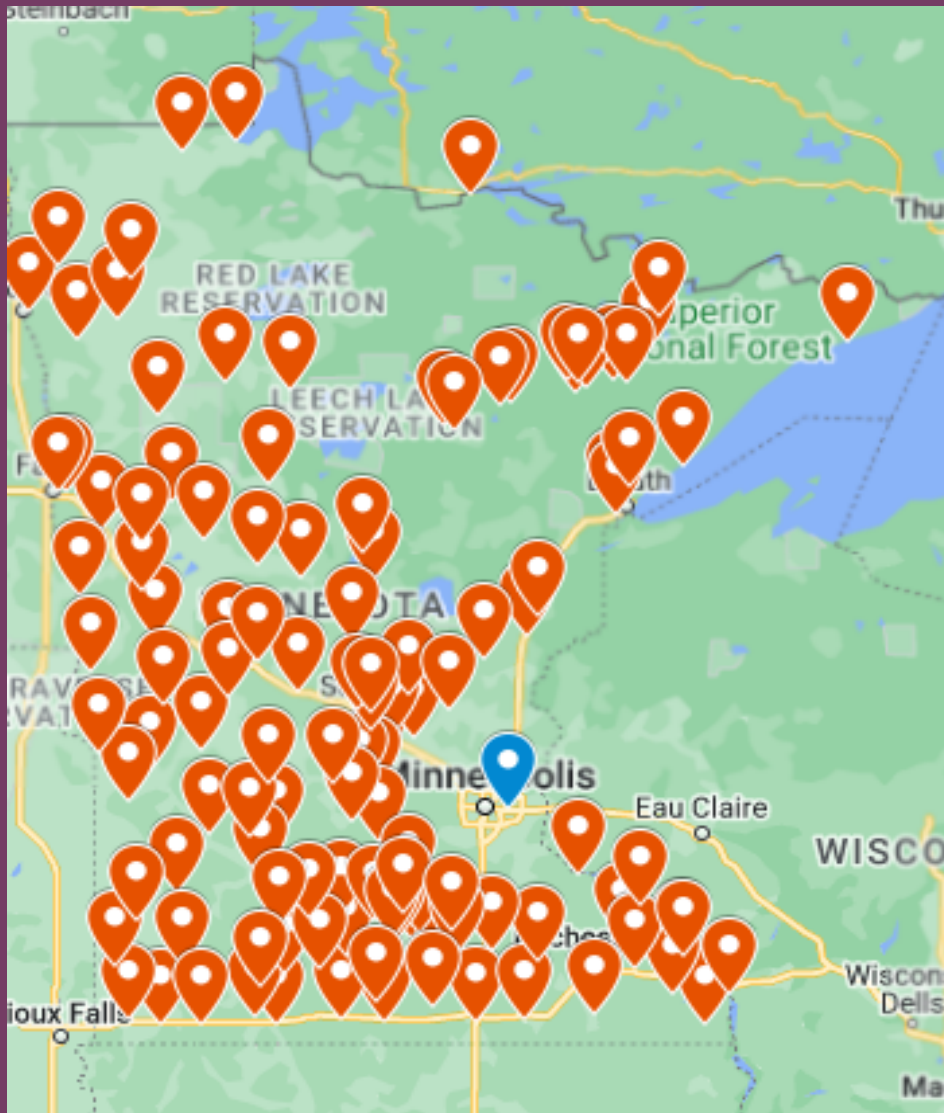


DEDICATED TO A STRONG GREATER MINNESOTA

2023 City Visit

WADENA

ERIK SIMONSON



CGMC – Over 100 cities across the state working together

- Local Government Aid/Property Taxes
- Environment and Energy
- Economic Development
- Transportation
- Annexation and Land Use
- Labor and Employment

CGMC 2023 top legislative priorities

- \$150 million LGA increase, formula update, and inflation/population adjustment
- Bonding bill
 - Public Facilities Authority funds
 - Greater Minnesota Child Care Facilities grants
 - Business Development Public Infrastructure grants
 - Infrastructure projects across Greater MN
- Lead line inventory and replacement
- Permanent and ongoing funding for city streets of all sizes
- Corridors of Commerce reforms and funding
- Child Care Economic Development grants & community support programs
- Greater MN Workforce Housing Development Fund

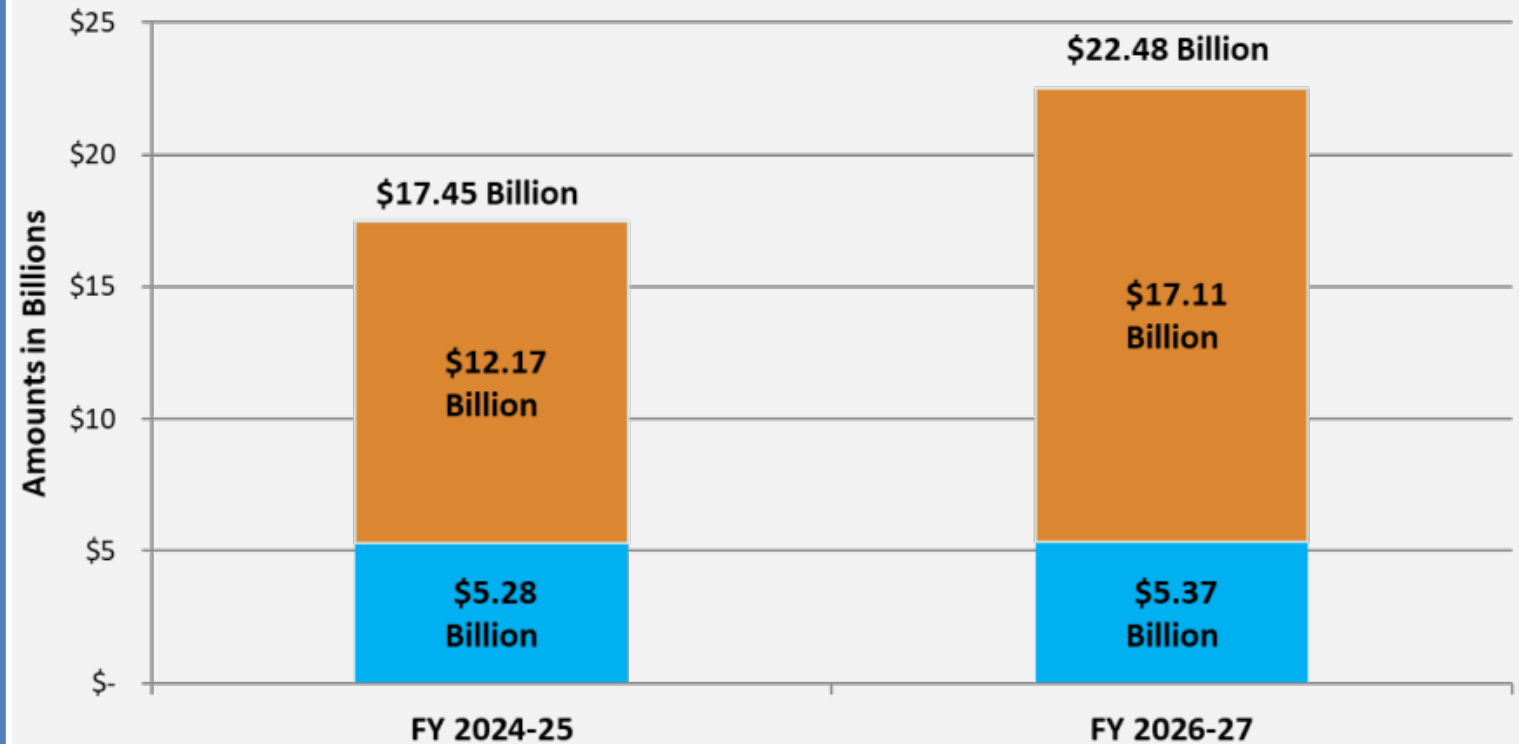


2023 LEGISLATIVE SESSION: THE BIG PICTURE



Budget forecasts show historic surplus

FY 2024-25 and FY 2026-27 Budget Surplus
Based on February 2023 Forecast



■ One-Time
■ Ongoing

... but DFL trifecta poses some unique challenges

Volume and speed of legislation

DFL majorities dominated by metro-area members

No backstop for potentially harmful proposals



Local Government Aid

Refresh: CGMC's LGA ask

Increase appropriation by at least \$150 million

Update LGA formula to ensure maximum impact for
Greater Minnesota cites

Add inflation and population growth adjustment

LGA faced stiff competition with DFL priorities in tax proposals



- Joint \$3 billion tax target was small for DFL agenda
- LGA boost contended with:
 - Child & dependent tax credits
 - Walz checks
 - Public safety aid
 - Housing aid



Governor Walz's LGA proposal

- Governor Walz proposed \$30 million LGA appropriation increase in initial budget
 - Proposal includes formula updates
- CGMC responds; releases statement decrying Walz's proposal as "disappointing" and "inadequate"
- Governor increases proposal to \$40 million in supplemental budget



Advocacy in action

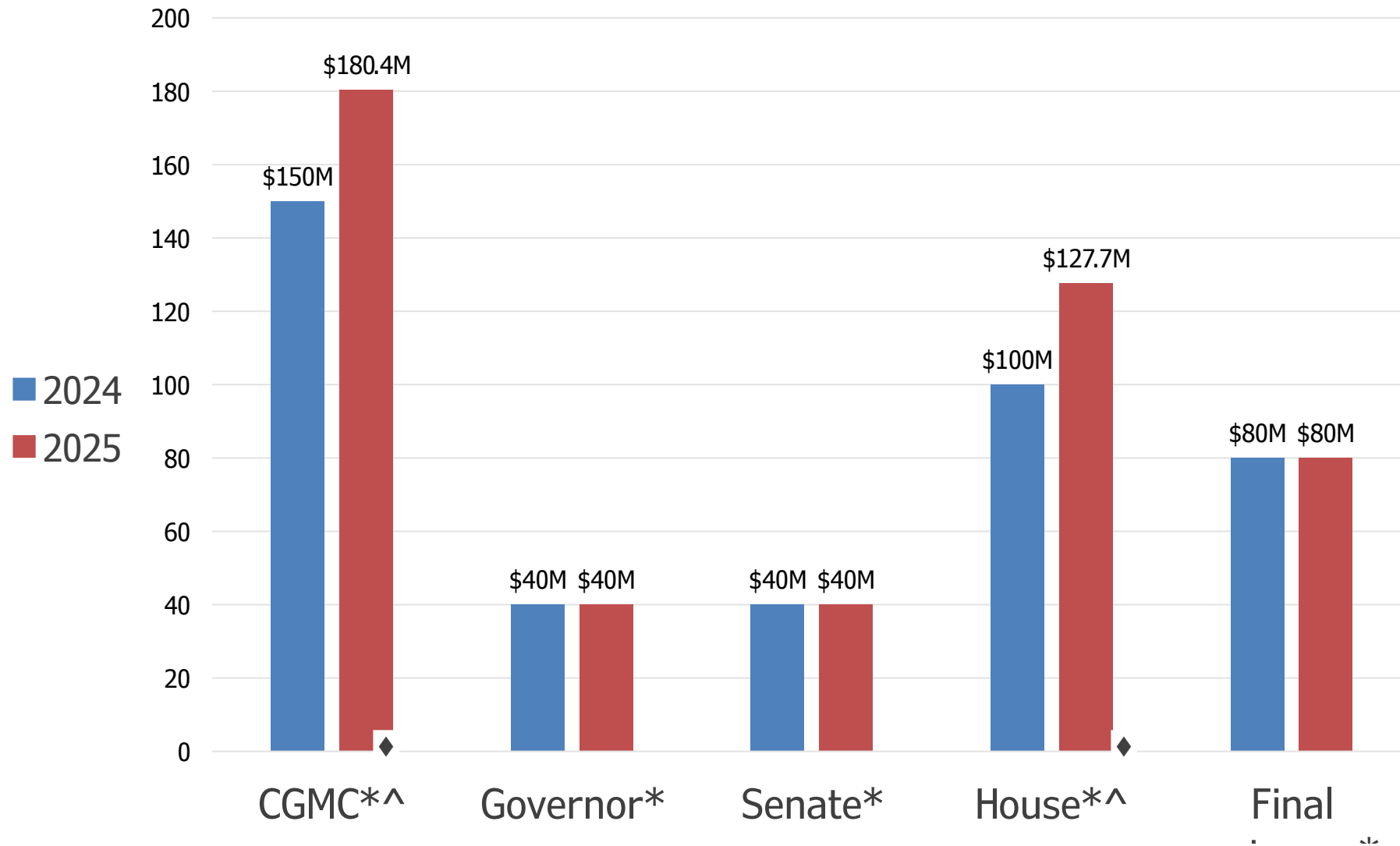


Virginia Mayor Larry Cuffe Jr. testifies alongside HF 1377 bill author Rep. Dave Lislegard in the House Property Tax Division



