

Mayor George Deiss
Council Member Jessie Gibbs
Council Member Mark Lunde
Council Member Wade Miller
Council Member Dan Sartell



Something is happening here....

**Special City Council Meeting
October 23, 2023
4:00 PM**

Agenda

1. Public Hearing
 1. Highway 10 Final Layout
2. New Business
 1. Resolution 2023-36: Approval of MnDOT Hwy 10 Final Layout and Municipal Approval
 2. Action 23-89: Accept Hope Sapp Resignation
 3. Action 23-90: Hire Full-Time Assistant to Administrator-Administration



Legislative History

Agenda date:
Action:
Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

**Extract of Minutes of Meeting
of the
City Council of the City of Wadena**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Wadena, County of Wadena, Minnesota, was duly held on the 23rd of October 2023, at 4:00 p.m.

**Resolution No. 2023-36
Resolution Approving Municipal Consent for MnDOT
Trunk Highway 10 Project Final Layout**

WHEREAS, the Commissioner of Transportation has prepared the final layout for State Project S.P. 8001-44 on Truck Highway 10, from west of 11th Avenue, Otter Tail County, to east of Wadena at Harry Rich Drive, Wadena County and within the City of Wadena for highway and underground utility improvements; and seeks the approval thereof, as described in Minnesota Statutes 161.162 to 161.167: and

WHEREAS, said final layout is on file in the District 3 Minnesota Department of Transportation office, Brainerd, Minnesota, and on file at the City Hall of the City of Wadena being marked as Layout No. 1B, S.P. 8001-44; and

NOW, THEREFORE BE IT RESOLVED that said final layout for the improvement of said Trunk Highway 10 within the corporate limits of the City of Wadena be and is hereby approved.

Adopted this twenty-third day of October 2023.

George Deiss, Mayor

Kim Schroeder, City Administrator

State of Minnesota

County of Wadena

City of Wadena

I do hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the Council of the City of Wadena, Minnesota at a duly authorized meeting thereof held on the 10th day of October 2023, as shown by the minutes of said meeting in my possession.

Kimberly Schroeder, City Administrator

(SEAL)

**City of Wadena
Action Memorandum 23-89**

Subject: Accept Hope Sapp Resignation

From: Kim Schroeder, City Administrator

Agenda of: October 23, 2023

Action Requested:

Accept Hope Sapp resignation effective September 22, 2023.

Council Action: **Approved**
 Defeated
 Amended: _____

**City of Wadena
Action Memorandum 23-89**

Subject: Hire FT Assistant Administrator-Administration

From: Kim Schroeder, City Administrator

Agenda of: October 23, 2023

Background Information:

Happy to report 21 resumes were received! Candidates were scored and reviewed by staff. 8 candidates were invited to be interviewed with only 4 completed. In no particular order they are: Michelle Floberg, Thalen Zimmerman, Caitlyn McKnight, Charles Steidler-Thompson.

Lloyd Lanz, Sharon Domier, Tricia Taggart, Jayne Koranda, and I sat in on interview panels. It was a tough decision down to two candidates. The panel deliberated on both the education and experience point sheet and interview. The candidate unanimously selected for recommendation is Charles Steidler-Thompson.

Action Requested:

Approve hiring Charles Steidler-Thompson

Position: Assistant Administrator/Administration

Status: Full-Time

Salary: Start Step, \$21.91/hour

Probation Period: 6 months

Effective: Part-time October 24, 2023, Full-time November 1, 2023

Council Action: **Approved**
 Defeated
 Amended: _____