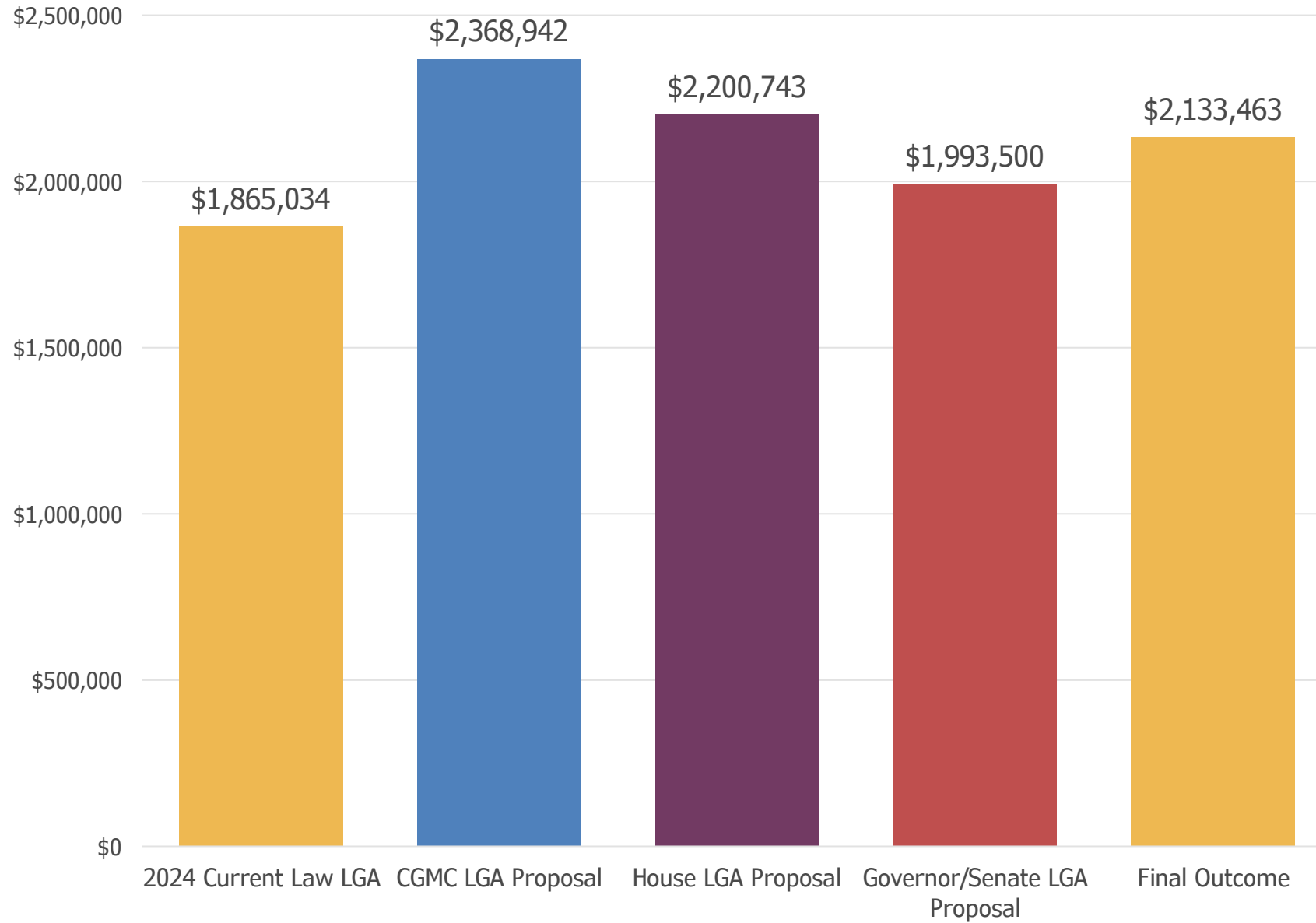
St. Joseph Mayor Rick Schultz testifies alongside SF 1828 bill author State Senator Matt Klein in the Senate Tax Committee

Proposed LGA increases (millions)



* Includes updated formula
 ♦ Includes inflation/population adjustment

2024 LGA Proposals for the City of Wadena





Bonding

Bonding bill takes winding road



- No 2021 or 2022 bonding bill
- Bonding bills require a 60% majority vote in each chamber
 - Passed House with GOP support
 - Failed in Senate 34-33
- GOP doubled down on strategy refusing to vote for bonding bill without “meaningful” tax relief, aid for nursing homes
- Mid-session negotiations failed to reach an agreement
- DFL threatened to pass \$1.3 billion all-cash infrastructure bill without GOP support

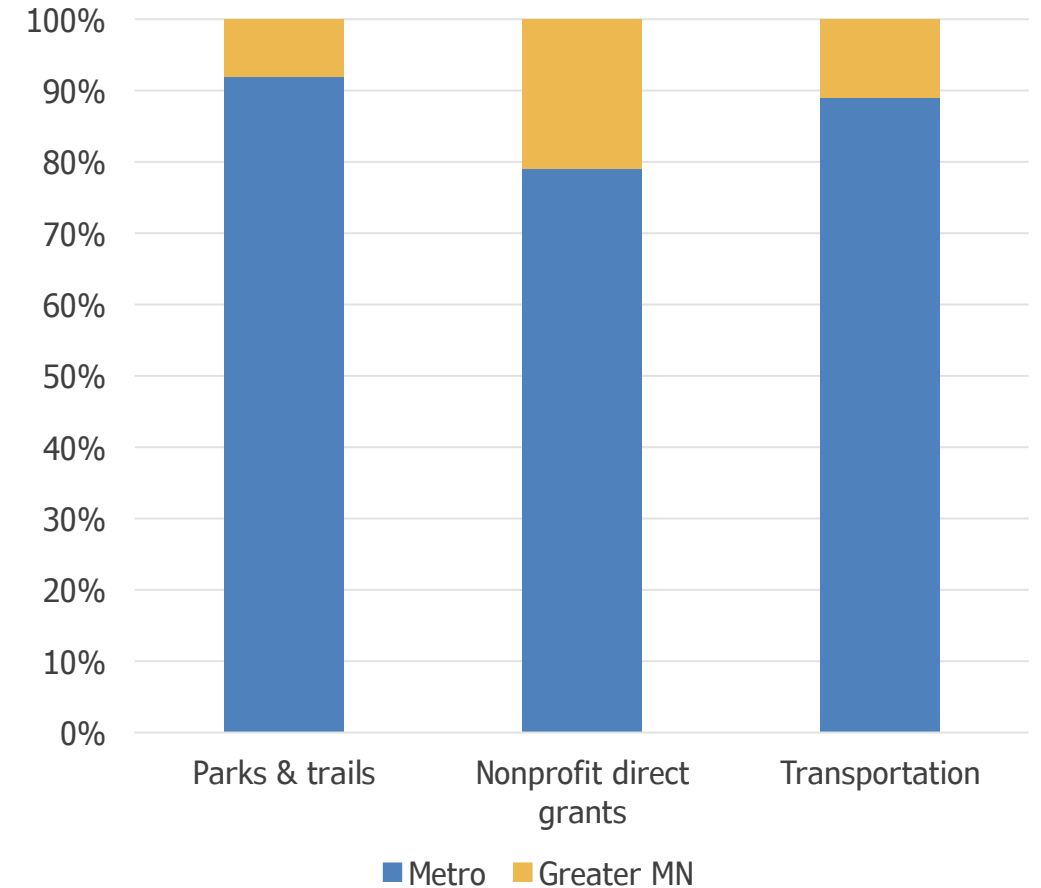
CGMC Executive Director Bradley Peterson speaks at a March 16th press conference with bill author Sen. Pappas (DFL-St. Paul) and LiUNA representatives

CGMC priorities took a hit in proposed all-cash infrastructure package

	BONDING	CASH
PFA	\$208.2 million	\$86 million
BDPI	\$10 million	\$4.95 million
Greater MN Housing Infrastructure	\$3 million	\$0
Greater MN Child Care Facilities	\$900 thousand	\$0
Local roads & bridges	\$152 million	\$45 million

Total difference: \$238.15 million

Regional funding distribution in cash bill (percent)



CGMC cities press Senate GOP to work with majority, pass traditional G.O. bonding bill



DEDICATED TO A STRONGER GREATER MINNESOTA

May 17, 2023

Dear Senator Johnson and members of the Senate GOP Caucus:

Thank you for being part of our membership of more than 100 cities in the state senate majority and to express our frustration with the lack of progress on a traditional bonding bill. It is clear that the reading of a bonding bill is a concession, and the outcome depends on your party's Senate GOP caucus votes. Please please use the last remaining days of the 2023 session to close a traditional issuance of a bill that meets the long-standing needs of your constituents in Greater Minnesota.

We understand that in March and April, you stated that a bill might have come forward with some provisions that would have spending priorities. That is all part of the process. Throughout the last several weeks, however, it appears that there have been multiple attempts to strip provisions from the bill that would have been in your hands. We are disappointed that the bill does not meet the needs of your constituents in Greater Minnesota. At this point, it is clear that the decision whether or not there will be a traditional G.O. bonding bill is in your hands.

For 200 years, many people have said that the Coalition of Greater Minnesota Cities supports funding for the BIA, water and wastewater systems, roads and bridges, and housing. Additionally, the bill includes funding for a variety of other economic development programs, such as the Business Development District Incentive and BIDD program. The bill also includes funding for numerous other projects and initiatives that are important to your constituents.

We generally support your efforts to address the needs of our constituents, but we are disappointed that you are not providing a traditional bonding bill that meets the needs of your constituents. We are disappointed that you are not providing a traditional bonding bill that meets the needs of your constituents. We are disappointed that you are not providing a traditional bonding bill that meets the needs of your constituents.

Legislating is a set of choices. You can either choose to continue wandering down a seemingly futile path of trying to extract concessions from the Majority... or you can choose to provide your constituents with the benefits they deserve... It is undeniable that the outcome of a bonding bill, good or bad, is in your hands. Please choose wisely.

Thank you for your work on behalf of Greater Minnesota.

Sincerely,

Erik Simonson, Mayor of Thief River Falls
President, Coalition of Greater Minnesota Cities

“Legislating is a set of choices. You can either choose to continue wandering down a seemingly futile path of trying to extract concessions from the Majority... or you can choose to provide your constituents with the benefits they deserve... It is undeniable that the outcome of a bonding bill, good or bad, is in your hands. Please choose wisely.”



CGMC lobbyist Erik Simonson speaks with Senate Minority Leader Mark Johnson (R-East Grand Forks) hours before bonding bill agreement announced



Session ends with largest infrastructure package in Minnesota history

- DFL agreed to \$300 million in nursing home aid
- GOP agreed to traditional bonding bill and cash infrastructure bill
 - \$1.5 billion bonding bill
 - \$1.1 billion cash bill
- These three bills are passed in the final hours of session

	FINAL OUTCOME
<i>PFA</i>	\$208.2 million
<i>BDPI</i>	\$10 million
<i>Greater MN Housing Infrastructure</i>	\$3 million
<i>Greater MN Child Care Facilities</i>	\$900 thousand
<i>Local roads and bridges</i>	\$152 million



Why did the bonding bill finally come together?

Public pressure from the CGMC and other stakeholders

Local pressure from city officials and constituents

Time since last bonding bill in 2020

Credible threat of bad alternative (cash bill)

Legislators willing to compromise





Environment

Bipartisan support pushes \$240 million for lead pipes across finish line



CGMC Executive Director Bradley Peterson speaks at a press conference with Governor Walz, Lt. Governor Flanagan, House bill author Sydney Jordan (DFL- Minneapolis), St. Paul Regional Water Services, LiUNA!, and others in support of funding to inventory & replace lead service lines across the state

- No safe amount of lead in drinking water
- All cities must map lead pipes by October 2024
- \$240 million serves as a “down payment” to help cities begin the process of lead line inventory and replacement
 - All cities will be eligible
 - Homeowner side will be covered
 - MDH will administer mapping, PFA to administer replacement

Historic investments in water infrastructure and programs



- Last-minute bonding agreement:
 - \$80M for Point Source Implementation Grants
 - \$87M for Water Infrastructure Fund
 - \$41M for federal fund matching
 - \$262M for local Greater MN projects
- Clean Water Legacy
 - \$16.2 million for Point Source Implementation Grants
 - \$1.3 million for chloride reduction
- MPCA water quality programs funding for this biennium, but nothing ongoing

CGMC played defense, protected Greater MN from harmful environmental proposals

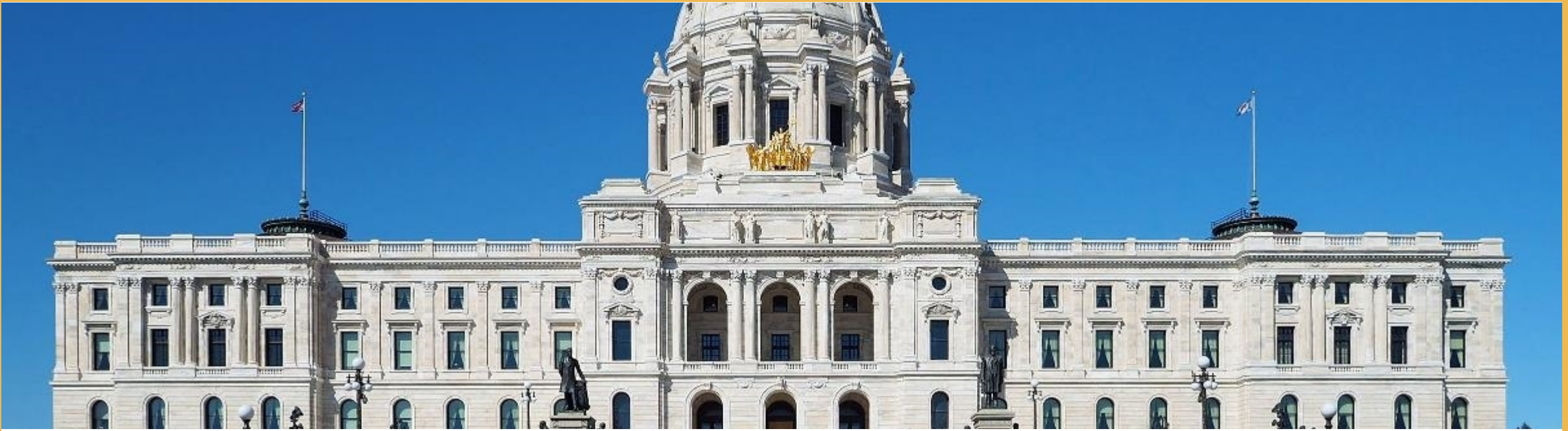
- CGMC blocked numerous attempts to change Public Facilities Authority funding to benefit metro area
- CGMC worked to narrow scope of permit changes that would have hampered growth and economic development
- Little consideration as to how new changes could affect Greater MN



LOOKING AHEAD:

With DFL control of House & Senate, we anticipate continued and expansive environmental legislation





Looking Ahead

2024 Legislative Session



- Traditional year for a bonding bill
- Constitutional amendments?
- Surplus spending?
- Fix-it items from 2023 session
- Policy, policy, policy!
- Fun starts – February 12, 2024
- Election
 - President
 - US House
 - Klobuchar Senate seat
 - MN House

CGMC Upcoming Events



2023 CGMC Fall Conference – November 15-17, Willmar

2024 CGMC Legislative Action Day – March 20, St. Paul

2024 CGMC Summer Conference – July 24-26, Waite Park & St. Joseph

Reach out to Emma Nelson at ennelson@flaherty-hood.com with any questions about CGMC events!

Questions?





Legislative History

Agenda date: October 10, 2023

Action:

Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2023-34

A Resolution Authorizing to Execute MnDOT Grant Agreement for Airport Beacon Improvement Excluding Land Acquisition

It is resolved by the City of Wadena as follows:

1. That the state of Minnesota Agreement No. **1054806**.
 "Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. **A8001-35** at the **Wadena Municipal Airport** is accepted.

2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Wadena.

 George Deiss, Mayor

 Kim Schroeder, City Administrator

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF WADENA

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City of Wadena at an authorized meeting held on the 10th day of October 2023 as shown by the minutes of the meeting in my possession.

City Administrator

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____

**STATE OF MINNESOTA
STATE AIRPORTS FUND
GRANT AGREEMENT**

This agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), and **the City of Wadena** ("Grantee").

RECITALS

1. Minnesota Statutes Chapter 360 authorizes State to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, marketing, maintenance, or operation of airports and other air navigation facilities.
2. Grantee owns, operates, controls, or desires to own an airport ("Airport") in the state system, and Grantee desires financial assistance from the State for an airport improvement project ("Project").
3. Grantee represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State. Pursuant to Minn.Stat.§16B.98, Subd.1, Grantee agrees to minimize administrative costs as a condition of this agreement.

AGREEMENT TERMS

1 Term of Agreement, Survival of Terms, and Incorporation of Exhibits

- 1.1 **Effective Date.** This agreement will be effective on the date the State obtains all required signatures under Minn. Stat.§16B.98, Subd. 5. As required by Minn.Stat.§16B.98 Subd. 7, no payments will be made to Grantee until this agreement is fully executed. Grantee must not begin work under this agreement until this agreement is fully executed and Grantee has been notified by the State's Authorized Representative to begin the work.
- 1.2 **Expiration Date.** This agreement will expire on **December 31, 2027**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this agreement, including, without limitation, the following clauses: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 11. Workers Compensation; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.
- 1.4 **Plans, Specifications, Descriptions.** Grantee has provided the State with the plans, specifications, and a detailed description of the Project **SP A8001-35**, which are on file with the State's Office of Aeronautics and are incorporated into this Agreement by reference.
- 1.5 **Exhibits:** Exhibit 'A' - Credit Application

2 Grantee's Duties

- 2.1 Grantee will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State's Office of Aeronautics. Any changes to the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Grantee and the State. Subject to the availability of funds, the State may prepare an amendment to this Agreement to reimburse the Grantee for the allowable costs of qualifying change orders.
- 2.2 If the Project involves construction, Grantee will designate a registered engineer to oversee the Project work. If, with the State's approval, the Grantee elects not to have such services performed by a registered engineer, then the Grantee will designate another responsible person to oversee such work.
- 2.3 Grantee will notify State's Authorized Representative in advance of any meetings taking place relating to the Project.
- 2.4 Grantee will comply with all required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4 (a) (1).
- 2.5 **Asset Monitoring.** If Grantee uses funds obtained by this agreement to acquire a capital asset, the Grantee is required to use that asset for a public aeronautical purpose for the normal useful life of the asset. Grantee may not sell or change the purpose of use for the capital asset(s) obtained with grant funds under this agreement without the prior written consent of the State and an agreement executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 2.6 **Airport Operations, Maintenance, and Conveyance.** Pursuant to Minnesota Statutes Section 360.305,

subdivision 4 (d) (1), the Grantee will operate the Airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Grantee receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. Without prior written approval from the State, Grantee will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property that is purchased or improved with State funds. If the State approves such a transfer or change in use, the Grantee must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.

3 Time

3.1 Grantee must comply with all the time requirements described in this agreement. In the performance of this grant agreement, time is of the essence.

4 Cost and Payment

4.1 **Cost Participation.** Costs for the Project will be proportionate and allocated as follows:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Grantee Share</u>
AIP- Beacon Replacement	90%	5%	5%
Federal Committed:			<u>\$172,432.00</u>
State:			<u>\$9,580.00</u>
Grantee:			<u>\$9,580.00</u>

The federal multiyear amount is an estimate only. These funds are not committed and are only available after being made so by the U.S. Government. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for the Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Grantee has complied with all terms of this Agreement and furnished all necessary records.

4.2 **Travel Expenses.** No travel expenses are authorized for this project. The Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state at the current Minnesota Department of Transportation Reimbursement Rates for Travel Expenses.

4.3 **Sufficiency of Funds.** Pursuant to Minnesota Rules 8800.2500, the Grantee certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Grantee has the legal authority to engage in the Project as proposed.

4.4 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed **\$9,580.00**.

4.5 Payment

4.5.1 Invoices

Grantee will submit invoices for payment by Credit Application, Exhibit 'A', which is attached and incorporated into this agreement and can be found at <http://www.dot.state.mn.us/aero/airportdevelopment/documents/creditappinteractive.pdf>, is the form Grantee will use to submit invoices. The State's Authorized Representative, as named in this agreement, will review each invoice against the approved grant budget and grant expenditures to-date before approving payment. The State will promptly pay Grantee after Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices will be submitted timely and according to the following schedule: **Upon completion of Services.**

4.5.2 **All Invoices Subject to Audit.** All invoices are subject to audit, at State's discretion.

4.5.3 **State's Payment Requirements.** State will promptly pay all valid obligations under this agreement as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Grantee's invoices for services performed. If an invoice is incorrect, defective, or otherwise

improper, State will notify Grantee within ten days of discovering the error. After State receives the corrected invoice, State will pay Grantee within 30 days of receipt of such invoice.

4.5.4 Grantee Payment Requirements. Grantee must pay all contractors under this agreement promptly. Grantee will make undisputed payments no later than 30 days after receiving an invoice. If an invoice is incorrect, defective, or otherwise improper, Grantee will notify the contractor within ten days of discovering the error. After Grantee receives the corrected invoice, Grantee will pay the contractor within 30 days of receipt of such invoice.

4.5.5 Grant Monitoring Visit and Financial Reconciliation. During the period of performance, the State will make at least annual monitoring visits and conduct annual financial reconciliations of Grantee's expenditures.

4.5.5.1 The State's Authorized Representative will notify Grantee's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Grantee staff members should be present. Grantee will be provided notice prior to any monitoring visit or financial reconciliation.

4.5.5.2 Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by State.

4.5.5.3 At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.

4.5.6 Closeout. The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

4.5.7 Closeout Deliverables. At the close of the Project, the Grantee must provide the following deliverables to the State before the final payment due under this Agreement will be released by the State: (1) Electronic files of construction plans as a PDF and in a MicroStation compatible format; and (2) Electronic files of as-builts as a PDF and in a MicroStation compatible format. (3) Electronic files of planning documents (Airport Layout Plans – ALP) and Airport Zoning as a PDF and in a MicroStation compatible format and in GIS.

4.6 Contracting and Bidding Requirements. Prior to publication, Grantee will submit to State all solicitations for work to be funded by this Agreement. Prior to execution, Grantee will submit to State all contracts and subcontracts funded by this agreement between Grantee and third parties. State's Authorized Representative has the sole right to approve, disapprove, or modify any solicitation, contract, or subcontract submitted by Grantee. All contracts and subcontracts between Grantee and third parties must contain all applicable provisions of this Agreement. State's Authorized Representative will respond to a solicitation, contract, or subcontract submitted by Grantee within ten business days.

5 Conditions of Payment

All services provided by Grantee under this agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law. In addition, Grantee will not receive payment for Airport's failure to pass periodic inspections by a representative of the State's Office of Aeronautics.

6 Authorized Representatives

6.1 The State's Authorized Representative Are:

Matt Lebens, North Region Airports Engineer; (matthew.lebens@state.mn.us) (612) 422-4171 and/or **Jessica McBroom**, Grant Specialist; (jessica.mcBroom@state.mn.us) (612) 283-1328, or her successor.

State's Authorized Representative has the responsibility to monitor Grantee's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2 Grantee's Authorized Representative is:

Name: Kim Schroeder, City Administrator
 Phone: (218) 632-2750
 Email: cityadmin@wadena.org
 City of Wadena
 222 Second St SE
 Po Box 30
 Wadena, MN 56482

If Grantee's Authorized Representative changes at any time during this agreement, Grantee will immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Agreement Complete

7.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State and a fully executed Assignment Agreement, executed, and approved by the same parties who executed and approved this agreement, or their successors in office.

Amendments. Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office. Notwithstanding the foregoing, when FAA issues a Letter Amendment on a federal grant agreement that results in an increase in federal funds beyond the total amount in this grant agreement (i.e., federal amendment), MnDOT's receipt of the Letter Amendment from FAA has the effect of amending the total amount in this grant agreement.

7.2 Waiver. If the State fails to enforce any provision of this agreement, that failure does not waive the provision or the State's right to subsequently enforce it.

7.3 Grant Agreement Complete. This grant agreement contains all negotiations and agreements between the State and Grantee. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

7.4 Electronic Records and Signatures. The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

7.5 Certification. By signing this Agreement, the Grantee certifies that it is not suspended or debarred from receiving federal or state awards.

8 Liability

In the performance of this agreement, and to the extent permitted by law, Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by Grantee or Grantee's agents or employees. This clause will not be construed to bar any legal remedies Grantee may have for the State's failure to fulfill its obligations under this agreement.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of Grantee, or other party relevant to this grant agreement or transaction, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.

10 Government Data Practices and Intellectual Property Rights

10.1 Government Data Practices. Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either Grantee or the State. If Grantee receives a request to release the data referred to in this section 10.1, Grantee must immediately notify the State. The State will give Grantee instructions concerning the release of the data to the requesting party before the data is released. Grantee's response to the request shall comply with applicable law.

Intellectual Property Rights.

10.1.1 **Intellectual Property Rights.** State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks and service marks in the Works and Documents created and paid for under this agreement. “Works” means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created, or originated by Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this agreement. Works includes Documents. “Documents” are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by Grantee, its employees, agents, or subcontractors, in the performance of this agreement. The Documents will be the exclusive property of State, and Grantee upon completion or cancellation of this agreement must immediately return all such Documents to State. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be “works made for hire.” Grantee assigns all right, title, and interest it may have in the Works and the Documents to State. Grantee must, at the request of State, execute all papers and perform all other acts necessary to transfer or record the State’s ownership interest in the Works and Documents.

10.1.2 **Obligations**

10.1.2.1 **Notification.** Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by Grantee, including its employees and subcontractors, in the performance of this agreement, Grantee will immediately give State’s Authorized Representative written notice thereof and must promptly furnish State’s Authorized Representative with complete information and/or disclosure thereon.

10.1.2.2 **Representation.** Grantee must perform all acts and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of State and that neither Grantee nor its employees, agents or subcontractors retain any interest in and to the Works and Documents. Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless State, at Grantee’s expense, from any action or claim brought against State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in Grantee’s or State’s opinion is likely to arise, Grantee must, at State’s discretion, either procure for State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of State will be in addition to and not exclusive of other remedies provided by law.

11 **Workers Compensation**

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers’ compensation insurance coverage. The Grantee’s employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers’ Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State’s obligation or responsibility.

12 **Publicity and Endorsement**

12.1 **Publicity.** Any publicity regarding the subject matter of this agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State’s Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement. All projects primarily funded by state grant appropriation must publicly credit the State of Minnesota, including on the Grantee’s website when practicable.

12.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

13 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 **Termination; Suspension**

- 14.1 **Termination by the State.** The State may terminate this agreement at any time, with or without cause, upon written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 14.2 **Termination for Cause.** The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 14.3 **Termination for Insufficient Funding.** The State may immediately terminate this agreement if:
- 14.3.1 It does not obtain funding from the Minnesota Legislature; or
- 14.3.2 If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 14.4 **Suspension.** The State may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

15 **Data Disclosure**

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 **Fund Use Prohibited.** The Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Grantee from utilizing these funds to pay any party who might be disqualified or debarred after the Grantee's contract award on this Project. For a list of disqualified or debarred vendors, see www.mmd.admin.state.mn.us/debarredreport.asp.

17 **Discrimination Prohibited by Minnesota Statutes §181.59.** Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of

this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

- 18 **Limitation.** Under this Agreement, the State is only responsible for receiving and disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Grantee, however, the Grantee will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Grantee’s consultants and contractors are not intended to be third party beneficiaries of this Agreement.
- 19 **Telecommunications Certification.** By signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses “covered telecommunications equipment or services” (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.
- 20 **Title VI/Non-discrimination Assurances.** Grantee agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. Grantee will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Grantee’s compliance with this provision. The Grantee must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Grantee staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.
- 21 **Additional Provisions**
[Intentionally left blank.]

[The remainder of this page has intentionally been left blank.]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15 and § 16C.05.

Signed: _____

Date: _____

SWIFT Contract/PO No(s). _____

GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____
(with delegated authority)

Title: _____

Date: _____

**DEPARTMENT OF TRANSPORTATION
CONTRACT MANAGEMENT**

By: _____

Date: _____

**City of Wadena
Action Memorandum 23-83**

Subject: Midcontinental Communications Lease Agreement

From: WDA / Planning & Zoning Director Dean Uselman / Public Works Director Dan Kovar

Agenda of: October 10, 2023

Background Information:

This request was brought before the Council at the August meeting to determine interest in working with Midcontinent Communications to place a small telecom equipment building in the NW park. The Council agreed. Dan and I met with a representative of Midco to work out details of an agreement.

The lease amount is \$4,200.00 per year, including mowing and snow removal by Public Works as needed. Has a 3% annual increase for the entire 20-year term, which may be extended an additional 10 years with the agreement of both parties. Midco will be responsible for paying real estate taxes assessed to the property and removal of the building and equipment at the end of the lease term.

The agreement has been reviewed and approved by city attorney Jeff Pederson.

Action Requested:

Recommend leasing the area of the park as shown on the attached survey, under the terms of the lease agreement included.

Council Action: **Approved**
 Defeated
 Amended: _____

OPTICAL TRANSPORT NETWORK (OTN) SITE LEASE

THIS LEASE, made and entered into this ____ day of _____, 2023, by and between _____, hereinafter called "Lessor", and Midcontinent Communications, 3600 Minnesota Drive Suite 700, Edina, Minnesota, hereinafter called "Lessee",

WITNESSETH:

1. Leased Premises. That for and in consideration of the payments hereinafter mentioned, Lessor hereby leases to Lessee on the terms and conditions hereinafter stated, the following described property:

That part of the Northwest Quarter of the Southwest Quarter, Section 5, Township 134 North, Range 35 West, Wadena County, Minnesota described as follows:

Beginning at the southeast corner of Greenwood Avenue N.W. right of way, as dedicated to the public on the plat of GREENWOOD ADDITION, said plat on file and of record in the office of the Recorder, said county; thence North 89 degrees 19 minutes 41 seconds West along said south right of way line, a distance of 87.00 feet to an iron monument; thence South 30 degrees 12 minutes 04 seconds West, a distance of 63.00 feet to an iron monument; thence South 64 degrees 04 minutes 45 seconds East, a distance of 80.00 feet to an iron monument on the northwesterly right of way line of 1st Street Northwest; thence North 27 degrees 51 minutes 51 seconds East along said northwesterly right of way line of 1st Street Northwest, a distance of 100.00 feet to said point of beginning.

2. Term. The term of this Lease shall be for Twenty (20) years from the date hereof. Lessee shall have the option of extending this Lease for two ten (10) year term. The terms of this Lease shall remain the same during said additional ten (10) year period. Lessee shall have the right to terminate this Lease upon at least ninety (90) days prior written notice.

3. Rent. Lessee shall pay as rent for the leased premises the sum of Three Thousand Dollars (\$3,000.00) per year, payable annually in advance, commencing with the first payment on the date of the execution of this Lease, and on the 1st day of each subsequent January thereafter. Rent will be increased by 3% every year. Lessee agrees to pay Lessor an additional \$1,200.00 per year for mowing and snow removal for the leased area property. Payments shall be prorated for the first and last year of the term of this Lease, as applicable.

4. Taxes and Utilities. During the term of this Lease, Lessee shall pay any increase in the real estate taxes for the leased premises that is solely attributable to the improvements it

places on said premises. The balance of the taxes shall be paid by Lessor. Lessee shall be responsible for the cost of all utilities it uses at the leased premises.

5. Use. Lessee may use the leased premises to locate, construct, maintain, repair, replace, improve, expand, remove, conduct, and operate Optical Transport Network (OTN) facilities for Lessee's telecommunications business, and for all lawful purposes and activities incidental and related hereto.

6. Property Ownership and Removal. The title to the property shall remain with Lessor at all times during this Lease. Lessee shall not cause any liens to be placed upon or otherwise encumber the property, whether arising out of any work performed, materials furnished, or obligations incurred while making any alterations, improvements, repairs, maintenance or otherwise. If Lessee terminates this Lease, Lessee shall remove all facilities from the property, including buildings, footings, and any other improvements placed upon the premises by the effective termination date. Rent payments would cease upon termination date. If Lessor terminates Lease, Lessee will have an additional sixty (60) days to remove facilities, including buildings, footings, and any other improvements, from the property. Rent payments would continue until property has been vacated. If property is not vacated within sixty (60) days of termination by Lessor or upon the effective termination date by Lessee, Lessee agrees to pay Lessor Thirty Dollars (\$30.00) per day until such time as property is vacated. Lessor shall have the right to sell and transfer the property described in this Lease but said sale shall be subject to Lessee's rights hereunder.

7. Condition of the Property. At the end of this Lease, Lessee shall return the property in generally the same condition as it existed when it received possession of it, ordinary and reasonable wear and tear accepted. The parties agree that Lessee shall have the right to trim and/or remove such trees from the leased premises as may, in Lessee's judgment, be necessary to permit the intended use of the property.

8. Assignment. This Lease shall be assignable by Lessee, or its successors, to any company which operates a telecommunications system in Minnesota. Any other assignment by Lessee may only be made with written consent of Lessor.

9. Indemnification. Lessee shall indemnify and hold Lessor harmless for any damages caused to person or property by the negligence of the Lessee, or its agents or employees.

10. Default. It is agreed that if Lessee should be in default in performing any of the terms or provisions of this Lease, and such default continues for a period of sixty (60) days after written notice of the same is given to Lessee by Lessor, then the Lessor may, at its option, and the Lessee does hereby authorize and fully empower the Lessor to recover possession of the leased premises by action or forcible entry and detainer, cancel and annul this Lease at once, re-enter and take possession of the leased premises. In addition, the Lessor shall have a right to pursue any claim for damages incurred as a result of Lessee's default. However, neither party shall be entitled to consequential or special damages arising from such default.

11. Notices. All notices given by any party to the other party hereunder shall be in writing, and sent to the parties at the following addresses:

Lessor:

Lessee: Midcontinent Communications
3600 Minnesota Drive Suite 700
Edina, MN 55435
Attn: Dan Geiger

12. Quiet Enjoyment. Lessor owns the leased premises and has full right, power and authority to execute this Lease. The leased premises are free and clear of any lien or encumbrance which would interfere with Lessee's rights to or use of the leased premises. Lessor covenants that at all times during the term of this lease Lessee will have quiet enjoyment of the leased premises and will not be disturbed as long as Lessee is not in default beyond any applicable cure periods.

13. Condemnation. If all or any part of the leased premises is condemned or transferred in lieu of condemnation, Lessee may elect to terminate this Lease as of the date of condemnation or transfer in lieu of condemnation by giving notice to the Lessor no more than forty-five (45) days following the date of such condemnation or transfer in lieu of condemnation. If Lessee does not choose to terminate this Lease, rent shall be reduced or abated in proportion to the actual reduction or abatement of use of the leased premises.

14. Waiver of Landlord Lien. Lessor hereby waives any lien rights it may have, statutory or otherwise, relating to the leased premises, Lessee's equipment and improvements located on the property, and Lessee's use of the property.

15. Entire Agreement; Amendment. The parties agree that this Lease constitutes the entire agreement of the parties hereto and shall supersede all prior offers, negotiations, and agreements. This Lease may only be modified, altered, or amended by an agreement in writing signed by the parties hereto.

16. Binding Effect; Counterparts. The terms of this Lease shall be binding on the parties, their heirs, successors and assigns. This Lease may be executed in duplicate counterparts, each of which shall be deemed an original.

17. Governing Law. This Lease shall be governed by and construed in accordance with the laws of the state in which the leased premises are located.

18. EEO. Midcontinent Communications is an Equal Opportunity/Affirmative Action employer M/F/D/V.

19. Memorandum of Lease. Upon request, the parties agree to execute and record a memorandum of this lease in the real property records of the county in which the leased premises are located.

20. Attached Exhibits. **Exhibit A**-Plat of Lease Area, **Exhibit B**-Layout of OTN building and utility locations.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

LESSOR:

Signed _____
By:

Signed _____
By:

LESSEE:

MIDCONTINENT COMMUNICATIONS
By: Midcontinent Communications Investor,
LLC
Its: Managing General Partner

Signed _____
By: Dan Geiger
Its: Director of Facilities Management and
Environmental, Health and Safety

STATE OF MINNESOTA _____)
 : SS
COUNTY OF _____)

On this _____ day of November 2023, before me, the undersigned officer, personally appeared _____ known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

[Notary Seal]

Notary Public, State of Minnesota
My Commission expires: _____

STATE OF MINNESOTA _____)
 : SS
COUNTY OF _____)

On this, the _____ day of _____ 2023, before me, the undersigned officer, personally appeared Dan Geiger, who acknowledged himself to be the Director of Facilities Management and Environmental Health and Safety of Midcontinent Communications Investor, LLC, a limited liability company and managing partner of Midcontinent Communications, a partnership, and that he, as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, State of Minnesota
My Commission expires: _____

EXHIBIT A

DOCUMENT PREPARED BY AND WHEN
RECORDED PLEASE RETURN TO:

Patrick J. Mastel
Midcontinent Communications
3901 North Louise Avenue
Sioux Falls, SD 57107
(605) 271-0594

MEMORANDUM OF LEASE

This Memorandum of Agreement (this “Memorandum”) dated as the Effective Date, evidences that a Lease Agreement (the “Agreement”) dated the ___ day of November 2023 (the “Effective Date”), was made and entered into between Midcontinent Communications, (“Tenant”) and _____ (“Landlord”).

The Agreement provides that Tenant has the right to enter upon certain real property owned by Landlord and legally described as:

TBD

#1478v2

as further described in the Agreement (the “Site”) for the purpose of locating, constructing, maintaining, repairing, improving, expanding, removing, conducting and operating OTN facilities for Lessee’s telecommunications business, and for all lawful purposes and activities incidental and related hereto. The Lease is effective from twenty (20) years after the Effective Date and is subject to the automatic renewal provision as stated in the Agreement. The parties have executed this Memorandum as of the day and year first above written.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

TENANT:

Midcontinent Communications
BY: Midcontinent Communications Investor, LLC
Its: Managing Partner

By: _____
Name: _____
Its: _____
Address: 3600 Minnesota Drive Suite 700, Edina, Minnesota
Date: _____

LESSOR:

By: _____
Name: _____
Address: _____
Date: _____

STATE OF MINNESOTA ____)
: SS
COUNTY OF _____)

On this ____ day of November 2023, before me, the undersigned officer, personally appeared _____, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

[Notary Seal]

Notary Public, State of Minnesota
My Commission expires: _____

STATE OF MINNESOTA)
: SS
COUNTY OF _____)

On this, the ____ day of _____ 2023, before me, the undersigned officer, personally appeared Dan Geiger, who acknowledged himself to be the Director of Facilities Management and Environmental Health and Safety of Midcontinent Communications Investor, LLC, a limited liability company and managing partner of Midcontinent Communications, a partnership, and that he, as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

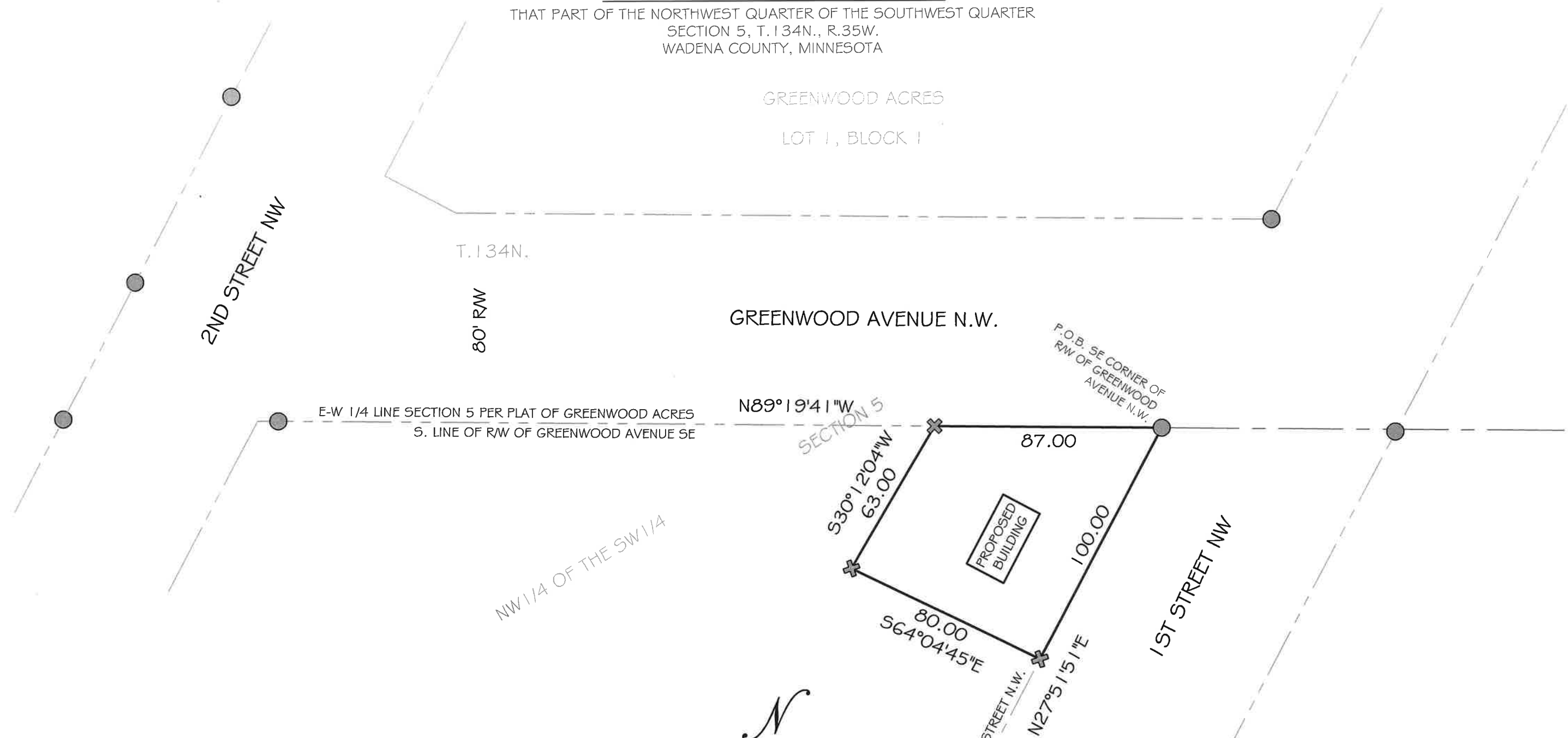
Notary Public, State of Minnesota
My Commission expires: _____

PROPOSED LEASE AREA EXHIBIT

THAT PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER
SECTION 5, T. 134N., R.35W.
WADENA COUNTY, MINNESOTA

GREENWOOD ACRES

LOT 1, BLOCK 1



SURVEYORS CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am duly Licensed Land Surveyor under the laws of the state of Minnesota.

Jack Rosenthal
Jack Rosenthal, PLS, 50732

September 7, 2023
Date

PROPOSED LEASE AREA

That part of the Northwest Quarter of the Southwest Quarter, Section 5, Township 134 North, Range 35 West, Wadena County, Minnesota described as follows:

Beginning at the southeast corner of Greenwood Avenue N.W. right of way, as dedicated to the public on the plat of GREENWOOD ADDITION, said plat on file and of record in the office of the Recorder, said county; thence North 89 degrees 19 minutes 41 seconds West along said south right of way line, a distance of 87.00 feet to an iron monument; thence South 30 degrees 12 minutes 04 seconds West, a distance of 63.00 feet to an iron monument; thence South 64 degrees 04 minutes 45 seconds East, a distance of 80.00 feet to an iron monument on the northwesterly right of way line of 1st Street Northwest; thence North 27 degrees 51 minutes 51 seconds East along said northwesterly right of way line of 1st Street Northwest, a distance of 100.00 feet to said point of beginning.



PROJECT NO: T134NR35W55-393 CLIENT NAME: MIDCO - WADENA OTN SITE

**City of Wadena
Action Memorandum 23-84**

Subject: Request to Close a Portion of Aldrich Ave for Halloween Parade

From: Naomi Plautz, Police Chief

Agenda of: October 10, 2023

Background Information:

A Trunk or Treat committee was established and discussed hosting a Halloween parade to change the hectic trick or treating scenario that occurs every year in our downtown business district.

The Chamber and a few businesses are requesting to block off Aldrich Ave SW from Jefferson to 1st St SW (leaving that entrance/exit open for Super One customers) from 3pm-6pm, October 31st for a Halloween parade and trunk or treat using the "U" driveway of the Depot.

The parade would begin at Magnifi Financial, walking along the sidewalks south to Colfax, crossing Hwy 71 and walking back north to the Brewery. Interested businesses along the route would be outside their establishments handing out treats. All other businesses not along the route are invited to join and set up where there are gaps.

Then, from the Brewery, trick or treaters will end the parade in front of the Depot where businesses can also be set up with a trunk or treat.

Volunteers will be inside the blocked off area, allowing vehicles that were parked on the street to leave the area safely. Vehicles will not be required to move or not park prior to 3pm.

Action Request:

Approve closing Aldrich Ave from 3pm-6pm from Jefferson St (Hwy 71) to 1st Street (leaving the entrance/exit open for Super One customers).

Council Action: **Approved**
 Defeated
 Amended: _____

**City of Wadena
Action Memorandum 23-85**

Subject: Agricultural Land Leases

From: Public Works Director, Dan Kovar

Agenda of: October 10, 2023

Background Information:

Letters were sent to the current tenants and advertisements were placed in the local paper requesting bids for a three-year lease on the four parcels of agricultural land owned by the City of Wadena. We received two responses for two of the parcels, both from current tenants. The high bids were received from Steve and Jeff Kincade at \$58.00 per acre for the 71 acres on the Halliwill property and \$55.00 per acre for the 180 acres on the Airport property.

Action Requested:

To enter into a three-year lease agreement with Steve and Jeff Kincade for the cropping years of 2024,2025,2026, for the 71 acres on the Halliwill property at the rate of \$58.00 per acre and the 180 acres on the Airport property at the rate of \$55.00 per acre.

Council Action: **Approved**
 Defeated
 Amended: _____



Something is happening here....

8/28/23

City of Wadena agricultural land rental

The City of Wadena will be advertising for land rental contracts for the city owned agricultural land on several locations for the cropping years of 2024, 2025, and 2026. Since you have been a tenant of city owned land in the past, we are contacting you to let you know that the current contracts you hold will expire at the end of 2023. If you would like to continue being a tenant of city owned land you will need to contact Dan Kovar at 218-631-7705 to get the list of available land and bid forms. All contracts will be on a cash per acre price unless other agreements are negotiated. Contracts will be approved by the Wadena City Council on October 10th, 2023, to allow for fall tillage to be completed before the ground freezes.

Steve and Jeff Kincaide

13688 Co Rd 1

Wadena MN 56482

Steve 218-371-8080

Jeff 218-371-5994

8/28/23

The City of Wadena is accepting bids for the rental of agricultural land owned by the city. All bids should be for a cash price per acre for the crop years of 2024,2025,and 2026. Renting on shares will be considered on the two hay land properties. If bidding shares note "Shares" on the bid form and the percentage to be given to the city.

Wadena Municipal Airport: 33512 Co Hwy 77, approximately 40 acres of hay within the fenced area.

Price per Acre —

Wadena Municipal Airport: 33512 Co Hwy 77, approximately 180 acres tillable (only small grain, beans or hay allowed).

Price per Acre \$55

Halliwell property: 1260 Sunnybrook RD, approximately 71 acres (biosolids application site) crops allowed are hay, small grain, beans, corn, or sunflowers. MPCA sludge land disposal rules apply and need to be adhered to.

Price per Acre \$58

Old Airport site: 1240 Sunnybrook RD, approximately 50 acres of hay

Price per Acre —

Submit all bids to the City of Wadena, PO Box 30, Wadena, MN 56482 by 9/28/23. Bids will be reviewed, and the City Council will make a final decision at its October 10th, 2023, meeting. The City of Wadena reserves the right to accept or reject all bids.

Joey Brasei
32197 State Hwy 106
Deer Creek, Mn. 56527
Cell 218-639-9255

8/28/23

The City of Wadena is accepting bids for the rental of agricultural land owned by the city. All bids should be for a cash price per acre for the crop years of 2024,2025,and 2026. Renting on shares will be considered on the two hay land properties. If bidding shares note "Shares" on the bid form and the percentage to be given to the city.

Wadena Municipal Airport: 33512 Co Hwy 77, approximately 40 acres of hay within the fenced area.

Price per Acre _____

Wadena Municipal Airport: 33512 Co Hwy 77, approximately 180 acres tillable (only small grain, beans or hay allowed).

Price per Acre \$ 35.00 _____

Halliwell property: 1260 Sunnybrook RD, approximately 71 acres (biosolids application site) crops allowed are hay, small grain, beans, corn, or sunflowers. MPCA sludge land disposal rules apply and need to be adhered to.

Price per Acre _____

Old Airport site: 1240 Sunnybrook RD, approximately 50 acres of hay

Price per Acre _____

Submit all bids to the City of Wadena, PO Box 30, Wadena, MN 56482 by 9/28/23. Bids will be reviewed, and the City Council will make a final decision at its October 10th, 2023, meeting. The City of Wadena reserves the right to accept or reject all bids.

**City of Wadena
Action Memorandum 23-86**

Subject: Consider New Website Host

From: Kim Schroeder, City Administrator

Agenda of: October 10, 2023

Background Information:

As features and apps have evolved, support, convenience and functions on the current website platform have not kept up with technological and city communication or marketing needs. The current annual support fees through CivicPlus are approximately \$5,800 with a 5% annual increase.

We need to provide 60 days' termination notice. The renewal date is 12/19/23. A term notice can be sent 10/11/23, within the 60-day timeframe with no penalties.

As seen with the attached brochure, Apptegy (Thrillshare) is a website platform that offers a wide variety of options, some of which CivicPlus doesn't provide. For a visual of another city currently using Apptegy, visit City of Melrose at www.cityofmelrose.com.

Staff members from city departments and the Chamber received a presentation. All were very impressed with the ease, straightforward, and effortless ways to upload information. Apptegy also has unlimited training and support.

Equally important, there are publishing and marketing platforms to communicate and notify residents and the community through mobile applications, social media, a calendar of events keeping the city and community up to date, informed, and mobile friendly.

Also included in the annual Apptegy fee is public record and data protections ensuring privacy and security practices and policies in accordance with applicable law(s). This is not currently available through CivicPlus unless purchased as an add-on or through a third-party vendor.

At no additional cost, this platform also allows eight (8) additional businesses or entities such as the Maslowski Center, Chamber of Commerce, Library, Economic Development/WDA, Golf Course, Liquor Store, etc. to have separate website rebuild and hosting capabilities just like the city, keeping their current domain name. The entities would be linked on our website, and vice versa.

In the example of the Chamber, Apptegy will build another website or page and create an updated version through their platform, benefitting both the Chamber and the community.

When first approached, Apptegy was offering a one-time development cost of \$9,500. A discounted offer was provided and reduced to \$6,450; a savings of \$3,050. There's an annual renewal cost of \$6,450 and subject to a 5% annual increase.

The cost of the one-time development will be paid from [unexpected] revenues over budget. The annual fee will be split between department and funds in the same manner it

Council Action: **Approved**
 Defeated
 Amended: _____

I reached out to Melrose’s clerk/administrator. She had nothing but good reviews and recommendations of Apptegy and their services.

Interestingly, I also very recently received a visit from an Arvig representative asking about hosting the city’s website. After reviewing details about Apptegy, the representative conceded that Apptegy has a lot to offer with a great price, including items that Arvig doesn’t currently provide.

Action Request:

Approve the Apptegy (Thrillshare) website host agreement and one-time development cost of \$6,450.

Council Action: **Approved**
 Defeated
 Amended: _____

Powering Your Online Identity

Apptegy started in 2014 with the goal of enabling schools to build a strong brand and communicate more effectively with their audiences. In 2015, we worked with our first three beta clients. Today, in 2022 we've partnered with more than 2,500 clients in all 50 states to build their website, custom mobile app, and notification system.

What Makes Us Different

1 Thrillshare's Ease of Use

With our publishing platform, Thrillshare, **you don't need to have any programming knowledge** to update your city's website, app or notification system. Now promoting your success stories across all communication channels can be done right from your smartphone.

2 The User Experience for Your Community

Wherever your community interacts with you online, **they'll be able to engage with ease.** No more pinching or pulling to view your website on a smartphone or being redirected somewhere else from your app.

3 Your Experience Working With Us

From the beginning, Apptegy set out to be more than a software provider. We strive to be a true partner and resource for our clients. That commitment and our personal, fast and easy support has earned Apptegy an unheard of **99% client retention rate.**

“

I have to tell you, this platform is GREAT. Thrillshare simplifies the process of posting things to various school online resources to the point where I can see where we will be sharing so much with parents, especially on the APP.

...

All of you at Apptegy have been absolutely wonderful to work with. We have received great feedback on our new website and app, and one of our most recent posts reached more people than we ever have! That would never have happened without Thrillshare!

”

Scope & Deliverables

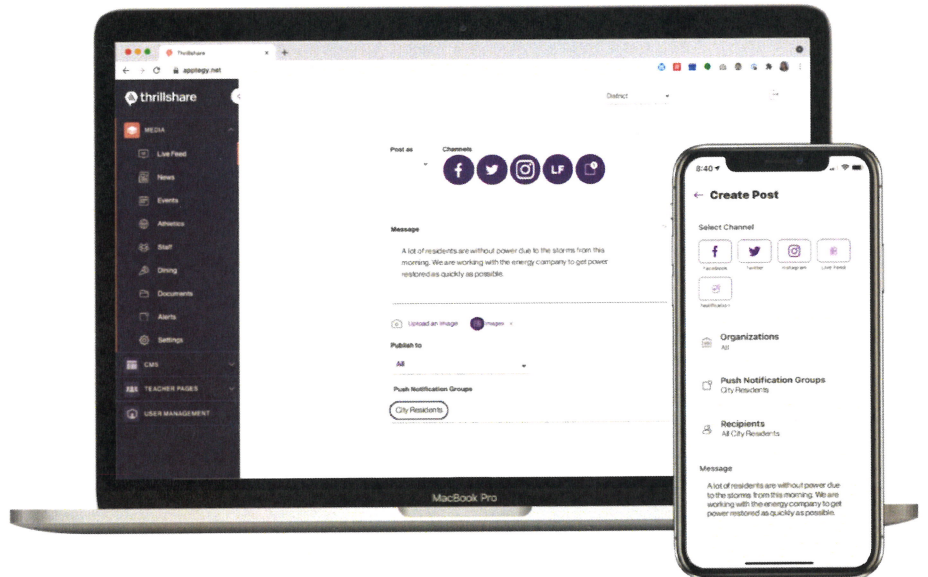
At Apptegy, we've developed the first publishing platform for school districts and municipalities, so your team manages all of your communication channels from a single place. This means you'll share more stories with your community without creating more work for your staff.

By eliminating the technological barrier required to communicate, Thrillshare makes it easy to assign roles and privileges to your team to update what they care most about. With this level of customization and control, you can be confident about consistent messaging being shared with your community.

Publishing Platform

From the beginning, Thrillshare was designed to contain all of your communication channels in one place.

Built specifically for school districts and municipalities, Thrillshare not only manages your website, but also your custom mobile app, all of your social media channels, and notification system. Keeping information up-to-date is **as easy as it gets**, from the staff directory to your calendar and news.



Mobile Apps

We build beautiful mobile apps for **Android and iPhone** that focus on what really matters: the user experience. A user experience that delights community members means they will continue to come back to the app for meaningful information.



Websites

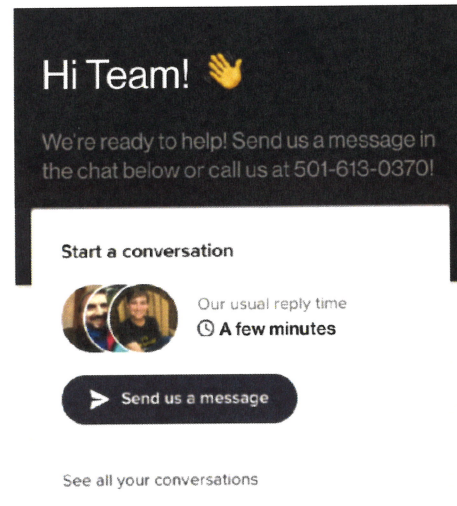
We will work with you to understand how you want your city's brand to come across by creating a new website. This gives you the opportunity to showcase what makes your city unique, while also allowing users to easily access information about your city. We want your website to stay fresh and never grow stale, so we **include a free re-design** with each year of our partnership.



Transition & Support

We handle all of the heavy lifting including design, development, static content migration, training and ongoing support. Your own dedicated contacts at Apptegy during implementation and after launch make it an easy transition for your team.

With **unlimited training and prompt support**, every Thrillshare user will always have someone to assist with any questions that arise.



Response Time

Our average response time is 60 seconds. and most requests for support are closed within 30 minutes. Here are some ways to reach us:

- Live Chat (online)
- Phone
- Email

I. Estimated Transition Timeline

Kick-off

Week 1

We get our partnership started with a meeting to introduce stakeholders on your side and ours. In this meeting, we will cover our detailed roadmap, initial designs, and the overall structure of the planned implementation.

Design

Weeks 2-3

We create a mockup as a first draft and iterate from there. Since we've already established a good understanding of what you're looking for in the kick-off call, this process is typically quite fast.

Development & Content Migration

Weeks 4-6

Once we're done with the development, we migrate your static content for you. After our team has gone through your entire website and app and confirmed that everything is working, we will ask you to approve the content and functionality as well.

Training Sessions

Weeks 7-8

An ideal training schedule will include a setup call with your project lead, in-depth sessions for all of your power users, and introduction sessions for casual users.

Launch Campaign

Weeks 9-10

Flipping the switch is all it takes: we just point your domain to our servers and the change to the new website will be instant.

Of course we don't want the switch to go unnoticed by your community. That's why we design an entire launch campaign around the app and website with you. You'll get a custom marketing playbook, including graphics, videos, and a launch plan.

Support

Ongoing

Now that you are live, we work together to drive adoption of your new website and mobile app. You will be working closely with your Client Success Manager on marketing strategies and our Support Team on any questions your users have after the switch.

II. Order Form

Client Name: City Of Wadena, MN			
Address: Po Box 30, Wadena		Email: cityadmin@wadena.org	
Minnesota 56482		Phone: 12186322750	
Description	Price	Qty	Subtotal
Mobile App Development (one-time) One-time app development for iOS and Android apps for the Municipality *Billed one-time	\$9,500	1	\$9,500
App Development Discount (one-time) Discounting app development for agreement signed by 9/30/23	-\$3,050	1	-\$3,050
Thrillshare (annual) Thrillshare Publishing Platform (desktop and mobile) for ~4500 population *Billed and payable in full annually *For Clients that elect automatic renewal, pricing subject to 5% annual increases after last year of initial purchased term (see Terms for more info)	\$6,450	1	\$6,450
Website design and hosting Up to 1 re-design per contract year Included in Thrillshare cost	\$0	1	\$0
Support, service, and training Included in Thrillshare cost	\$0	1	\$0
Static content migration Included in Thrillshare cost	\$0	1	\$0

III. Payment Schedule

Payment Schedule: Payable subject to the terms of Agreement	Amount
Total of the above, collectively, the "Services"	\$12,900.00
Client Start Date	\$6,450 (One-time development) + \$6,450 (Annual)
November 30, 2023	
November 30, 2024	\$6,450 (annual, if renewed)
	*Subject to 5% increase for renewal

This Order Form and Master Services Agreement (collectively, the "Agreement") between Apptegy, Inc. ("Apptegy"), and the client listed above ("Client") is effective as of the date of Client's signature below. This Agreement includes and incorporates the above Order Form, as well as the attached Master Services Agreement ("MSA"). By signing below, Client acknowledges receipt of this Agreement, including the Order Form and the MSA, and hereby accepts and agrees to be bound by this Agreement.

Client

Apptegy, Inc.

By: 
2023-09-28 12:55:08 (ADT)

By: 
2023-09-28 12:46:47 (ADT)

Name: Kim Schroeder

Name: Ally Cantrell

Title: City Manager

Title: Sales Representative

Date:



Master Services Agreement

The following terms and conditions are a binding part of the Order Form and Master Services Agreement of Apptegy, Inc. (together with its affiliates, agents, and assigns, "**Apptegy**") between Apptegy and the Client that is set out in the Order Form. References to the "**Agreement**" below collectively include the Order Form (including and incorporating the terms and conditions set out in the "**Estimated Transition Timeline**" and the "**Payment Schedule**" that is provided with this Agreement) and the following terms and conditions. This Agreement provides the terms and conditions for Client to purchase and use Apptegy's Services (as defined below). Capitalized terms used but not otherwise defined in the following terms and conditions will have the meanings given to them in the Order Form.

1. Integration with Other Documents. This Agreement is the entire agreement between Apptegy and Client with respect to the Services, except as expressly set out below. No separate written or online agreements or terms and conditions will be incorporated in this Agreement or otherwise bind the parties unless expressly set out in this Agreement or in a Client Addendum (as defined below). The Client Addendum will control and govern with respect to all matters expressly addressed in the Client Addendum, and this Agreement will control and govern with respect to all other matters. If you do not have a separate Client Addendum, this Agreement will control and govern in all circumstances. To be enforceable on the parties, any amendment, modification, or addition to the terms and conditions of this Agreement must be set out in a separate addendum confirming such amendments, modifications, and/or additions in writing (a "**Client Addendum**").

2. Services; License. During the License Term, Apptegy will provide, and Client and the individuals allowed to access the Services by or on behalf of Client ("**User(s)**") may access and use, the products and services set out in the Order Form (collectively, "**Services**").

Client hereby grants Apptegy a limited, nonexclusive, revocable, worldwide, fully-paid, royalty-free license to use, copy, and modify Client's information, material, data, photographs, videos, intellectual property (including without limitation all copyrights, trademarks, service marks, and similar rights), and other content (collectively, "**Client Content**") for providing and improving the Services. Client's right to access and use the Services, and Apptegy's license to Client Content, will automatically terminate upon termination or expiration of this Agreement.

3. Fees. Client will pay to Apptegy all fees set out in the Order Form. Upon execution of this Agreement, Apptegy will submit an initial invoice to Client for the first year of Services and for all other fees due upon execution. Apptegy will invoice all subsequent-year fees on or about the anniversary of the applicable Client Start Date(s) (as defined below). Client agrees to pay all invoices in full within 30 days of the date of the invoice. Client agrees that (i) development and implementation fees are due in full upon execution of this Agreement, (ii) fees for use of the Services are payable in annual portions for each year of the License Term as set out in the Order Form, (iii) fees for use of the Services are subject to annual increases, starting the first renewal year after the last year of the term initially purchased by Client and continuing each year thereafter, as set out in the Order Form, and (iv) discounts for purchases of bundled Services will automatically expire if Client cancels any of the bundled Services and Client will thereafter be invoiced for the full price of the continuing Services. Client acknowledges that fees for Services do not include taxes, duties, and other government charges, including, sales, use, consumption, VAT, GST, and other withholding, as applicable, and Client is solely responsible for any such obligations, unless Client is a tax exempt entity. Client agrees to provide Apptegy with tax exemption certificate(s) or other proof of tax exempt status upon request.

4. License Term. The term of Client's license to use the Services (the "**License Term**") will start on the date(s) set out on the Order Form (the "**Client Start Date(s)**"). Clients that purchase multiple Apptegy products may have different license start dates for different products. If no license start date is set out on the Order Form, the Thrillshare Media Client Start Date will be the date that is 60 days after Apptegy receives an executed Agreement from Client and the Thrillshare Rooms Client Start Date will be the date that is 90 days after Apptegy receives an executed Agreement from Client.

The License Term will terminate on the anniversary of the applicable Client Start Date(s) that is after the number of license years initially purchased by Client, as set out in the Order Form, plus any renewal periods. This Agreement will renew for successive, additional periods of one (1) year from the anniversary of the Client Start Date(s), unless Client provides Apptegy with written notice of non-renewal before the end of the then-current License Term. Subject only to applicable procurement and appropriations law, Client agrees that it may not terminate this Agreement before the expiration of any then-current License Term without cause, unless Client pays Apptegy all fees in full for all license years of the then-current License Term, as set out in the Order Form, plus payment of any previously discounted amounts for the Services during the Term. All fees paid to Apptegy are non-refundable, subject only to applicable procurement and appropriations law.

5. Appropriations. Client's obligations under this Agreement for any year after the initial term year are contingent upon funds being appropriated or otherwise made available for the Services. If funds are not appropriated or otherwise made available for the Services, this Agreement will terminate at the end of the then-current term year and Client will be relieved of subsequent obligations under this Agreement. However, Client agrees to use its best efforts to have the amounts contemplated under this Agreement included in its budget.

7. Carrier Restrictions. Apptegy provides text, voice, email, and other messaging to Client subject to restrictions placed on Apptegy by mobile and wireless carriers and network operators (collectively, “**Carriers**”). For example, Carriers have (i) placed limits on the number of characters that may be included in messages sent via the Services and (ii) placed restrictions on the type of messaging content that may be sent through the Services. Carrier restrictions are not within the control of Apptegy and are subject to change without notice. When a Carrier places new or modified restrictions on Apptegy, certain features and functions of the Services may change as a result without notice to you. Client agrees that Apptegy will not be responsible or liable for any change in Services that arise from or in connection with Carrier restrictions.

8. TCPA/CTIA Compliance. Client is exclusively responsible for complying with all applicable laws and regulations governing communications sent via the Services by Client and Users under Client’s account, including, but not limited to, the Telephone Consumer Protection Act of 1991, as it may be amended (“**TCPA**”), and the requirements and policies of CTIA – The Wireless Association (“**CTIA**”). Client is encouraged to establish and implement methods and procedures to ensure compliance with applicable laws and regulations, including the TCPA and the CTIA, and to inform and train each of its employees, contractors, and representatives who use the Services on the methods and procedures. Apptegy may provide Client with materials and information about such laws and regulations, including the TCPA and the CTIA; Client acknowledges that all such materials and information is provided for general education purposes only. No such act by or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client’s compliance with the laws and regulations governing the communications sent via the Services by Client and Users under Client’s account, including the TCPA and/or the CTIA.

9. Accessibility Compliance. Client is exclusively responsible for complying with all applicable laws and regulations governing accessibility of the parts of the Services under the control of Client (for example: Client’s website and/or mobile applications), including, but not limited to, the Americans with Disabilities Act, as it may be amended (“**ADA**”), and the requirements and policies of Web Content Accessibility Guidelines (“**WCAG**”).

Client is encouraged to establish and implement methods and procedures to ensure compliance with applicable laws and regulations, including the ADA and the WCAG, and to inform and train each of its employees, contractors, and representatives who use the Services on the methods and procedures. The Services include tools to assist Client with accessibility compliance, and Apptegy may provide Client with materials and information about such laws and regulations, including the ADA and the WCAG; Client acknowledges that all such tools, materials, and information are provided to assist Client with its compliance obligations and for general education purposes only. No such functionality, act by, or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client's compliance with the laws and regulations governing accessibility of the parts of the Services under the control of Client (for example: Client's website and/or mobile applications), including the ADA and/or the WCAG.

10. Third Party Functions. Apptegy relies on third-party providers and partners for parts of the Services (for example: posting a message or communication on a Facebook or other social account; hosting Client websites). APPTEGY IS NOT RESPONSIBLE FOR ANY CONSEQUENCE, LOSS, OR DAMAGE (DIRECT OR INDIRECT) ARISING FROM OR RELATING TO THE PARTS OF THE SERVICES MANAGED OR MADE AVAILABLE BY OR VIA THIRD-PARTY PROVIDERS AND PARTNERS. Please see the Terms of Use and Privacy Policy for more information.

11. Disclaimers; Limited Liability. Apptegy provides the Services subject to certain disclaimers and limitations of liability. Please see the Terms of Use and Privacy Policy for more information.

12. Intellectual Property. Nothing in this Agreement or the performance of this Agreement will convey, license, or otherwise transfer any right, title, or interest in any intellectual property or other proprietary rights held by either party, except as expressly set out in the Agreement. Apptegy retains all right, title, and interest in all intellectual property rights, including patent, trademark, trade secret, and copyright (whether registered or unregistered), in and to the Services and the underlying software and technologies, all related technical documentation, and all derivative works, improvements, and modifications to any of the foregoing. Client agrees the foregoing is necessary to Apptegy providing the Services.

13. Public Records. Apptegy agrees that confidentiality or non-disclosure terms of this Agreement are subject to the freedom of information, open disclosure, and/or other government transparency laws (“**Public Records**” laws) of Client’s jurisdiction. Such Public Records laws are incorporated into this Agreement. Apptegy agrees to use reasonable efforts to assist Client in responding to Public Records requests received by Client; for example, by providing Client with a copy of any records maintained by Apptegy that are subject to a request. If Client receives a Public Records request concerning Apptegy: (i) before responding to the request, Client will notify Apptegy with sufficient time for Apptegy to explain whether any information is exempt from disclosure under Public Records law; and (ii) Apptegy will redact any exempt information and provide Client with redacted copies of applicable records.

14. Data Practices. Apptegy maintains comprehensive privacy and security practices and policies. They include industry-accepted administrative, technical, and physical security controls that promote the availability, integrity, and confidentiality of our Services and Client data in our care. Further, Apptegy implements industry-accepted safeguards to protect Client data from loss and unauthorized use and disclosure. Apptegy collects and uses Client information, on behalf of and under the control of the Client, only to provide and improve our Services in accordance with our Privacy Policy and applicable law. Our Privacy Policy details the information we collect from Clients, how we collect and store it, how we use it, and the Client’s rights and choices with respect to Client information. Please see the Privacy Policy for more information.

15. Compliance with Laws. The parties agree to comply with all laws applicable to the use of the Services and performance of this Agreement.

16. Insurance. Apptegy will, at its own expense, maintain and carry insurance in full force and effect with financially sound and reputable insurers sufficient to cover the performance of the Services. Upon request, Apptegy will provide applicable certificate(s) of insurance.

17. Miscellaneous. The Order Form and Master Services Agreement, together with (i) the Terms of Use and Privacy Policy, and (ii) the Client Addendum, if applicable, is the entire agreement between the parties with respect to the subject matter, and supersedes all prior agreements and understandings, whether written or oral. If any conflict or ambiguity exists with respect to any term or condition of any of the foregoing, the following priority will govern and control: (1) if applicable, the Client Addendum for all matters expressly addressed in the Client Addendum; then (2) this Order Form and Master Services Agreement for all other matters; and then (3) the Terms of Use and Privacy Policy. Apptegy is not subject to any obligations that are not expressly identified in this Agreement, a Client Addendum, or the Terms of Use and Privacy Policy.

This Agreement is governed by the laws of the state in which Client is located, without regard to conflict of law principles. The parties irrevocably submit to the exclusive jurisdiction and venue of the federal courts having jurisdiction where Client is located for any dispute that relates to the Services or this Agreement. Except as set out in this Agreement, this Agreement may not be amended or modified without the prior written consent of both parties. Neither party may assign this Agreement without the prior written consent of the other party, except in connection with a merger, acquisition, or sale of all or substantially all of a party's assets or voting securities. If any provision(s) of this Agreement is held invalid or unenforceable, such invalidity or unenforceability will not invalidate or render the Agreement unenforceable, but rather the Agreement will be construed as if not containing the unenforceable provision(s), and the rights and obligations of the parties will be construed and enforced to honor the parties' original intent to the maximum extent permitted under applicable law. This Agreement will inure to the benefit of the successors and assigns of the parties. The Agreement may be executed in multiple counterparts and executed by original, facsimile, or electronic signature (including PDF, Proposify, HelloSign, and similar methods), each of which when delivered will be deemed an original, and all of which together will constitute one agreement.

In the event that the Wadena City Council does not approve funding for this contract, then this agreement shall be null and void and all obligations of either party shall cease upon the time any existing program funds have been exhausted. Client, within 30 days of their council's non-approval of funds, must send notice via email that includes documentation of the lack of approval of funds for this contract.

*** **



**City of Wadena
Action Memorandum 23-87**

Subject: Employer Contribution for 2024 Health Insurance

From: Kim Schroeder, City Administrator

Agenda of: October 10, 2023

Background Information:

Attached is a 2024 rate strategy analysis.

The average premium health insurance increase from 2023 to 2024 is 6.59% for all tiers and plans.

Action Requested:

Recommended 2024 monthly employer contributions:

Single	\$ 620.00
Employee +1	\$ 850.00
Family	\$1,100.00

Council Action: **Approved**

Defeated

Amended: _____

City of Wadena
Health Insurance Premium Strategy Analysis
PEIP
2024 FINAL

Plan	Monthly Premium Cost	Monthly Employer Contribution	Monthly Employee Cost	Annual Employee Cost	HSA Employer Contribution	Annual Out-of-Pocket Maximum	Annual Potential Risk
Employee							
HSA Plan	\$ 619.98	\$ 620.00	\$ (0.02)	\$ (0.24)	\$ 2,100.00	\$ 3,000.00	\$ 899.76
Value Plan	\$ 816.94	\$ 620.00	\$ 196.94	\$ 2,363.28	\$ -	\$ 2,600.00	\$ 4,963.28
Advantage Plan	\$ 910.38	\$ 620.00	\$ 290.38	\$ 3,484.56	\$ -	\$ 1,700.00	\$ 5,184.56
Employee +1							
HSA Plan	\$ 1,301.94	\$ 850.00	\$ 451.94	\$ 5,423.28	\$ 2,900.00	\$ 6,000.00	\$ 8,523.28
Value Plan	\$ 1,715.56	\$ 850.00	\$ 865.56	\$ 10,386.72	\$ -	\$ 5,200.00	\$ 15,586.72
Advantage Plan	\$ 1,911.82	\$ 850.00	\$ 1,061.82	\$ 12,741.84	\$ -	\$ 3,400.00	\$ 16,141.84
Family							
HSA Plan	\$ 1,689.00	\$ 1,100.00	\$ 589.00	\$ 7,068.00	\$ 3,600.00	\$ 6,000.00	\$ 9,468.00
Value Plan	\$ 2,225.54	\$ 1,100.00	\$ 1,125.54	\$ 13,506.48	\$ -	\$ 5,200.00	\$ 18,706.48
Advantage Plan	\$ 2,480.14	\$ 1,100.00	\$ 1,380.14	\$ 16,561.68	\$ -	\$ 3,400.00	\$ 19,961.68

2023 Premiums	Percent Increase from Last Year	2024 Percent Contribution to Premium Cost
582.64	106.41%	100.00%
766.04	106.64%	75.89%
853.04	106.72%	68.10%
1223.52	106.41%	65.29%
1608.68	106.64%	49.55%
1791.40	106.72%	44.46%
1587.26	106.41%	65.13%
2086.90	106.64%	49.43%
2323.94	106.72%	44.35%
Average	106.59%	62.47%

*Out-of-pocket maximums based on Cost Level 2 plan summary tiers.

2023

Annual Employer Contribution

<u>Cafeteria Contribution</u>		
\$ 582.64	21	\$ 146,825.28
\$ 750.00	4	\$ 36,000.00
\$ 1,000.00	20	\$ 240,000.00
<u>HSA Contribution</u>		
\$ 2,100.00	21	\$ 44,100.00
\$ 2,900.00	4	\$ 11,600.00
\$ 3,600.00	20	\$ 72,000.00
	45	\$ 550,525.28

2024

Annual Employer Contribution

<u>Cafeteria Contribution</u>		
\$ 620.00	19	\$ 141,360.00
\$ 850.00	5	\$ 51,000.00
\$ 1,100.00	20	\$ 264,000.00
<u>HSA Contribution</u>		
\$ 2,100.00	19	\$ 39,900.00
\$ 2,900.00	5	\$ 14,500.00
\$ 3,600.00	20	\$ 72,000.00
	44	\$ 582,760.00

2024 Increase over all funds **\$ 32,234.72**

**Wadena Public Works Department
Department Head Meeting 10/3/2023**

In the past month we have

- Started closing the wading pool, irrigation systems, baseball, and softball fields.
- Been removing dead and diseased trees.
- Continued patching potholes.
- Received an Armored Tank that was placed in Veterans Park.
- Worked in the new Folkestad Nature Park spreading black dirt, seeding grass, and adding a parking area. We hope to get the monument stone also placed this fall.
- Installed the Winter Parking Regulations signs on all the entrance roads into Wadena.
- Removed the small hill in BN Park to allow easier access for park users.
- Been inspected at the Zoo by the USDA. The Zoo has passed inspection.
- Been working with MNDOT Aeronautics on a few minor maintenance items at the airport.

In the next month we plan on

- More crack sealing and pothole patching as the weather allows.
- Continuing to close the campground and all the parks.
- Getting the snow plowing equipment on the trucks and maintenance performed.
- Doing the fall street sweeping after the leaves drop.
- Mixing the salt/sand for the winter season.
- Adding class V to a few of the unpaved streets in town and on the overflow parking area at the wellness Center.
- Checking and trimming the trails at Black's Grove Park.

SEWER DEPARTMENT

- The crew will start hauling biosolids this week and if the weather allows, they should be done before the end of the month.
- We are continuing to advertise for the Foreman position at the Wastewater Plant. As of 10/2/23 one of the plant Operators has resigned and his last day will be October 13th, 2023.

PARK ADVISORY BOARD MEETING SUMMARY

September 11th, 2023

ROLL CALL

Members present: Wade Miller, Dean Krogsted, Sara Ross, Mike Pete, Terry Olson, and Larry DeWald

Absent: Sandy Black

Others present: Secretary Dan Kovar, Roger Folkestad, and Curt Folkestad

The meeting was called to order at 5:00 pm by Chairman Sara Ross at Folkestad Park.

OLD BUSINESS

- The minutes from the August 7th, 2023, meeting was read, member Krogsted moved to accept, there was a second by Miller, motion carried.
- Folkestad Park was discussed to come up with a plan on how to proceed with setting the area up for use. The Board discussed and agreed to place parking to the right side as you enter the park, providing up to six parking stalls. They agreed to place the Folkestad Nature Park sign/stone at the beginning of the open area to the left as you enter the park. Public Works staff are hoping to get the open area covered with black dirt and seed, along with covering the parking area with class V this fall. Roger and Curt Folkestad attended the meeting to request consideration of adding an open pit cooking area to the park, which would consist of an approximately thirty foot in diameter round decorative concrete slab with the cooking pit in the center. The pit would have a metal cooking system that included adjustable grating and pot hanging hooks. The perimeter would have a two-foot-high rock wall around most of the outside for sitting around the fire pit. A motion was made by Krogsted, second by DeWald, requesting Secretary Kovar to work with Roger Folkestad in coming up with the completed design, cost estimates, and possible funding sources for the open pit cooking area, motion carried. When a plan is completed Secretary Kovar will bring it back to the board for further consideration.
- Tapley Park's new playset should be delivered late September or early October of 2023. The Board will try to find the 10-15 volunteers that would be needed to help with the installation. The Street department has been relandscaping the site of the new playset and the area is near completion.
- The Board was reminded to be thinking of any park project that could be added to the Park Capitol Improvement Plan. Over winter the board will compile a list of projects.

NEW BUSINESS

- The Board reviewed the exercise routine signs that were provided by Wadena County Snap-ED. The consensus was to look at North Sunnybrook Park as a possible location for the signs to be installed in. The Board requested having Marilyn Hofland from Snap-Ed to join the October meeting to give advice in how this program should be set up.

OTHER DISCUSSTION ITEMS

Submitted by: _____ Dan Kovar, Board Secretary

NOTE: Next meeting is scheduled to be held on Monday, October 2nd, 2023, at 5:00pm in North Sunnybrook Park

Department Head Meeting

Utilities Department

October 3rd, 2023

Electric Items:

1. Incode 10 software update process is moving forward, starting the transition with the Financials section first.
2. Jeff is working on the TCHC utility easements.
3. DGR Engineering is working on the generation feasibility at the SE Substation.
4. Electrical conduit for Pinewood Addition is installed crews will be placing peds and transformer basements this week.
5. The week of the 16th crews will pull in and terminate cable from Birch Ave to Deerwood NE for conversion to underground. Following cable install we will be cutting business over to the new underground and wreck out the overhead lines this winter. This is part of the process to extend three phase to the Westley building.
6. Cable replacement at 9th and King SW is complete.

Water Items:

1. TCHC water main easements are in process.
2. WTP SCADA system upgrade is still waiting on equipment, planning for completion before the end of the year.
3. Have completed hydrant flushing and will be winterizing hydrants. If you see anyone using a fire hydrant let me know to be sure it doesn't freeze up.
4. No results on the Rate Study from MN Rural Water, spoke with Jake Williams a couple weeks ago and is finishing it up. We should see it by the end of the month.

**Wadena Police
Department Head Meeting
October 2023**

- ✓ Participated with the Homecoming parade for WDC
 - ✓ Planning on a Halloween parade with the Chamber for Halloween afternoon.
 - ✓ We will be at our annual all day training at Knob Hill next week.
 - ✓ I am taking on a project that includes the county and other municipalities within Wadena County to research outdoor sirens, cost, and grant funding availability. With the expansion/growth on both sides of Wadena, we are lacking coverage with the current locations of our two sirens.
-

In the month of September our department:

- Conducted **23** traffic stops
- Arrested **3** people
- Signed **1** criminal complaints
- Issued **8** citations

A total of 314 calls were handled for September.

WADENA POLICE DEPARTMENT

Calls For Service Activity September, 2023

10/02/2023

911 Hangup Call	1
Accident-Injury	1
Accident-Property Damage	12
Alarm	7
Ambulance Run (LE)	11
Assault	1
Assist Other Agency	16
Call By Phone	14
Child Welfare	18
Damage To Property	2
Disturbance/Noise Comp	7
Dog/Animal Complaint	12
Domestic	3
Driving/Parking Complaint	12
Fire/1st Response	2
Found Property	4
Garbage Complaint	1
Harassment	2
Identity Theft	1
Information	2
Juvenile Trouble	6
Loud Music/Noise	1
Mental Health Assist	1
Motorist Assist	12
Nuisance	1
Other Calls	25
Permit Issued	2
POR Compliance Check	2
Property Dispute	1
Property Watch	1
Protection Order Viol	1
Public Assist	4
PUBLIC NUISANCE	1
SCAM	2
See Complainant	10
Special Service Detail	2
Stolen Or Wanted	2
Suspicious Activity	22
Test Activity	2
Theft Complaint	10
Threat	3
Traffic Control	36
Traffic Stop	23
Trespassing	1
Vandalism	1
Vulnerable Adult Maltreat	7
Welfare Check	6

Grand Total: 314

October 2023 Department Head

- Fall/Winter swim lessons have been scheduled for November and December, with registration open as of October 1.
- Kevin Lovegreen (children's author) is visiting the facility 10/3. Over 300 kids will be in the gym for this event.
- Membership is up 41 from last month. This is a typical trend going into fall and winter.
- Sprinkler system is set to be winterized.
- We are going to be running a newspaper insert next week or the week after to hopefully increase awareness at the center and all the things we have to offer.
- Celebrate Silver went well. We estimated between 200-250 seniors participated. We plan on doing it again next year as we received positive feedback from many of the participants and vendors.